

**SWRMPO**  
SOUTH WESTERN REGION  
METROPOLITAN PLANNING ORGANIZATION

**APPROVED MINUTES OF 3/17/2016**

Meeting at the Ridgefield Library  
472 Main Street, Ridgefield, CT 06877  
Chairman Jayme Stevenson - Vice Chairman Robert Mallozzi

**SWRMPO MEMBERS IN ATTENDANCE**

Darien .....First Selectman Jayme Stevenson  
Greenwich..... Alternate Deputy Public Works Director Jim Michel  
New Canaan..... First Selectman Robert Mallozzi  
Norwalk .....Alternate Development Director Elizabeth Stocker

Stamford.....Alternate Chief of Staff Michael Pollard  
Weston.....First Selectman Nina Daniel  
Westport.....First Selectman James Marpe  
Wilton.....First Selectman Lynne Vanderslice

Norwalk Transit. . Manager of Planning Stephanie Scavelli  
Stamford Transit. Absent  
Westport Transit. Absent

**OTHERS IN ATTENDANCE**

Bethel First Selectman Matthew Knickerbocker, Bridgewater First Selectman Curtis Read, Brookfield First Selectman Stephen Dunn, New Fairfield First Selectman Susan Chapman, New Milford First Selectman David Gronbach, Redding First Selectman Julia Pemberton, Ridgefield First Selectman Rudy Marconi.

In addition Richard Schreiner and Harrison Wenchell of HARTransit, Ridgefield Selectman's Assistant Charles Robbins, Weston resident Dr. Margaret Wirtenberg, Tracy Alston of Eversource, Frances Ryan of the Ridgefield Health Department, WestCOG Director Francis Pickering and staff members David Hannon, Michael Towle, Patty Payne, Rob Sachnin, Sue Prosi and Jon Chew.

**CALL TO ORDER**

Jayme Stevenson called the SWRMPO meeting to order at 11:32 AM.

**PUBLIC PARTICIPATION**

Stephanie Scavelli noted her change of employment from HARTransit to the Norwalk Transit District and that she is the representative of Norwalk Transit at today's meeting.

**INFORMATION AND DISCUSSION ITEMS**

**Upcoming Grant and Informational Items:** The Chairman reviewed agenda attachments regarding the following:

**USDOT TIGER Program:** A \$500 million nationwide discretionary grant program with details in the agenda packet.

**USDOT FAST LANE Program:** Nearly \$800 in discretionary funding for regionally significant highway and freight projects with details in the agenda packet.

**FTA 5310 Program:** There is approximately \$1.3 million statewide. Each MPO is to set priorities for grant applications to CTDOT for wheelchair accessible vans serving seniors  
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and persons with mobility impairments, also for projects and activities supporting same. It was noted that for past application cycles HARTransit had managed program administration for HVMPO, and for this cycle is so serving both HVMPO and SWRMPO, reviewing and ranking applications received utilizing CTDOT's criteria and point system.

**CT State Matching Grant Program:** Provides matching funds for the transportation of senior and disabled populations, each municipality eligible for a predetermined programmed amount, including flexibility to pool resources at a regional level or with a transit district. Contact information in the agenda packet.

**National Transit Map initiative:** Rob Sachnin spoke to this initiative, which seeks to create a National Transit Map displaying stops, routes and schedules for all participating transit agencies. USDOT is asking for access to each transit agency's "General Transit Feed Specification" (GTFS) to populate the map and corresponding web application. It was noted that Norwalk Transit District has GTFS data and HARTransit will soon have their data in this format. Additional information on participation is in the agenda packet.

**CMAQ Program Follow-Up:** The four successful applicants from the WestCOG region, Greenwich, Stamford, Norwalk and HARTransit, were congratulated on their accomplishment.

#### **ACTION ITEMS**

**Draft MPO Operating Procedures:** The MPOs continued the discussion from the last meeting of the draft MPO Operating Procedures. These are proposed to be identical for both MPOs, the goal to maximize efficiency and reduce the potential for confusion, while also ensuring the procedures adhere to new federal guidance.

With no major questions or comments from members, a motion was then made by Robert Mallozzi and seconded by Lynne Vanderslice for SWRMPO to approve the new joint MPO Operating Procedures, all aye.

**SWRMPO Minutes from 2/18/2016:** After review and on a motion made by Lynne Vanderslice and seconded by James Marpe, the minutes of the SWRMPO meeting of 2/18/2016 were unanimously approved.

**SWRMPO Transportation Improvement Program Amendment:** Robert Sachnin presented TIP Resolution #2016-002 to "Endorse the South Western Region FY2015-18 TIP." He explained that this CTDOT requested TIP amendment would revise a funding source from 100% federal to 100% state for Project 173-437, he noted the movement of federal to all state funding was what prompted the TIP Amendment.

Originally endorsed by SWRMPO in 2013, Project 173-437 will upgrade signals throughout CTDOT District 3. The one location of interest to SWRMPO is on Route 33 in Wilton near the intersection with Westport Road. He conveyed some detailing on the proposal provided by CTDOT. There was discussion. Then on a motion made by Robert Mallozzi and seconded by Jim Michel, the proposed TIP resolution was unanimously approved.

#### **ADJOURNMENT**

Chairman Jayme Stevenson stated that the next SWRMPO meeting would be held at 11:30 AM before the WestCOG meeting scheduled for 4/21/2016 at the Ridgefield Library.

Then on motion made by James Marpe and a second by Robert Mallozzi, it was voted unanimously to adjourn the SWRMPO meeting at 11:55 AM.