

TITLE VI POLICY ATTACHMENT B6

**HOUSATONIC VALLEY
METROPOLITAN PLANNING ORGANIZATION**

Providing transportation planning for Greater Danbury, CT including
Bethel, Bridgewater, Brookfield, Danbury, New Fairfield, New Milford,
Newtown, Redding, Ridgefield and Sherman

166 Whisconier Road, Brookfield, CT 06804
203-312-1073 – hvceo.org – director@hvceo.org

- For those who need auxiliary aids to attend, or information
on how to file a Title VI Civil Rights complaint, contact 203-312-1073*
- If additional information is needed in another language, contact 203-312-1073*
- Si se necesita informacion adicional en otra idioma, comuniquese con 203-312-1073*
- Se a informacao adicional e necessaria em outra idioma, entre em contato com 203-312-1073*

**CITIZENS OVERVIEW OF TITLE VI
COMPLAINT PROCEDURE**

OVERVIEW OF TITLE VI

Title VI (Title 6) of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance.

The Housatonic Valley Metropolitan Planning Organization (HVMPO), charged with transportation planning for the Greater Danbury, CT Area, receives such assistance thru the U.S. DOT.

More specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" (42 U.S.C. Section 2000d).

Accordingly, it is the policy of the HVMPO that discrimination on the ground of race, color or national origin shall not occur in connection with HVCEO programs or activities.

And further, that HVMPO will ensure compliance with Title VI in all of its programs and activities whether or not those programs and activities are U.S. DOT funded.

DETAILING OF DISCRIMINATION PROHIBITED

Discrimination under Title VI is an act, action, or inaction, whether intentional or unintentional, through which a person or group, solely because of race, color or national origin has been otherwise subjected to unequal treatment or impact.

In operating U.S. DOT assisted and other HVCEO programs, the HVCEO will not discriminate either directly or through contractual or other means by:

- Denying programs services, financial aids, or other benefits;
- Providing different program services, financial aids or other benefits, or providing them in a manner different from that provided to others;
- Segregating or separately treating individuals or groups in any matter related to the receipt of any program or service, financial aid or benefit;
- Restricting in any way the enjoyment of any advantage or privilege enjoyed by others receiving any program or service, financial aid or other benefits;
- Denying persons the opportunity to participate as a member of a planning, advisory or similar body;
- Denying persons the opportunity to participate in the program through the provision of services, or affording the opportunity to do so differently from those afforded others.
- HVCEO efforts to prevent discrimination will address, but not be limited to, a programs' impact upon access, benefits, services, participation or treatment.

Also, contracting opportunities, training opportunities, investigation of complaints, allocation of funds, prioritization of projects and the functions of planning, project development, design, right-of-way acquisition, construction, and research.

WHO MAY FILE A TITLE VI COMPLAINT

A complaint may be filed by any individual or group that believes that they have been subjected to discrimination or retaliation based on their race, color or national origin.

The complaint may be filed by the affected party or a representative and must be in writing. A form from HVMPO is provided for this purpose.

INFORMATION TO INCLUDE

A signed, written complaint should be filed within 180 days of the date of the alleged discrimination, including:

--- Your name, address and telephone number. If you are filing on behalf of another person, include their name, address, telephone number and your relation to that person.

--- The name and address of the agency, firm or department you believe discriminated against you.

--- Your signature.

--- A description of how, why, and when you believe you were discriminated against. Include as much background information as possible about the alleged acts.

--- The names of individuals whom you allege discriminated against you, if you know them.

--- The names of any persons, if known, that HVCEO could contact for additional information to support or clarify your allegations.

HOW TO FILE

If you would like more information about HVCEO's responsibilities under Title VI, or if you believe that the Council has discriminated against you or others protected by Title VI, you may file a complaint with us.

For more information on how to prepare a complaint, to receive a copy of the complaint form, or to file a complaint, contact:

Jonathan Chew, Deputy Director
Housatonic Valley Metropolitan Planning Organization
162 Whisconier Road
Brookfield, CT 06804
Phone 203-775-6256 - Fax 203-740-9167 - Email director@hvceo.org