

**Meeting of the Housatonic Valley & South Western Region
Metropolitan Planning Organizations
May 18, 2017 at 11:30 am**

Ridgefield Visiting Nurse Assoc., 27 Governor Street, Ridgefield, CT, 06877

Agenda

- 1. MEETING CALL TO ORDER**
- 2. PUBLIC PARTICIPATION**
- 3. INFORMATION ITEMS**
 - a. State Matching Grant Program (13b-38bb) Attachment 3a, pp. 1-5
 - b. Local Road Accident Reduction Program
 - c. Repeal of Federal MPO Coordination Rule
 - d. OPM Responsible Growth & TOD Grant
 - e. TAP Update
- 4. ACTION ITEMS***
 - a. Approval of April 20, 2017 Meeting Minutes (HV & SWR) Attachment 4a, pp. 6-10
 - b. 2015-2018 Transportation Improvement Program Attachment 4b, pp 11-13
 - i. HV - Projects #170-3450 & 3451, Statewide
 - ii. SWR: Projects #170-3450, Statewide
 - c. Annual Federal Certifications (HV & SWR) Attachment 4c, pp. 14-15
 - d. FY18 & 19 Unified Planning Work Program (HV & SWR) Attachment 4d, pp. 16-18
 - e. FTA 5310 Project Priorities (HV & SWR) Attachment 4e, pg. 19
- 5. OTHER BUSINESS**
- 6. NEXT MEETING:** June 15, 2017 beginning at 11:30 am
- 7. ADJOURNMENT**

**Separate votes are taken by HV and SWR MPOs*

For language assistance or other accommodations, contact Western Connecticut Council of Governments at least five business days prior to the meeting at help@westcog.org. Para asistencia con el idioma y otras adaptaciones, por favor póngase en contacto con WestCOG por lo menos cinco días hábiles antes de la reunión al help@westcog.org. Para obter assistência língua ou outras acomodações, entre em contato com WestCOG pelo menos cinco dias úteis antes da reunião em help@westcog.org. Si des informations supplémentaires sont nécessaires dans une autre langue, contactez help@westcog.org.

TO: HVMPO and SWRMPO Members
FROM: Rob Sachnin, WestCOG; Rick Schreiner, HARTransit
DATE: May 9, 2017

RE: State Matching Grant Program (MGP) for Elderly and Demand Response Transportation

Overview: CTDOT has announced a new application process for the MGP, which provides matching funds for transportation of seniors and persons with disabilities to each municipality. Funding is calculated based on the land area and population of those over age 60. The program has been in place since 2006.

The funds cannot replace municipal funding for transportation services. If a town or city reduces its funding for senior/disabled transportation, the grant will be proportionally reduced.

Required Materials: applications are no longer required to access funds for this program. Municipalities need only submit the required certifications and budget information as follows:

- **Maintenance of Effort Certification:** should be completed and signed by the CFO. Please also include a copy of the municipal budget page for FY 18 that shows the line item for this transportation program.
- **Assignability Certification:** Those municipalities participating in a coordinated program through a transit district (NTD or HARTransit) should complete this form and have it signed by the municipal CEO assigning the grant to the transit district.
- **Program Budget:** The state has a new format for a two year program budget submission.

Deadline for certifications and budgets: June 2nd. All required materials should be sent electronically to: Aimee.Marques@ct.gov; rsachnin@westcog.org; transit@westcog.org, ricks@hartransit.com.

**applicants are encouraged to send materials in advance to Rick Schreiner, to confirm completeness prior to formal submission.*

It is recommended that the grant program and sign off for the MGP certifications be placed on your municipal board's agenda ASAP so that applications are not delayed.

Contacts - please direct all inquiries to:

Rick Schreiner, 203-744-4070 x129; transit@westcog.org, ricks@hartransit.com

Attachments:

- Maintenance of Effort Certification
- Assignability Certification
- CTDOT Budget Page

State Matching Grant Program for Demand Responsive Transportation for Elderly and People with Disabilities
(Connecticut General Statutes 13b-38bb)

Municipality	Population by Age						Total Population over 60	Percent of Total	Allocation	Land Area Sq. Miles	Percent Land Area Sq. Miles	Allocation	Total 2018 Apportionment
	60-64	65-69	70-74	75-79	80-84	over 85							
Bethel	1096	769	476	426	339	357	3,463	0.488%	\$12,196	17	0.339%	\$8,477	\$20,673
Bridgewater	174	157	92	68	57	42	590	0.083%	\$2,078	16.3	0.325%	\$8,128	\$10,205
Brookfield	1006	799	515	375	335	297	3,327	0.469%	\$11,717	19.8	0.395%	\$9,873	\$21,590
Danbury	3882	2701	1893	1579	1329	1476	12,860	1.812%	\$45,291	44	0.878%	\$21,939	\$67,230
Darien	899	771	481	388	373	365	3,277	0.462%	\$11,541	14.9	0.297%	\$7,429	\$18,971
Greenwich	3468	2794	2173	1819	1540	1742	13,536	1.907%	\$47,672	50.6	1.009%	\$25,230	\$72,902
New Canaan	1126	813	574	516	457	427	3,913	0.551%	\$13,781	23.3	0.465%	\$11,618	\$25,399
New Fairfield	811	614	417	272	199	155	2,468	0.348%	\$8,692	25.3	0.505%	\$12,615	\$21,307
New Milford	1666	1152	777	560	469	469	5,093	0.717%	\$17,937	64.4	1.284%	\$32,111	\$50,048
Newtown	1492	1143	770	638	507	451	5,001	0.705%	\$17,613	60.4	1.205%	\$30,117	\$47,730
Norwalk	4553	3356	2399	2029	1633	1536	15,506	2.184%	\$54,610	27.7	0.552%	\$13,812	\$68,422
Redding	646	429	274	233	248	359	2,189	0.308%	\$7,709	32.2	0.642%	\$16,056	\$23,765
Ridgefield	1444	1005	761	626	511	479	4,826	0.680%	\$16,996	34.8	0.694%	\$17,352	\$34,349
Sherman	254	227	151	100	61	68	861	0.121%	\$3,032	23.5	0.469%	\$11,718	\$14,750
Stamford	6170	4497	3309	2907	2624	2756	22,263	3.136%	\$78,407	39.9	0.796%	\$19,895	\$98,302
Weston	609	443	234	188	148	102	1,724	0.243%	\$6,072	20.8	0.415%	\$10,371	\$16,443
Westport	1576	1296	881	751	670	628	5,802	0.817%	\$20,434	22.4	0.447%	\$11,169	\$31,603
Wilton	1003	754	501	432	362	441	3,493	0.492%	\$12,302	26.8	0.535%	\$13,363	\$25,665

**Source: 2018 CTDOT, Appendix A Allocation Table

Attachment 1 – Maintenance of Effort Certification **All Applicants**

The Chief Fiscal Officer (CFO) for the municipality must sign the maintenance of effort certification. If municipal budgets for transportation programs for seniors and persons with disabilities will remain unchanged (or increase) for SFY 2017, the CFO must fill out and sign version A. If municipal budgets for transportation programs for seniors and persons with disabilities will be reduced, the CFO must fill out and sign version B.

Attachment 1-Maintenance of Effort Certifications

Maintenance of Effort Certification (Version A)

The municipality of *****Municipality***** hereby certifies that State of Connecticut 13b-38bb Elderly and Disabled Demand Responsive Municipal Grant Program funds are in addition to current municipal levels of spending on transportation programs for Seniors and Persons with Disabilities.

Typed Name

Title (Chief Fiscal Officer)

Signature

Date

Maintenance of Effort Certification (Version B)

The municipality of *****Municipality***** will be reducing municipal levels of spending on transportation programs for Seniors and Persons with Disabilities by *****Percentage***** and acknowledges that State of Connecticut 13b-38bb Elderly and Disabled Demand Responsive Municipal Grant Program funds will be reduced accordingly.

Typed Name

Title (Chief Fiscal Officer)

Signature

Date

Attachment 2 – Grant Assignment Certification

Grant Assignment Certification

The municipality of ***Municipality*** is participating in a consolidated application for State of Connecticut 13b-38bb Elderly and Disabled Demand Responsive Municipal Grant Program through the ***Municipality, Transit District or Regional Planning Organization***. The municipality of ***Municipality*** hereby assigns its grant apportionment from the State program to ***Municipality, Transit District or Regional Planning Organization***, who will coordinate the operation of service.

Typed Name

Title (CEO)

Signature

Date

Housatonic Valley
Metropolitan Planning Organization
DRAFT HVMPO MINUTES
For the 4/20/2017 Meeting
Held at the Ridgefield Visiting Nurse Association
27 Governor Street, Ridgefield, CT 06877

*Chairman Rudy Marconi - Vice Chairman Susan Chapman
- Secretary Julia Pemberton*

MEMBERS IN ATTENDANCE

Bethel	First Selectman Matthew Knickerbocker
Bridgewater	Absent
Brookfield	Absent
Danbury	Alternate Planning Director Sharon Calitro (by phone)
New Fairfield	Absent
New Milford	Absent
Newtown	First Selectman Patricia Llodra
Redding	First Selectman Julia Pemberton (by phone)
Ridgefield	First Selectman Rudy Marconi, Chairman
Sherman	First Selectman Clay Cope
HARtransit	Development Director Richard Schreiner
CTDOT	Supervising Planner Roxane Fromson (non-voting)
MPO Staff	Executive Director Francis Pickering (non-voting)

OTHERS IN ATTENDANCE

Darien Alternate Senior Planner Fred Doneit, Greenwich First Selectman Peter Tesei, New Canaan First Selectman Robert Mallozzi, Norwalk Chief of Staff Laoise King, Stamford Transportation Bureau Chief James Travers, Weston First Selectman Nina Daniel, Westport First Selectman James Marpe, Wilton First Selectman Lynne Vanderslice and Norwalk Transit District CEO Kimberlee Morton.

Also, Patricia Cimarosa and Martin Fox of the Westport Transit District, Senior Legislative Associate Daniel Giungi of the CT Conference of Municipalities, Stamford Chief of Staff Michael Pollard, HARtransit Planner Harrison Wenchell, Eversource Community Relations Specialist Garrett Sheehan, WestCOG staff members Patricia Payne, Robert Sachnin, Michael Sullivan, Michael Towle, Nicole Sullivan and Jonathan Chew.

CALL TO ORDER

HVMPO Chairman Rudy Marconi called the meeting to order at 11:30 am.

PUBLIC PARTICIPATION

There was no public participation.

INFORMATIONAL ITEMS

Visit us online at westcog.org
1 Riverside Road, Sandy Hook, CT 06482 T 475-323-2060 • F 253-252-8543

FTA Section 5310 Grant Solicitation: Richard Schreiner reviewed the current Federal Transit Administration 5310 Grant Program solicitation. Staff and transit districts are currently reviewing applications received. A CTDOT scoring process will be utilized and the results presented to the MPO. A request for MPO action to endorse project priorities is anticipated at the May 18th meeting.

CTDOT Matching Grant Program: Rick Schreiner reviewed a memo on this program attached to the agenda entitled “State Matching Grant Program for Elderly and Demand Response Transportation.” This state funded program has been in place since 2006, and provides matching funds for the transportation of seniors and persons with disabilities in each municipality, he said.

Application requirements were discussed. An attached Maintenance of Effort Certification was reviewed. A table entitled “Total Fiscal Year 2017 Apportionments” provided a grant estimate for each of the eighteen municipalities.

Local Road Accident Reduction Program (LRARP): Rob Sachnin reported that Norwalk and Stamford had received conditional funding approval under the last grant cycle for this program. The 2017 solicitation will be similar to last year’s, seeking to address safety problems on local roads with low cost, highly effective solutions.

The “target” project cap is \$500,000 in federal funding at 90% for the construction phase with the remainder as the municipal responsibility. WestCOG staff will work with municipalities to discuss specific locations and data details, he said. There was brief discussion.

FY2018 – 19 Unified Planning Work Program: Rob Sachnin commented on the upcoming two-year application for regional transportation planning funds. The total being applied for by both MPO’s in the WestCOG area is approximately \$2.7 million. The two applications are highly detailed as they must be inclusive of many mandatory federal and state transportation planning procedures.

The drafts have been submitted to FHWA, FTA, and CTDOT for initial review, he said. After receipt of comments the revised drafts will be transmitted to COG, MPO and TAG, with endorsement action to be requested soon. Roxane Fromson contributed to the discussion.

Update on Transportation Alternatives Program: Rob Sachnin noted that the MPO advanced priorities to CTDOT last December. For the Danbury Urbanized Area CTDOT has reviewed the applications and selected Brookfield Four Corners. For the Bridgeport – Stamford Urbanized Area staff is working with Norwalk, Ridgefield, and Wilton to address CTDOT comments on their applications.

ACTION ITEMS

Approval of 3/16/2017 Meeting Minutes: After review and on a motion made by Matt Knickerbocker and seconded by Pat Llodra, the minutes of the meeting of 3/16/2017 were unanimously approved, except for an abstention by Sharon Calitro.

TIP Amendment Projects #34-309 and #34-345 in Danbury: As requested by Rudy Marconi, Rob Sachnin reviewed two CTDOT requested Transportation Improvement Program amendments. These were attached to the agenda as a memo entitled “HVMPO FFY2015-2018 TIP” and summarized by him as follows:

Danbury Project #34-309: Newtown Road widening at Old Shelter Rock Road, construction phase total at \$1,085,000. The proposal is to add left turn lanes and a traffic signal at this intersection, also realign the Old Shelter Rock Road approach. Project goals are to reduce congestion and improve safety. The TIP action is needed to revise the funding source from federal to state, which per CTDOT, will utilize previously bonded funding.

Danbury Project #34-345: Route 37 at Barnum Road, construction phase total at \$1,500,000. Originally endorsed by HVMPO in October of 2014, this project calls for widening shoulders at Route 37 northbound with Barnum Road southbound. The goal is to reduce congestion resulting from vehicles waiting to make left turns. The sidewalk along Route 37 will be extended north to the intersection with Barnum Road. The reason for the TIP amendment is that CTDOT proposes to utilize a higher federal cost share.

There was brief discussion after which on a motion made by Clay Cope and seconded by Matt Knickerbocker, it was voted unanimously to endorse the two Danbury related TIP amendment summaries and their financial details.

COMMENT AND DISCUSSION

Rudy Marconi raised issues concerning the slow pace of rehabilitation for the Route 35 bridge over the Norwalk River. Clay Cope expressed concern as to the CTDOT lane closure plan for Route 39 rehabilitation. Nina Daniel described the inconvenience to the public of unnecessarily slow roadway rehabilitation projects affecting Weston. Roxane Fromson contributed to the discussion.

ADJOURNMENT

Chairman Rudy Marconi stated that the next MPO meeting will be held at 11:30 am before the WestCOG meeting scheduled for 5/18/2017 at the Ridgefield Visiting Nurse Association in Ridgefield. Then on a motion made by Matt Knickerbocker seconded by Pat Llodra it was voted unanimously to adjourn the meeting at 12:05 pm.

South Western Region
Metropolitan Planning Organization
DRAFT SWRMPO MINUTES
For the 4/20/2017 Meeting
Held at the Ridgefield Visiting Nurse Association
27 Governor Street, Ridgefield, CT 06877

Chairman Jayme Stevenson - Vice Chairman Robert Mallozzi

MEMBERS IN ATTENDANCE

Darien	Alternate Senior Planner Fred Doneit
Greenwich	First Selectman Peter Tesei
New Canaan	First Selectman Robert Mallozzi, Vice Chairman
Norwalk	Chief of Staff Laoise King
Stamford	Transportation Bureau Chief James Travers
Weston	First Selectman Nina Daniel
Westport	First Selectman James Marpe
Wilton	First Selectman Lynne Vanderslice
Transit	Norwalk Transit District CEO Kimberlee Morton
CTDOT	Supervising Planner Roxane Fromson (non-voting)
MPO Staff	Executive Director Francis Pickering (non-voting)

OTHERS IN ATTENDANCE

Bethel First Selectman Matthew Knickerbocker, Danbury Alternate Planning Director Sharon Calitro (by phone), Newtown First Selectman Patricia Llodra, Redding First Selectman Julia Pemberton (by phone), Ridgefield First Selectman Rudy Marconi and Sherman First Selectman Clay Cope.

Also, Patricia Cimarosa and Martin Fox of the Westport Transit District, Senior Legislative Associate Daniel Giungi of the CT Conference of Municipalities, Stamford Chief of Staff Michael Pollard, HARTransit Planner Harrison Wenchell, Eversource Community Relations Specialist Garrett Sheehan, WestCOG staff members Patricia Payne, Robert Sachnin, Michael Sullivan, Michael Towle, Nicole Sullivan and Jonathan Chew.

CALL TO ORDER

SWRMPO Vice Chairman Robert Mallozzi called the meeting to order at 11:30 am.

PUBLIC PARTICIPATION

There was no public participation.

INFORMATIONAL ITEMS

FTA Section 5310 Grant Solicitation: Richard Schreiner reviewed the current Federal Transit Administration 5310 Grant Program solicitation. Staff and transit districts are currently reviewing applications received. A CTDOT scoring process will be utilized and the results presented to the MPO. A request for MPO action to endorse project priorities is anticipated at the May 18th meeting.

CTDOT Matching Grant Program: Rick Schreiner reviewed a memo on this program attached to the agenda entitled “State Matching Grant Program for Elderly and Demand Response Transportation.” This state funded program has been in place since 2006, and provides matching funds for the transportation of seniors and persons with disabilities in each municipality, he said.

Application requirements were discussed. An attached Maintenance of Effort Certification was reviewed. A table entitled “Total Fiscal Year 2017 Apportionments” provided a grant estimate for each of the eighteen municipalities.

Local Road Accident Reduction Program (LRARP): Rob Sachnin reported that Norwalk and Stamford had received conditional funding approval under the last grant cycle for this program. The 2017 solicitation will be similar to last year’s, seeking to address safety problems on local roads with low cost, highly effective solutions.

The “target” project cap is \$500,000 in federal funding at 90% for the construction phase with the remainder as the municipal responsibility. WestCOG staff will work with municipalities to discuss specific locations and data details, he said. There was brief discussion.

FY2018 - 19 Unified Planning Work Program: Rob Sachnin commented on the upcoming two-year application for regional transportation planning funds. The total being applied for by both MPO’s in the WestCOG area is approximately \$2.7 million. The two applications are highly detailed as they must be inclusive of many mandatory federal and state transportation planning procedures.

The drafts have been submitted to FHWA, FTA, and CTDOT for initial review, he said. After receipt of comments the revised drafts will be transmitted to COG, MPO and TAG, with endorsement action to be requested soon. Roxane Fromson contributed to the discussion.

Update on Transportation Alternatives Program: Rob Sachnin noted that the MPO advanced priorities to CTDOT last December. For the Bridgeport – Stamford Urbanized Area staff is working with Norwalk, Ridgefield, and Wilton to address CTDOT comments on their applications.

ACTION ITEMS

Approval of 3/16/2017 Meeting Minutes: After review and on a motion made by Jim Travers and seconded by Jim Marpe, the minutes of the meeting of 3/16/2017 were unanimously approved, with Lynne Vanderslice abstaining.

COMMENT AND DISCUSSION

Rudy Marconi raised issues concerning the slow pace of rehabilitation for the Route 35 bridge over the Norwalk River. Clay Cope expressed concern as to the CTDOT lane closure plan for Route 39 rehabilitation. Nina Daniel described the inconvenience to the public of unnecessarily slow roadway rehabilitation projects affecting Weston. Roxane Fromson contributed to the discussion.

ADJOURNMENT

Vice Chairman Robert Mallozzi stated that the next MPO meeting will be held at 11:30 am before the WestCOG meeting scheduled for 5/18/2017 at the Ridgefield Visiting Nurse Association in Ridgefield. Then on a motion made by Jim Marpe seconded by Nina Daniel it was voted unanimously to adjourn the meeting at 12:05 pm.

HVMPO FFY 2015-2018 Transportation Improvement Program (TIP)

MPO Action Requested: Review and consider TIP amendment endorsement.

Background: The FFY2015-2018 Housatonic Valley TIP was endorsed by the MPO on October 23, 2014. The TIP was incorporated into the larger Statewide TIP, which was approved by USDOT and EPA on January 21, 2015.

Amendments (HVTIP #Am2017-004):

0170-3450: FY17: Statewide Transportation Demand Management (NY-NJ-CT Moderate)

0170-3451: FY 17: Statewide Transportation Demand Management (Greater CT Moderate):

This CTDOT-requested TIP amendment pertains to the Transportation Demand Management (TDM) program. TDM is an eligible usage of federal and state transportation funding and encompasses a diverse set of activities to support better decision-making for travelers in choosing travel modes, times, routes, and locations. A goal of TDM is to optimize performance of local and regional transportation networks. Projects can help ease congestion and reduce single-occupancy vehicles.

Using selected contractors, CTDOT will market, educate and provide outreach to employers and individuals in support of CTDOT’s regional rideshare program throughout the state, including the Greater Hartford, Southwest, Danbury and Bridgeport areas under the name CTrides.

CTrides assists in the formation and long-term viability of carpools and vanpools. The program also provides comprehensive resources to help employers design, implement and maintain teleworking programs. This program will reduce the number of employee work trips, decreasing traffic congestion, energy consumption and air pollution.

CTrides has held events at several local businesses and government agencies in the HVMPO region, including the City of Danbury, Pitney Bowes, HARTtransit, Western Connecticut State University, and many others. Specific actions include offering the NuRide ride matching and rewards program, delivering the Emergency Ride Home benefit, working with employers to support the commuter tax benefit, and operation of a statewide call center to answer commuting questions and offer customized commute plans.

A small portion of HVMPO falls within the CTDOT-designated Greater CT Moderate area for ozone pollution, while the remainder falls within the NY-NJ-CT Moderate area for ozone pollution and particulate matter pollution. For this reason, there are two TIP amendments pertaining to the HVMPO; one for each area.

Region	FACode	Proj#	AQCd	Rte/Sys	Town	Description	Phase	Year	Tot\$(000)	Fed\$(000)	Sta\$(000)	Loc\$(000)	Comments
75	CMAQ	0170-3450	X6	VARIOUS	STATEWIDE	FY17: STATEWIDE TRANS DEMAND MGMNT (NY-NJ-CT MODERATE)	OTH	2017	2,980	2,384	596	0	NEW PROJECT
76	CMAQ	0170-3451	X6	VARIOUS	STATEWIDE	FY17: STATEWIDE TRANS DEMAND MGMNT (GREATER CT MODERATE)	OTH	2017	1,870	1,496	374	0	NEW PROJECT

AQC X6- exempt

SWRMPO FFY 2015-2018 Transportation Improvement Program (TIP)

MPO Action Requested: Review and consider TIP amendment endorsement.

Background: The FFY2015-2018 South Western Region TIP was endorsed by the MPO on October 23, 2014. The TIP was incorporated into the larger Statewide TIP, which was approved by USDOT and EPA on January 21, 2015.

Amendments (SWRTIP #Am2017-004):

0170-3450: FY17: Statewide Transportation Demand Management (NY-NJ-CT Moderate):

This CTDOT-requested TIP amendment pertains to the Transportation Demand Management (TDM) program. TDM is an eligible usage of federal and state transportation funding and encompasses a diverse set of activities to support better decision-making for travelers in choosing travel modes, times, routes, and locations. A goal of TDM is to optimize performance of local and regional transportation networks. Projects can help ease congestion and reduce single-occupancy vehicles.

Using selected contractors, CTDOT will market, educate and provide outreach to employers and individuals in support of CTDOT’s regional rideshare program throughout the state, including the Greater Hartford, Southwest, Danbury and Bridgeport areas under the name CTrides.

CTrides assists in the formation and long-term viability of carpools and vanpools. The program also provides comprehensive resources to help employers design, implement and maintain teleworking programs. This program will reduce the number of employee work trips, decreasing traffic congestion, energy consumption and air pollution.

CTrides has held events at several local businesses and government agencies in the SWRMPO region, including the City of Stamford, the City of Norwalk, Norwalk Community Technical College, the University of Connecticut, Stamford, the Stamford Family YMCA, Empire State Reality Trust, and many others. Specific actions include offering the NuRide ride matching and rewards program, delivering the Emergency Ride Home benefit, working with employers to support the commuter tax benefit, and operation of a statewide call center to answer commuting questions and offer customized commute plans.

Region	FACode	Proj#	AQCd	Rte/Sys	Town	Description	Phase	Year	Tot\$(000)	Fed\$(000)	Sta\$(000)	Loc\$(000)	Comments
75	CMAQ	0170-3450	X6	VARIOUS	STATEWIDE	FY17: STATEWIDE TRANS DEMAND MGMNT (NY-NJ-CT MODERATE)	OTH	2017	2,980	2,384	596	0	NEW PROJECT

AQC X6 – exempt

**SOUTH WESTERN REGION
METROPOLITAN PLANNING ORGANIZATION**

DARIEN•GREENWICH•NEW CANAAN•NORWALK•STAMFORD•WESTON•WESTPORT•WILTON

**RESOLUTION #2017-004 Resolution to Endorse the South Western Region
FY2015-2018 Transportation Improvement Program - FHWA**

WHEREAS: Present federal regulations governing federal transportation assistance in urban areas prescribe that a Transportation Improvement Program be structured for each urban area which realistically balances need and financial resources over a four year period; and

WHEREAS: The *South Western Region FFY2015-2018 Transportation Improvement Program (TIP)* has been reviewed by the transportation technical and policy boards as well as the public.

WHEREAS: The projects are consistent with the *South Western Region Long Range Transportation Plan 2015-2040*, and are financially constrained.

WHEREAS: The projects meet the conformity requirements of the Clean Air Act

- *Connecticut Department of Transportation Ozone Air Quality Conformity Determination; of the 2015 Regional Transportation Plans and the FFY 2015-2018 Transportation Improvement Programs for the Connecticut Portion of the New York-Northern New Jersey-Long Island, NY-NJ-CT Ozone Marginal Nonattainment Area and the Greater Connecticut Ozone Nonattainment Area, September 2016, and*
- *Connecticut Department of Transportation PM 2.5 Air Quality Conformity Determination; of the 2015 Regional Transportation Plans and the FFY 2015-2018 Transportation Improvement Programs for the Connecticut Portion of the New York-Northern New Jersey-Long Island, NY-NJ-CT area PM_{2.5} Attainment/Maintenance Area, September 2016.*

WHEREAS: The TIP is based on a continuing, comprehensive transportation process carried on cooperatively by the State, MPO, and transit operators in accordance with the provisions of 23 U.S.C. 134 and section 8 of the Federal Transit Act (49) U.S.C. app. 1607.

Now therefore, be it resolved, that the Metropolitan Planning Organization hereby:

Endorses the *South Western Region FFY2015-2018 Transportation Improvement Program (TIP)*.

This resolution is effective May 18, 2017.

Date: May 18, 2017.

Jayme Stevenson, Chairman

**ANNUAL CERTIFICATION OF
METROPOLITAN TRANSPORTATION PLANNING BY THE
HOUSATONIC VALLEY METROPOLITAN PLANNING ORGANIZATION**

BETHEL•BRIDGEWATER•BROOKFIELD•DANBURY•NEW FAIRFIELD
NEW MILFORD•NEWTOWN•REDDING•RIDGEFIELD•SHERMAN

RESOLUTION #2017-001

WHEREAS the Housatonic Valley Metropolitan Planning Organization (HVMPO) is the federally designated Metropolitan Planning Organization and policy board for transportation planning in the Housatonic Valley Region of Connecticut, and

WHEREAS the voting board of the HVMPO comprises the two mayors and eight first selectmen of the area, which includes Bethel, Bridgewater, Brookfield, Danbury, New Fairfield, New Milford, Newtown, Redding, Ridgefield and Sherman, CT, as well as the chief executive officer of the Housatonic Area Regional Transit District:

NOW THEREFORE BE IT RESOLVED that the Housatonic Valley Region Metropolitan Planning Organization hereby certifies that its metropolitan transportation planning process is being carried out in accordance with the terms and provisions of 23 U.S.C. 134, 49 U.S.C. 5303, and the metropolitan planning regulations at 23 CFR 450 and that all applicable provisions relative to the involvement of public and private providers of mass transit, civil rights, involvement of minority business enterprises, special efforts for elderly and disabled persons, the Clean Air Act, 23 USC and 49 USC have been satisfied.

This resolution is in full force and effect as of **May 18, 2017**

Date: **May 18, 2017**

Julia Pemberton, Secretary

**ANNUAL CERTIFICATION OF
METROPOLITAN TRANSPORTATION PLANNING BY THE
SOUTH WESTERN REGION METROPOLITAN PLANNING
ORGANIZATION**

DARIEN•GREENWICH•NEW CANAAN•NORWALK•STAMFORD•WESTON•WESTPORT•WILTON

RESOLUTION #2017-005

WHEREAS the South Western Region Metropolitan Planning Organization (SWRMPO) is the federally designated Metropolitan Planning Organization and policy board for transportation planning in the South Western Region of Connecticut, and

WHEREAS the voting board of the SWRMPO comprises the two mayors and six first selectmen of the area, which includes Darien, Greenwich, New Canaan, Norwalk, Stamford, Weston, Westport and Wilton, CT, as well as the chief executive officer of the Norwalk Transit District:

NOW THEREFORE BE IT RESOLVED that the South Western Region Metropolitan Planning Organization hereby certifies that its metropolitan transportation planning process is being carried out in accordance with the terms and provisions of 23 U.S.C. 134, 49 U.S.C. 5303, and the metropolitan planning regulations at 23 CFR 450 and that all applicable provisions relative to the involvement of public and private providers of mass transit, civil rights, involvement of minority business enterprises, special efforts for elderly and disabled persons, the Clean Air Act, 23 USC and 49 USC have been satisfied.

This resolution is in full force and effect as of **May 18, 2017**

Date: **May 18, 2017**

Jayme Stevenson, Chairman

TO: HVMPO and SWRMPO Members
FROM: Rob Sachnin, Senior Planner
DATE: May 9, 2017

RE: Approval of Unified Planning Work Programs (UPWP)

MPO Action Requested: review and endorse FY2018 and 2019 UPWP's for HVMPO and SWRMPO, contingent upon administrative and technical adjustments to address any remaining CTDOT and USDOT comments. Draft copies have previously been circulated to MPO and TAG members for review.

Overview: An UPWP is a federal requirement for MPOs, outlining planning priorities and activities to be carried out during a defined period of time, in this case for a two-year period beginning July 1, 2017. A USDOT and CTDOT approved UPWP allows the MPOs to receive funding to carry out the transportation planning process, and remain eligible for receipt of federal-aid project funding in the region's municipalities. Historically, the UPWP has provided the largest source of revenue to WestCOG, which serves as staff to our MPOs.

The UPWP includes a mix of administrative and technical activities, addressing both federal requirements and areas of regional interest. Administrative examples include processing Transportation Improvement Program (TIP) amendments, meeting preparation and financial grant management, whereas technical activities may include bicycle and pedestrian planning, as well as support for ongoing studies such as the Stamford Bus and Shuttle Study.

Work Program Components: CTDOT's guidance identified the core requirements and activities, many of which are similar to the previous UPWP's, endorsed by both MPOs in May of 2015.

This includes federal emphasis areas such as compliance with MAP-21 and the FAST Act provisions. These are authorizing legislation for federal transportation programs and funding, which contain specific requirements that must be adhered to.

Planning activities include a transition to performance-based planning. Other emphasis areas seek to: promote cooperation and coordination across MPO and state boundaries; continuing the region's Ladders of Opportunity analyses, which identify transportation connectivity gaps that prevent access to essential services; and to improve the resiliency of the transportation system to natural hazards.

Other activities include but are not limited to: management of the TIP, updating the Long-Range Transportation Plan, safety and congestion analyses, transit planning, multi-modal mobility and connectivity, as well as freight planning.

Your support will be much appreciated.

**HOUSATONIC VALLEY
METROPOLITAN PLANNING ORGANIZATION**

BETHEL•BRIDGEWATER•BROOKFIELD•DANBURY•NEW FAIRFIELD
NEW MILFORD•NEWTOWN•REDDING•RIDGEFIELD•SHERMAN

RESOLUTION #2017-002

**Resolution of Endorsement for the FY18 and FY19
HVMPO Unified Planning Work Program**

WHEREAS, the Housatonic Valley Metropolitan Planning Organization (HVMPO), in cooperation with the Connecticut Department of Transportation (CTDOT), the Federal Highway Administration, the Federal Transit Administration, and the Western Connecticut Council of Governments (WestCOG), is responsible for carrying out the urban transportation planning process for the Housatonic Valley Region;

WHEREAS, the voting board of the HVMPO comprises the two mayors and eight first selectmen of the area, which includes Bethel, Bridgewater, Brookfield, Danbury, New Fairfield, New Milford, Newtown, Redding, Ridgefield and Sherman, CT, as well as the chief executive officer of the Housatonic Area Regional Transit District;

WHEREAS, a Unified Planning Work Program (UPWP) to guide the planning process is developed in cooperation with CTDOT, the U.S. Department of Transportation (USDOT), and transportation stakeholders to serve as the grant application for funds to conduct HVMPO transportation planning;

WHEREAS, HVMPO, in cooperation with CTDOT is responsible for adopting the FY18 and FY19 Unified Planning Work Program for the Housatonic Valley Region;

WHEREAS, WestCOG, as the Hosting Agency for the HVMPO, will contract to receive and disperse planning funds to carry out the adopted UPWP;

RESOLVED, that the HVMPO hereby endorses the FY18 and FY19 UPWP, contingent upon administrative and technical adjustments prescribed by the CTDOT and USDOT.

This resolution is in full force and effect as of **May 18, 2017**

May 18, 2017

Julia Pemberton, Secretary

**SOUTH WESTERN REGION
METROPOLITAN PLANNING ORGANIZATION**

DARIEN•GREENWICH•NEW CANAAN•NORWALK•STAMFORD•WESTON•WESTPORT•WILTON

RESOLUTION #2017-006

**Resolution of Endorsement for the FY18 and FY19
SWRMPO Unified Planning Work Program**

WHEREAS, the South Western Region Metropolitan Planning Organization (SWRMPO), in cooperation with the Connecticut Department of Transportation (CTDOT), the Federal Highway Administration, the Federal Transit Administration, and the Western Connecticut Council of Governments (WestCOG), is responsible for carrying out the urban transportation planning process for the South Western Region;

WHEREAS, the voting board of the SWRMPO comprises the two mayors and six first selectmen of the area, which includes Darien, Greenwich, New Canaan, Norwalk, Stamford, Weston, Westport and Wilton, CT, as well as the chief executive officer of the Norwalk Transit District;

WHEREAS, a Unified Planning Work Program (UPWP) to guide the planning process is developed in cooperation with CTDOT, the U.S. Department of Transportation (USDOT), and transportation stakeholders to serve as the grant application for funds to conduct SWRMPO transportation planning;

WHEREAS, SWRMPO, in cooperation with CTDOT is responsible for adopting the FY18 and FY19 Unified Planning Work Program for the South Western Region;

WHEREAS, WestCOG, as the Hosting Agency for the SWRMPO, will contract to receive and disperse planning funds to carry out the adopted UPWP;

RESOLVED, that the SWRMPO hereby endorses the FY18 and FY19 UPWP, contingent upon administrative and technical adjustments prescribed by the CTDOT and USDOT.

This resolution is in full force and effect as of **May 18, 2017**

May 18, 2017

Jayme Stevenson, Chairman

TO: HVMPO and SWRMPO Members
FROM: Rob Sachnin, Rick Schreiner
DATE: May 9, 2017

RE: Prioritization of Federal Transit Administration Grant Applications

Each year the Federal Transit Administration announces the availability of the Section 5310 grant program, which was established in 1975 to enhance the mobility of seniors and individuals with disabilities. Grants from this CTDOT managed program provide up to 50% of operating costs and 80% of capital costs for a broad spectrum of transit projects. Eligible recipients of this program include qualifying non-profit organizations, state and local government entities.

CTDOT requires Metropolitan Planning Organizations (MPOs) to prioritize 5310 grant program applications affecting their respective regions. This year, 11 applications affecting WestCOG’s two MPO regions were submitted for consideration. All 11 applications were independently reviewed and prioritized by staff from Norwalk Transit District, HARTransit and WestCOG, using application scoring criteria provided by CTDOT. One application was disqualified because of a missed deadline. Based upon this analysis, the following is the recommended prioritization of FTA Section 5310 applications for your consideration:

Housatonic Valley MPO:

Traditional Projects

<u>Rank</u>	<u>Applicant</u>
1	Ability Beyond (Regional)
2	Town of Newtown

Nontraditional Projects

<u>Rank</u>	<u>Applicant</u>
1	Rides for Ridgefield
2	Town of Bethel
3	Mobility Manager

South Western Region MPO:

Traditional Projects

<u>Rank</u>	<u>Applicant</u>
1	Norwalk Senior Center
2	TAG (Greenwich)
3	STAR (Norwalk)
4	JCC of Stamford

Nontraditional Projects

<u>Rank</u>	<u>Applicant</u>
1	Norwalk Transit District ¹

¹ To prevent a perceived conflict of interest, Norwalk Transit District was not involved in the review of their own application.