

APPROVED 7/16/2015 MINUTES

**WESTERN CONNECTICUT
COUNCIL OF GOVERNMENTS**

Meeting held at the WestCOG Office, 888 Washington
Boulevard, Stamford, CT and by Telephonic Participation

Matthew Knickerbocker Chairman; Jayme Stevenson Vice Chairman
Susan Chapman Secretary; Gayle Weinstein Treasurer

MEMBERS IN ATTENDANCE

- Bethel First Selectman Matthew Knickerbocker
- Bridgewater First Selectman Curtis Read
- Brookfield First Selectman William Tinsley
- Danbury Mayor Mark Boughton
- Darien First Selectman Jayme Stevenson
- Greenwich Absent

- New Canaan First Selectman Robert Mallozzi
- New Fairfield First Selectman Susan Chapman
- New Milford Mayor Patricia Murphy
- Newtown Absent
- Norwalk Absent
- Redding Absent

- Ridgefield First Selectman Rudy Marconi
- Sherman First Selectman Clay Cope
- Stamford Mayor David Martin
- Weston First Selectman Gayle Weinstein
- Westport First Selectman James Marpe
- Wilton First Selectman William Brennan

OTHERS IN ATTENDANCE

CT DOT Supervising Planner Roxane Fromson, HARTransit Service Development Director Richard Schreiner, Director of Economic Development and Grants for Senator Murphy Evan Johnson, WestCOG Director Francis Pickering and WestCOG staff.

CALL TO ORDER

The meeting was called to order at 12:00 Noon by Chairman Matthew Knickerbocker and a quorum was determined to be present.

PUBLIC PARTICIPATION

Evan Johnson, from U.S. Senator Chris Murphy's office in Hartford, stated that the Senator is available to provide assistance with federal grants.

MINUTES FROM 6/25/2015

After review and on a motion made by Rudy Marconi and seconded by Pat Murphy, the minutes of the meeting of 6/25/2015 were unanimously approved, with abstentions by representatives of Bridgewater, Danbury, Sherman and Weston who were not in attendance at that meeting.

REVISIONS TO AGREEMENTS FOR HAZARD MITIGATION PLANNING

It was noted by Francis Pickering that prior to the merger, SWRPA and HVCEO initiated preparation of FEMA Hazard Mitigation Plans (HMP) for their respective regions, both utilizing grant contracts with CT DEMHS.

These grant agreements with CT DEMHS, as well as the HVCEO subcontract agreement for consulting services with Milone and MacBroom, have already been successfully reassigned to WestCOG. An updating of these agreements is now needed, as follows:

Amendment #1: The performance period for both grant agreements with CT DEMHS will be extended to allow sufficient time for the preparation, review and approval of HMPs by CT DEMHS and FEMA.

Amendment #2: The scope of work for the southern grant agreement with CT DEMHS will be modified to allow remaining tasks to be completed using consultant services. This change will provide consistency for all HMPs.

Amendment #3: For administrative efficiency, the current WestCOG consultant contract with Milone and MacBroom will be amended to extend the performance period of the agreement to allow sufficient time for the preparation, review and approval of HMPs by CT DEMHS and FEMA, and the scope of work will be modified to include the entirety of the WestCOG region for remaining services.

To accomplish these changes a draft resolution attached to the agenda was proposed, entitled "Authorizing Resolution for Amendments to Existing Agreements between WestCOG, CT DEMHS, and Milone and MacBroom Concerning the Preparation of Hazard Mitigation Plans within the Western CT Planning Region."

There was discussion. Then on a motion made by Rudy Marconi and seconded by Susan Chapman, the resolution as proposed was unanimously approved.

FINANCIAL REPORT FOR 5/2015

Agenda attachments reviewed by Francis Pickering included the Operating Statement, Balance Sheet and Statement of Cash Flow.

There were then questions and answers, including a discussion of salary increments for different positions by duration of employment and the evaluation metrics utilized for these decisions, the latter to be addressed by the Executive Director and the Executive Committee.

OTHER BUSINESS

David Martin inquired as to the status of the draft CT DOT 2016-2020 Capital Plan under review by staff. Francis Pickering will forward information to members.

NEXT MEETING

Chairman Knickerbocker stated that the next WestCOG meeting will be hosted by New Canaan on August 20, 2015.

ADJOURNMENT

There being no further business, on a motion made by Susan Chapman and seconded by Mark Boughton the meeting was adjourned at 12: 30 PM.