

APPROVED 12/06/2016 MINUTES

TECHNICAL ADVISORY GROUP

Held at the Comstock Community Center, 180 School Road

Wilton, Connecticut 06897

**BREAKOUT SESSION NUMBER 1:
DANBURY-OTHER URBANIZED AREA**

ATTENDANCE

- Bethel Director of Public Works Douglas Arndt
- Bridgewater Absent
- Brookfield Director of Public Works Ralph Tedesco, Steve Dunn and **Greg Dembowski**
- Danbury Absent
- New Fairfield Absent
- New Milford Town Engineer Daniel Stanton
- Newtown Planning Director George Benson
- Sherman Absent

Also Kathy Castagnetta of New Milford, Roxanne Fromson of CTDOT, WestCOG staff members Robert Brinton, Michael Towle, David Hannon and Robert Sachnin.

CALL TO ORDER

The meeting was called to order at 10:15 AM by Robert Sachnin.

PUBLIC PARTICIPATION

Rob Sachnin informed the group that Deputy Director Dave Hannon of WestCOG will be retiring at the end of the year. TAG members congratulated Dave and thanked him for his service to the region.

INFORMATIONAL ITEMS

MS4 Update: Mike Towle provided an update on the progress of the Municipal Stormwater Plan Template which has been forwarded to DEEP and is now being reviewed by UConn CLEAR. The template is expected to be ready by the new year. Mike also listed a number of resources which will be available to the communities including:

- Access to RFPs for catch basin cleaning and stormwater monitoring.
- Assistance in facilitating MS4 interdepartmental meetings.
- UConn has hired Circuit Rider Amanda Ryan who can assist towns to meet their MS4 needs.
- Partnerships with nonprofit groups such as HVA and Harborwatch
- HVA is scheduled to attend the January TAG meeting.

2017 TAG Meeting Schedule: Rob Sachnin provided a schedule of upcoming TAG meetings for 2017 as part of the packet and requested that communities review the schedule and reach out if there are any potential conflicts. If no conflicts are brought up the schedule will serve as is.

LOTCHIP: Rob Sachnin reviewed state approvals for 2014-2017 funds. He noted that for 2018-2019 CTDOT anticipates allocating statewide \$62 and \$64 million respectively for each year. This will be nearly \$4 million each year for the Western Connecticut Region. WestCOG will work with the TAG to plan how to manage the potential funds.

ACTION ITEMS

Public Participation Plan (PPP): Rob Sachnin reviewed WestCOG's effort to consolidate PPPs from SWRMPO, HVMPO, and WestCOG into one collective PPP. The document provides uniform policies and procedures for providing information to the public.

After review and on a motion made by Ralph Tedesco and seconded by Greg Dembowski, the PPP was unanimously approved for TAG endorsement.

Transportation Improvement Program: There were No TIP amendments to review.

TAP Project Priorities and MPO Recommendations: Rob Sachnin presented a PowerPoint on the TAP prioritization process. Then Dave Hannon provided background on the projects being prioritized with additional information provided by the project representatives.

The process selects three applications in ranked priority, with remaining projects being included as contingencies. Roxanne Fromson noted that this recent method of TAP project selection exists due to changes in federal guidelines. Staff recommended priorities are as follows:

1. *Brookfield: Four Corners Streetscape Phase 2*
 2. *Newtown: Hawleyville Streetscape*
 3. *New Milford: Route 7 - Danbury Road Sidewalks*
- Contingency Project: New Milford Old Boardman Bridge Rehabilitation*

After review and on a motion made by Steve Dunn and seconded by Douglas Arndt, the prioritization of TAP projects was unanimously approved for forwarding to HVMPO.

OTHER BUSINESS

There was no additional business.

ADJOURNMENT

The meeting was adjourned at 11:30 AM.

**BREAKOUT SESSION NUMBER 2:
BRIDGEPORT-STAMFORD URBANIZED AREA**

ATTENDANCE

- Darien Planning and Zoning Director Jeremy Ginsberg
- Greenwich Deputy Commissioner of Public Works James Michel
- New Canaan Absent
- Norwalk Assistant Principal Engineer Michael Yeosock
- Norwalk TD Manager of Planning Stephanie Scavelli
- Stamford Signal Systems Engineer Veera Karukonda
- WestonLand Use Director Tracy Kulikowski
- Westport Absent
- Wilton Director of Planning Robert Nerney

Also Stamford Transportation Planner Emily Provonsha, Roxane Fromson of CTDOT, and WestCOG staff members Robert Brinton, Michael Towle, David Hannon and Robert Sachnin.

CALL TO ORDER

The meeting was called to order at 11:45 AM by Michael Towle standing in for Robert Sachnin.

PUBLIC PARTICIPATION

There was no public participation.

INFORMATIONAL ITEMS

MS4 Update: Mike Towle provided the same update as mentioned above.

2017 TAG Meeting Schedule: Dave Hannon provided the same update Rob Sachnin delivered as mentioned above.

LOTICIP: Dave Hannon provided the same update Rob Sachnin delivered as mentioned above.

ACTION ITEMS

Public Participation Plan (PPP): Dave Hannon provided the same update Rob Sachnin delivered in the previous meeting. After brief discussion and on a motion made by Jeremy Ginsberg and seconded by Robert Nerney the PPP was unanimously approved for forwarding to SWRMPO.

Transportation Improvement Program: Rob Sachnin provided background on Norwalk TIP project #301-176. Mike Yeosock mentioned this project is still in a coordination stage. Then on a motion made Mike Yeosock and seconded by Bob Nerney, the amendment was unanimously approved for forwarding to SWRMPO.

Project Priorities and MPO Recommendations: Rob Sachnin presented a PowerPoint on the TAP prioritization process as well as background for the six projects being prioritized with additional information provided by the project representatives.

The process selects three projects in ranked priority, with remaining projects being included as contingencies. Roxanne Fromson noted that this recent method of TAP project selection exists due to change in federal guidelines. Staff recommended priorities are as follows:

1. *Norwalk: Norwalk River Valley Trail Phase 3*
 2. *Ridgefield: Branchville Transit Oriented Development Phase 1*
 3. *Wilton: Norwalk River Valley Trail Wilton Loop*
- Contingency Projects:*
Stamford: Stillwater Ave Improvements
Stamford: Magee Ave Improvements
Redding: NRV Trail Redding Mile

After review and then on a motion made by Jim Michael and seconded by Mike Yeosock the prioritization of TAP projects unanimously approved for forwarding to SWRMPO.

OTHER BUSINESS

There was no additional business.

ADJOURNMENT

The meeting was adjourned at 1:00 PM