

**South Western Region
Metropolitan Planning Organization
November 19, 2015
Meeting Minutes**

Chief Elected Officials:	<i>Hon. William Brennan, Wilton; Hon. Jayme Stevenson, Darien; Hon. Robert Mallozzi, New Canaan; Hon. James Marpe, Westport; Hon. Peter Tesei, Greenwich; Hon. Nina Daniel, Weston;</i>
Transit District Officials:	<i>Ms. Kimberlee Morton, Norwalk Transit District; Mr. Josh Benson, Stamford Transit District;</i>
Official Voting Members:	None
WestCOG:	<i>Mr. Francis Pickering, Executive Director; Ms. Sue Prosi, Sr. Transportation Manager; Mr. Rob Sachnin, Sr. Planner;</i>
CTDOT:	<i>Mrs. Roxane Fromson, Supervising Transportation Planner, CTDOT;</i>
USDOT:	None
Other:	<i>Mr. Michael Pollard, Stamford.</i>

Participating via phone

Mr. William Brennan called the meeting to order at 8:15am. The place of meeting was the Stamford Government Center, 888 Washington Blvd., Stamford, CT 06901.

1. South Western Region MPO Minutes – October 22, 2015*

Mr. William Brennan made a motion to approve the October 22, 2015 minutes with a revision to add “Ms. Roxane Fromson” to the first sentence of the third paragraph. The motion was seconded by Mr. Robert Mallozzi and carried. Mr. Peter Tesei abstained as he was not present during the October meeting.

2. Public Involvement

There were no comments from the public.

3. Transportation Improvement Program FFY2015-2018*

Ms. Sue Prosi provided background on the CTDOT requested TIP amendments for Project 56-305, involving a bridge replacement along Route 1 in Greenwich. The first proposed amendment seeks to move the final design portion of the engineering phase from fiscal year (FY) 15 to FY16, which is the current fiscal year. There is no change in cost and the change was necessitated in order to design the new bridge to 100-year flood standards and conduct additional outreach to neighboring homeowners. The second amendment includes programming for right-of-way (ROW) phase in the amount of \$200,000. The project remains on schedule.

Region	FACode	Proj#	AQCd	Rte/Sys	Town	Description	Phase	Year	Tot\$(000)	Fed\$(000)	Sta\$(000)	Loc\$(000)
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01	STPB	0056-0305	X6	RT 1	GREENWICH	REPLACE BR 01872 OVER GREENWICH CREEK	FD	2016	175	140	35	0
01	STPA-BRX	0056-0305	X6	RT 1	GREENWICH	REPLACE BR 01872 OVER GREENWICH CREEK	ROW	2016	200	160	40	0

AQC X6 = exempt

She also explained three proposed CTDOT amendments pertaining to project 400-XXXX, which involved the systemwide replacement of CT Transit buses. The amendments serve to replace older buses that are anticipated to have reached the end their useful life. Approximately 260 buses have been identified for replacement and will be replaced with hybrid diesel-electric buses. As the new buses arrive, older contingency vehicles will be cycled out and replaced with the “newer” older buses.

Region	FACode	Proj#	AQCd	Rte/Sys	Town	Description	Phase	Year	Tot\$(000)	Fed\$(000)	Sta\$(000)	Loc\$(000)
1,5,8,10	5339	0400-XXXX	X6	CTTRANSIT	VARIOUS	CTTRANSIT SYSTEMWIDE BUS REPLACEMENTS	ACQ	2016	6,700	5,360	1,340	0
1,5,8,10	5339	0400-XXXX	X6	CTTRANSIT	VARIOUS	CTTRANSIT SYSTEMWIDE BUS REPLACEMENTS	ACQ	2017	6,700	5,360	1,340	0
1,5,8,10	5339	0400-XXXX	X6	CTTRANSIT	VARIOUS	CTTRANSIT SYSTEMWIDE BUS REPLACEMENTS	ACQ	2018	6,700	5,360	1,340	0

AQC X6 = exempt

As a point of clarification, Ms. Jayme Stevenson asked about a local match depicted in the TIP summary sheet, which was an error as there was no local match required for all of the proposed TIP amendments for Projects 56-305 and 400-XXXX. Following this confirmation and a request for the minutes to reflect the correct financial details (no local match), Mr. Brennan made a motion to approve **Resolution #2015-017 FFY2015-2018 TIP Endorsement**. Mr. Pollard seconded the motion and it passed unanimously.

4. FFY16-17 Unified Planning Work Program (UPWP) Amendments*

Ms. Prosi described the two Norwalk Transit District (NTD) studies to be amended to the UPWP. She mentioned the projects were already programmed on the TIP, and this effort was required in order for NTD to receive FTA funding for the project. She also added that these studies would have positive impacts to Westport and Greenwich Transit Districts.

Mr. Jim Marpe asked about the relevance of the NTD studies to the Westport Bus Study, Ms. Prosi explained that the Westport Bus Study recommendations would be included and integrated in both proposed NTD studies. Ms. Kim Morton thanked WestCOG for their support in these efforts, and reiterated the importance of the studies.

Mr. Brennan made a motion to approve **Resolution #2015-018 FFY2015-2017 UPWP Amendments**. Mr. Pollard seconded the motion and it passed unanimously.

5. Information Items

5a. Upcoming Meetings

Mr. Brennan informed the group of the upcoming meetings, which were included on the agenda.

5b. Other

Ms. Prosi informed the group that COG and MPO calendars were scheduled to be discussed at the WestCOG meeting scheduled later that afternoon.

Mr. Marpe notified the group that Ms. Jennifer Johnson resigned from her post at Westport Transit District and that a replacement was currently sought.

6. Adjournment

Hearing no other business, Mr. Brennan made a motion to adjourn, which was seconded by Mr. Pollard and carried unanimously. The meeting was adjourned at 8:33 am.

Minutes approved by the SWRMPO on December 17, 2015