

HVMPO
HOUSATONIC VALLEY
METROPOLITAN PLANNING ORGANIZATION

APPROVED MINUTES OF 5/19/2016

Meeting held at the Ridgefield Library
472 Main Street, Ridgefield, CT 06877

Public access by phone was also available from the WestCOG Stamford Office

Chairman Rudy Marconi - Vice Chairman Susan Chapman
Secretary Julia Pemberton

MEMBERS IN ATTENDANCE

- Bethel First Selectman Matthew Knickerbocker
- Bridgewater Absent
- Brookfield First Selectman Stephen Dunn
- Danbury Mayor Mark Boughton
- New Fairfield First Selectman Susan Chapman
- New Milford Mayor David Gronbach

- Newtown First Selectman Patricia Llodra
- Redding Absent
- Ridgefield First Selectman Rudy Marconi
- Sherman First Selectman Clay Cope
- Transit HARTransit Director Eric Bergstraesser
- CTDOT Appointment Pending (non-voting)
- MPO Staff Director Francis Pickering (non-voting)

OTHERS IN ATTENDANCE

Darien First Selectman Jayme Stevenson, New Canaan First Selectman Robert Mallozzi, Norwalk Alternate Assistant Principal Engineer Mike Yeosock, Wilton First Selectman Lynne Vanderslice, Transit Representative Norwalk Transit District CEO Kimberlee Morton, Weston resident Dr. Margaret Wirtenberg, Stephanie Scavelli of Norwalk Transit, CT DOT Supervising Planner Roxane Fromson and CT State Safety Engineer Joseph Ouellette.

In addition, Town of Ridgefield Interns Brendan Pallant, Gwendolyn Ellis and Catherine Crespo, Andrea Rynn of the Western CT Health Network, Norwalk Resident Jo-Anne Horvath, from the CT Conference of Municipalities Director of Government Finance and Research George Rafael, Advocacy Manager Randy Collins and Senior Legislative Associate Daniel Luigi, and WestCOG staff members David Hannon, Patty Payne, Rob Sachnin and Jon Chew.

CALL TO ORDER

Chairman Rudy Marconi called the HVMPO meeting to order at 11:40 AM.

PUBLIC PARTICIPATION

There was no public participation.

INFORMATION AND DISCUSSION

LOTICIP Update: Rob Sachnin provided an update on the CTDOT Local Transportation Capital Improvement Program, with further information and proposed actions to be presented at the WestCOG meeting to follow.

ACTION ITEMS

Approve 4/21/2016 Minutes: After review and on a motion made by Clay Cope and seconded by Matt Knickerbocker, the minutes of the HVMPO meeting of 4/21/2016 were unanimously approved, as amended.

Annual Federal Certification: The Chairman noted that federal regulations require the MPO to annually self-certify that its regional transportation planning program complies with all applicable federal regulations and guidance.

A resolution was presented stating that the metropolitan transportation planning process is being carried out in accordance with the applicable requirements of:

- (1) 23 U.S.C. 134, 49 U.S.C. 5303, and this part (23 CFR 450);
- (2) In nonattainment and maintenance areas, sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
- (3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- (4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (5) Section 1101(b) of the SAFETEA-LU (Pub. L. 109-59) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- (6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- (8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- (9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender;
- (10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities; and
- (11) All other applicable regulations and guidance pertaining to metropolitan transportation planning.

There was discussion. Then on a motion made by Matt Knickerbocker and seconded by Clay Cope, a resolution entitled "Annual Certification of Metropolitan Transportation Planning by the Housatonic Valley MPO" was unanimously approved.

FTA 5310 Program Project Priorities: Dave Hannon reviewed this topic, noting that the Federal Transit Administration's Section 5310 Program provides capital and operating grants to private non-profit corporations and public agencies to **help** meet the **transportation** needs of seniors and individuals with disabilities.

Grants from this CTDOT managed federal program provide up to 50% of operating costs and 80% of capital costs for a broad spectrum of transit projects **and services**, he said.

Further that CTDOT requires MPOs to prioritize 5310 applications affecting their regions, and that this year, thirteen applications affecting the two MPOs within the WestCOG area were submitted for consideration.

At the request of WestCOG staff, the thirteen applications were independently reviewed and prioritized by staff from the Norwalk Transit District and HARTransit, both utilizing standard scoring criteria provided by CTDOT. The two staffs then met and reached consensus on recommended priorities as shown below:

RANK FOR HVMPO 5310 CAPITAL VAN GRANT PROGRAM

- 1 Town of New Milford
- 2 Town of Bethel
- 3 Chestnut Grove (New Milford)
- 4 Ability Beyond Disability (regional)

RANK FOR HVMPO 5310 OPERATING PROGRAMS

1. Wheels (New Milford)
2. Kennedy Center (regional)
3. Rides for Ridgefield
4. Sphere (Ridgefield)
5. Town of Brookfield
6. Town of Bethel
- 7 United Way (regional)

There was discussion of the recommended rankings. Then on a motion made by Clay Cope and seconded by Matt Knickerbocker, the rankings were approved for utilization by CTDOT. Staff was then thanked by members for their work on this issue followed by applause.

State and Transit Representation on MPOs: Referencing the MPO Operating Procedures approved at the 3/17/2016 meeting, staff stated that establishing CT DOT and transit operator representation on the MPOs is nearing completion.

In review HVMPO transit appointments made at the April 21 meeting were HARTransit Executive Director Eric Bergstraesser as the transit member and HARTransit Service Development Director Richard Schreiner as the transit alternate.

That date HVMPO also requested CT Commissioner James Redeker to appoint himself or another as the CTDOT member, as well as to also appoint CTDOT Supervision Planner Roxane Fromson as the CTDOT alternate. Roxane Fromson then reported that the CTDOT recommendation is for CTDOT Policy & Planning Bureau Chief Thomas Maziarz to serve as the member with herself as the alternate.

After brief discussion of the CTDOT HVMPO representation recommendation a motion to approve it was made by Matt Knickerbocker and seconded by Clay Cope, voted all aye.

ADJOURNMENT

Chairman Rudy Marconi stated that the next HVMPO meeting would be held at 11:30 AM before the WestCOG meeting scheduled for 6/16/2016. It was requested that a category for other business be added to future agendas.

Then on a motion made by Matt Knickerbocker and a second by Susan Chapman, it was voted unanimously to adjourn the HVMPO meeting at 12:05 PM.