

Western Connecticut Council of Governments

August 17, 2017 – 12:30 p.m.

**Location: Ridgefield Visiting Nurse Association
27 Governor Street, Ridgefield, CT 06877**

Agenda

1. Meeting call to order: Hon. Jayme Stevenson, Chairman
2. Action items:
 - a) Approval of June 15, 2017 Minutes Attachment 2a, pp. 1-3
 - b) MAP Forum MOU Attachment 2b, pp. 4-12
 - c) America the Beautiful Urban Forestry Grant Resolution Attachment 2c, pg. 13
 - d) FY 16-17 4th Quarter Financial Report Attachment 2d, pp. 14-16
3. Information items:
 - a) State and federal update
 - b) Draft CEDS: will be released for a 30 day public comment period beginning August 21st and ending September 20th
 - c) LOTCIP update Attachment 3c, pp. 17-18
 - d) Update on Phase 2 of the CAMA Study Attachment 3d, pp. 19-20
 - e) Overview of the Snow Removal Operations, Management, and Routing Study Attachment 3e, pp. 21-22
4. Public participation
5. Next meeting: September 21, 2017
6. Adjournment/ Beginning of Public Hearing for the Conservation and Development Policies: The Plan for Connecticut, 2018-2023 (Draft State C&D Plan) at 1pm

Disclaimer: These interim minutes of the Western Connecticut Council of Governments (“WestCOG” or “COG”) are released and “available for public inspection” and “posted” on WestCOG’s website, in accordance with C.G.S. §1-225(a). Said interim minutes are subject to review and approval by the COG members, after which time the final approved minutes will be available and posted in accordance with laws. Accordingly, the interim minutes may contain inaccuracies and do not reflect the final action of the COG.

INTERIM Council Minutes

for the 6/15/2017 Meeting

Held at the Ridgefield Visiting Nurse Association
27 Governor Street, Ridgefield, Connecticut 06877

Chairman Jayme Stevenson - Vice Chairman Susan Chapman
Secretary David Gronbach - Treasurer Patricia Llodra

MEMBERS ATTENDING

Bethel First Selectman Matt Knickerbocker
Bridgewater First Selectman Curtis Read
Brookfield..... First Selectman Steve Dunn
Danbury..... Mayor Mark Boughton
Darien..... First Selectman Jayme Stevenson
Greenwich..... First Selectman Peter Tesei

New Canaan..... First Selectman Robert Mallozzi
New Fairfield..... Absent
New Milford Mayor David Gronbach
Newtown..... First Selectman Patricia Llodra
Norwalk..... Chief of Staff Laoise King
Redding..... Absent

Ridgefield..... First Selectman Rudy Marconi
Sherman..... First Selectman Clay Cope
Stamford..... Chief of Staff Michael Pollard
Weston..... First Selectman Nina Daniel
Westport..... First Selectman James Marpe
Wilton..... First Selectman Lynne Vanderslice

OTHERS ATTENDING

John Suggs of Westport RTM and Martin Fox of the Westport Transit District, Harrison Wenchell and Richard Schreiner of HARTransit, and WestCOG staff members Francis Pickering, Patricia Payne, Robert Sachnin, Carl Zimmerman, Christian Schmidt, and Nicole Sullivan. Ken Shooshan-Stoller and Michelle Hilary from FHWA, Carolann Belforti, Roxane

Fromson, and Sharon Okoy'e from CTDOT, Jonathan Steinberg from the Connecticut General Assembly, Mark Massaro, Tracy Alston, Garrett Sheehan, Lisette Andino and Jim Hunt from Eversource- as well as Dan Lingus.

CALL TO ORDER

The meeting was called to order at 12:39 pm by Chairman Jayme Stevenson, she welcomed Senior Vice President James W. Hunt III, Regulatory Affairs & Chief Communications Officer of Eversource.

FEATURED GUEST: Senior Vice President James W. Hunt III, Regulatory Affairs & Chief Communications Officer of Eversource presented information on the largest energy delivery company in New England. Eversource's commitment to the environment and efficient energy was noted. Wind power, hydroelectric plants, and other forms of clean energy was discussed. The Senior Vice President spoke of the notable emergency response system and community outreach that Eversource provides. There were questions and comments. He was thanked unanimously for his time.

OPPORTUNITY FOR PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

Approval of 5/18/2017 Minutes: After review and on a motion made by Rudy Marconi and seconded by Lynne Vanderslice, the minutes of the meeting of 5/18/2017 were unanimously approved, with abstentions made by Clay Cope, Nina Daniel, and Matt Knickerbocker.

Fiscal Year 2018 WestCOG Budget Approval: Patricia Llodra presented the upcoming fiscal year budget for WestCOG with the inclusion of a revenue source and expenditure summary attached. After further review, and on a motion made by Rudy Marconi and seconded by Matt Knickerbocker, the Fiscal Year 2018 WestCOG Budget was unanimously approved.

2017 Responsible Growth & TOD Grant Resolution: Francis Pickering noted the attached resolution of support for the WestCOG submittal of the Branch Line Regional Tax Increment Financing (TIF) Study grant application to OPM. He briefly described several phases of the proposed feasibility study. There were questions and comments. He also stated that each municipality will receive a letter of support from WestCOG for their own grant application. On a motion made by Matt Knickerbocker and seconded by Rudy Marconi, the resolution was unanimously approved.

Document Policy: Francis Pickering noted that a complete document policy will be provided to the COG, potentially at the August meeting- or at another meeting to follow. It was decided that no vote would be taken until the official document policy was presented to the COG.

INFORMATION ITEMS:

Legislative Update: Francis Pickering noted that the session has closed and that there was nothing new to report.

State Budget Update: Francis Pickering noted that there was nothing new to report.

LOTICIP Update: Robert Sachnin described the program for State Fiscal Years 18 and 19, adding that details were contingent on the state budget.

OTHER BUSINESS / ADJOURNMENT

There was no other business stated.

Chairman Stevenson then stated that the July WestCOG meeting will be canceled. The meeting was unanimously adjourned at 1:33 pm.

INTERIM MINUTES SUBJECT TO FINAL APPROVAL BY THE COG MEMBERS

New York Metropolitan Transportation Council
North Jersey Transportation Planning Authority
Western Connecticut Council of Governments
Connecticut Metro Council of Governments
Naugatuck Valley Council of Governments
South Central Regional Council of Governments
Lower Connecticut River Valley Council of Governments
Orange County Transportation Council
Lehigh Valley Planning Commission

**MEMORANDUM OF UNDERSTANDING (MOU) FOR COORDINATION OF
TRANSPORTATION PLANNING ACTIVITIES IN THE MULTI-STATE NEW
YORK-NEW JERSEY-CONNECTICUT-PENNSYLVANIA METROPOLITAN
REGION**

This Memorandum of Understanding (MOU) is made and entered into by and among the New York Metropolitan Transportation Council (NYMTC) and the Orange County Transportation Council (OCTC) in the State of New York; the North Jersey Transportation Planning Authority (NJTPA) in the State of New Jersey; the Western Connecticut Council of Governments (WestCOG), Connecticut Metro Council of Governments (METROCOG), Naugatuck Valley Council of Governments (NVCOG), South Central Regional Council of Governments (SCRCOG), and Lower Connecticut River Valley Council of Governments (RiverCOG) in the State of Connecticut, and the Lehigh Valley Planning Commission (LVPC) in the State of Pennsylvania; collectively referred to hereinafter as "the PARTIES".

WHEREAS, the PARTIES acknowledge that portions of the multi-state New York-New Jersey-Connecticut-Pennsylvania metropolitan region are characterized by socio-economic and environmental interdependence, as evidenced through shared ecosystems, interconnected transportation systems and inter-related patterns of employment and population; and,

WHEREAS, the PARTIES are within or are adjacent to a federally-designated Transportation Management Area (TMA) and together constitute one of the nation's largest commuter-sheds; and,

WHEREAS, 23 U.S.C. 134 and Section 8 of the Federal Transit Act require that Metropolitan Planning Organizations (MPOs) be designated for metropolitan regions and that they maintain a continuing, cooperative and comprehensive transportation planning process that results in plans and programs that consider all transportation modes and supports metropolitan community development and social goals; and,

WHEREAS, a key role for MPOs is to serve as forums for cooperative transportation planning and decision-making in metropolitan areas; and,

WHEREAS, 23 CFR 450.314(d) states that, where more than one MPO has authority within a metropolitan planning area or a nonattainment or maintenance area, there shall be an agreement between the state department(s) of transportation and the MPOs describing how their planning processes will be coordinated to assure the development of an overall transportation plan for the metropolitan planning area, and that in nonattainment or maintenance areas, the agreement shall include State and local air quality agencies; and,

WHEREAS, this MOU supersedes a previous Memorandum of Understanding, executed by the then parties in 2008, in response to recommendations from the FHWA/FTA Transportation Planning Certification Reviews for NYMTC (January 2007) and NJTPA (January 2006), and to which the signatories were New York Metropolitan Transportation Council, North Jersey Transportation Planning Authority, South Western Region Metropolitan Planning Organization, Greater Bridgeport/Valley Metropolitan Planning Organization, and Housatonic Valley Council of Elected Officials; and,

WHEREAS, it has subsequently been determined that, because of organizational changes, census boundary changes, and consistent with good planning principles, participation in this MOU by additional, adjacent MPOs would be advisable; and,

WHEREAS, this MOU constitutes a multi-state, multi-party agreement which addresses the requirements of 23 CFR 450.314(d) for the PARTIES, as well as complying with other relevant provisions of the Fixing America's Surface Transportation (FAST) Act (Pub. L. No. 114-94), the most recent federal surface transportation legislation; and,

WHEREAS, the PARTIES agree to follow this MOU in order to ensure coordination in the development of the mandated products of the metropolitan transportation planning process including the process for meeting attainment of National Ambient Air Quality Standards (NAAQS); and,

WHEREAS, this MOU is intended to ensure that the products of each respective MPO

transportation planning process take into account the impacts of the plans and programs developed by the other MPOs; helps avoid duplication of effort; reflects consistency of approaches where possible; and ensures the consideration of the interests of all participating MPOs;

NOW, THEREFORE, BE IT RESOLVED that the PARTIES hereto agree to perform in good faith, and to the extent practicable and appropriate, the activities of voluntary coordination, cooperation and consultation amongst themselves, as follows:

General

1. Hold an annual meeting of the Executive Directors and appropriate key managers of the several MPOs and Councils of Government (COGs) which are PARTIES to this agreement, while encouraging participation by interested MPO/COG member agency representatives, including but not limited to, the public transit operating agencies, the various state departments of transportation, and the Port Authority of New York and New Jersey, to discuss and review the areas of coordination, cooperation and consultation as outlined in this MOU. The purpose of the annual meeting will be to engage in discussions of mutual interest with a focus on the development of their federally-required planning products and analyses. The annual meeting will also serve as a mechanism for assessing this MOU and for discussing further expectations and approaches, as appropriate.
2. Cooperate in efforts toward achieving, where possible, general consistency of planning products, analyses and tools through informal communication and document exchange.
3. Participate, to the extent practicable, in the transportation planning process of the other PARTIES through such activities, as are deemed appropriate, as technical committee memberships and/or meeting participation, including the use of the PARTIES' public participation processes and involvement in regional studies, as well as through informal and ongoing communications regarding same.
4. Exchange information to the extent that a particular COG/MPO develops such information or transportation planning products at the COG/MPO, rather than at the state, level. If the information or transportation product is developed at the state level, the COG/MPO agrees to encourage the exchange of such information as appropriate by the state agency that does develop such information or transportation planning product.

amendments, and maintain communication among the PARTIES, including affording each other the opportunity to review and comment on projects proposed in the Long Range Plan, especially on projects that border, or have a significant impact upon, other PARTIES' MPO jurisdictions.

3. Identify "boundary" projects and programs which impact the planning areas of two of more of the PARTIES.
4. Jointly develop a "metropolitan region" overview section for use as appropriate by the PARTIES in their respective Plans.
5. Consider that the several MPOs/COGs which are PARTIES to this agreement will not necessarily be at the same stage of plan development at the same time, and that coordination will be tempered by the schedule of each MPO's/COG's planning process.

Transportation Improvement Program (TIP)

1. Consult in the development of TIPs, as appropriate.
2. Exchange information, including DRAFT copies of the TIP and proposed amendments, and maintain communication among the PARTIES, including affording each other the opportunity to review and comment as appropriate on draft projects proposed in the TIP, especially on projects that border, or have a significant impact upon, other PARTIES' MPO jurisdictions.
3. Identify "boundary" projects and programs which impact the planning areas of two of more of the PARTIES.
4. Jointly develop a "metropolitan region" overview section for use as appropriate by the PARTIES in their respective TIPs.
5. Consider that the MPOs/COGs will not necessarily be at the same stage of TIP development at the same time, and that coordination will be tempered by the schedule of each MPO's planning process.

Transportation Conformity

1. Exchange information, as appropriate, on the design concept and the design scope of projects that should be included in the regional emissions analysis.
2. Consult on the assumptions used in the regional emissions analysis by each affected MPO/COG.
3. Exchange information, including DRAFT copies of the Transportation Conformity Determinations, and maintain communication among the PARTIES as appropriate.

Unified Planning Work Program (UPWP)

1. As individual MPOs/COGs, make available UPWP documentation and products, as appropriate, to the other PARTIES.
2. Exchange information, as appropriate, including DRAFT copies of the UPWP, and maintain communication among the PARTIES regarding how best to achieve coordination and consistency among the planning products and analyses.
3. Discuss opportunities for collaborative activities that could be incorporated as tasks and/or products and thereby included in the Work Programs of the PARTIES, as appropriate, for the upcoming year.
4. Consider that the several MPOs/COGs which are PARTIES to this agreement will not necessarily be at the same stage of UPWP development at the same time, and that coordination will be tempered by the schedule of each MPO's/COG's planning process.

Modeling and Data

1. Exchange modeling information at appropriate levels of geography, attempting where possible to relate the data to the MPOs'/COGs' existing analysis and forecasting tools.
2. Share data and forecasting as appropriate, including socio-economic, census, forecast and survey data and results; trip tables and travel demand model assumptions; and model validation data, state line traffic volumes and traffic volumes at the external boundaries of the other agencies' models.
3. Consult, as appropriate, in the development of enhanced travel demand models and/or post-processors.
4. Examine and utilize opportunities for joint development of new modeling applications for the region as appropriate.
5. Exchange information, data, measurements and forecasts as needed regarding compliance with federal rules and regulations pertaining to Transportation Performance Management (TPM).

Transportation Plan

1. During the development of the Long-Range Transportation Plan, consult as appropriate all PARTIES regarding key elements of the plan such as principles, scenarios, strategies, major project assumptions and key issues.
2. Exchange information, including DRAFT copies of the Long Range Plans and proposed

4. Participate as appropriate in Interagency Consultation Groups (ICG) for adjoining MPOs.
5. Consider that the several MPOs/COGs which are PARTIES to this agreement will not necessarily be at the same stage of Conformity Determination development at the same time, or face the same relevant regulations and emissions tests, and that coordination will be tempered by the schedule of each MPO's/COG's planning process.



Adopted:

New York Metropolitan Transportation Council:

Adopted Resolution #

North Jersey Transportation Planning Authority

Adopted Resolution #

Western Connecticut Council of Governments

Adopted Resolution #

Connecticut Metro Council of Governments

Adopted Resolution #

Naugatuck Valley Council of Governments

Adopted Resolution #

South Central Regional Council of Governments

Adopted Resolution #

Lower Connecticut River Valley Council of Governments

Adopted Resolution #

Orange County Transportation Council

Adopted Resolution #

Lehigh Valley Planning Commission

Adopted Resolution #

CERTIFIED RESOLUTION

Approval of the Memorandum of Understanding for Coordination of Transportation Planning Activities in the Multi-State New York-New Jersey-Connecticut-Pennsylvania Region

I, David Gronbach, Secretary of the Western Connecticut Council of Governments (henceforth the “Council”), do hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Council, duly held and convened on August 17, 2017 at which a duly constituted quorum of the Council was present and acting throughout and that such resolution has not been modified, rescinded or revoked and is at present in full force and effect.

BE IT RESOLVED, that Chairman Jayme Stevenson or Vice Chairman Susan Chapman are hereby authorized to direct Executive Director Francis Pickering to act on behalf of the Council in executing the *Memorandum of Understanding (MOU) for Coordination of Transportation Planning Activities in the Multi-State New York-New Jersey-Connecticut-Pennsylvania Metropolitan Region*.

IN WITNESS THEREOF, the undersigned has affixed his signature and the Corporate Seal of the Council This Seventeenth Day of August, 2017, in the Town of Ridgefield, Connecticut.

David Gronbach, Secretary
Western Connecticut Council of Governments

[Affix seal here]



**CERTIFIED RESOLUTION OF THE
WESTERN CONNECTICUT COUNCIL OF GOVERNMENTS
America the Beautiful Urban Forestry Grant**

Ridgefield, Connecticut

I, David Gronbach, Secretary of the Western Connecticut Council of Governments (hereinafter "WestCOG") certify that the following is a true copy of the resolution adopted by WestCOG at its meeting on August 17, 2017 in Ridgefield, Connecticut, a quorum being present:

RESOLVED: That the Executive Director, Francis Pickering, is empowered to execute and deliver in the name and on behalf of WestCOG a certain contract with the Department of Energy and Environmental Protection of the State of Connecticut for the fulfillment of the America-the-Beautiful grant, and is authorized to affix the Corporate Seal.

This resolution is in full force and effect as of August 17, 2017.

David Gronbach, Secretary
Western Connecticut Council of Governments
August 17, 2017.

[Affix seal here]

Western CT Council of Governments
Operating Statement
For the Twelve Months Ending June 30, 2017

	Current Month Actual	Year to Date Actual	Year to Date Budget	Variance Variance	Annual Budget
Revenues					
SWRMPO FHWA/PL Trans	49,178	533,894	590,368	(56,474)	590,368
HVMPO FHWA/PL Transp	36,123	322,039	366,161	(44,122)	366,161
Local Municipal Dues	22,465	269,584	269,586	(2)	269,586
Haz Mit Plan Update (HV)	0	12,312	0	12,312	0
Stamford Bike/Ped	53,829	168,117	165,000	3,117	165,000
LOTICIP (SWR)	9,216	83,094	128,872	(45,778)	128,872
LOTICIP (HV)2016-2017	801	47,098	44,970	2,128	44,970
DEMHS CERT Grant	0	1,150	6,000	(4,850)	6,000
RPI GIS Grant	74,554	713,480	400,000	313,480	400,000
Noroton Heights TOD	34,396	156,907	165,000	(8,093)	165,000
Stamford Bus & Shuttle Stud	24,613	271,961	350,000	(78,039)	350,000
CIRCA UConn Grant	11,141	19,156	17,443	1,713	17,443
Reg Election Monitor	2,750	11,000	11,000	0	11,000
Wspt Rail Parking Study	0	15,811	93,750	(77,939)	93,750
OPM SGIA Funding	31,602	645,823	582,865	62,958	582,865
Ridgefield TOD Contract	0	36,184	113,117	(76,933)	113,117
Ridgefield TOD Municipal	0	4,573	0	4,573	0
Rte 7 Impl-Phase 3	23,400	30,493	122,000	(91,507)	122,000
Interest Income	51	789	0	789	0
HRRRA Rental Income	0	1,050	0	1,050	0
EDA CEDS	8,311	14,128	0	14,128	0
OPM RPIP Snow Plow	2,819	4,852	0	4,852	0
HV DEMHS Reg 5 PL	4,419	11,652	14,364	(2,712)	14,364
HV Public Health Planning	500	5,750	11,500	(5,750)	11,500
Misc. Income	115	639	0	639	0
Total Revenues	387,464	3,376,684	3,451,996	(75,312)	3,451,996
Direct Contract Expense					
Project Consultants	224,762	1,489,506	1,626,650	(137,144)	1,626,650
Health Dept-Consultant	500	5,750	11,500	(5,750)	11,500
Regional Election Monitor	0	0	0	0	0
Reg Election Monitor	2,750	11,000	11,000	0	11,000
Direct Legal Notice	1,440	2,769	2,000	769	2,000
Direct Maintenance Agmnt	26,640	41,016	0	41,016	0
Direct Misc.	304	25,950	0	25,950	0
Direct Equipment/Software	5,176	156,425	0	156,425	0
Reproduction	377	698	0	698	0
Direct Supply	0	367	0	367	0
Direct Travel/Mtg.	3,599	23,589	70,000	(46,411)	70,000
Personnel Expense					
Salaries-Regular	80,327	914,243	915,408	(1,165)	915,408
Salaries-Other	172	7,549	0	7,549	0
Pension 401(a) ER Contrib	4,014	60,214	73,111	(12,897)	73,111
Employer Payroll Taxes	6,234	77,713	76,829	884	76,829
Fringe Benefits	10,318	112,729	179,359	(66,630)	179,359
General Overhead Expense					
Audit/Legal/Payroll Expens	222	38,584	40,700	(2,116)	40,700
Other Professional Services	0	0	5,000	(5,000)	5,000
Rent	10,462	83,904	76,904	7,000	76,904
Utilities	1,540	14,010	23,096	(9,086)	23,096
Service Agreements	2,068	18,273	22,928	(4,655)	22,928
Reproduction	235	581	1,000	(419)	1,000
Office Supplies	727	5,304	11,000	(5,696)	11,000
Travel/Conf/Mtg Expense	135	1,585	2,500	(915)	2,500

Unaudited - For Management Purposes Only

Western CT Council of Governments
Operating Statement
For the Twelve Months Ending June 30, 2017

	Current Month	Year to Date	Year to Date	Variance	Annual Budget
	Actual	Actual	Budget	Variance	
Membership dues/Subscripti	5,262	12,656	12,767	(111)	12,767
Postage	547	1,303	4,000	(2,697)	4,000
Liability Insurance/Bonding	1,676	17,108	18,919	(1,811)	18,919
Software Expense	0	0	0	0	0
Copier/Equipment Lease	1,335	14,235	14,043	192	14,043
Telephone/Internet	606	21,435	5,260	16,175	5,260
Ads/Legal Notices	0	70	1,000	(930)	1,000
Depreciation	333	4,000	20,000	(16,000)	20,000
Due back to State	0	4,811	0	4,811	0
Contingency	0	0	75,000	(75,000)	75,000
Misc.	779	6,350	5,700	650	5,700
	<u>392,540</u>	<u>3,173,727</u>	<u>3,305,674</u>	<u>(131,947)</u>	<u>3,305,674</u>
Total Expenses					
"SURPLUS/<DEFICIT>"	\$ (5,076)	\$ 202,957	\$ 146,322	56,635	146,322

Western CT Council of Governments
Balance Sheet
June 30, 2017
ASSETS

Current Assets

Bank of America Checking	\$ 751,613.67	
Bank of America Money Market	401,062.60	
Union Savings Checking	514,929.43	
Petty Cash	400.00	
Accounts Receivable	337,432.69	
Prepaid Rent	10,016.93	
Prepaid Service Agreements	23,994.19	
Pre-paid Heating Oil	919.45	
Prepaid Dues/Subscriptions	2,006.53	
Prepaid Security Deposits	4,245.00	
Total Current Assets		2,046,620.49

Property and Equipment

Fixed Assets	109,387.82	
Allowance for Depreciation	(56,515.51)	
Total Property and Equipment		52,872.31

Other Assets

Total Other Assets		0.00
Total Assets	\$	2,099,492.80

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$ 178,105.85	
Deferred Rev-RPI GIS Grant	87,072.86	
Deferred Rev-Wspt Rail Prk	471.80	
Deferred Rev-LOTICIP SW	62,212.17	
Deferred Rev-LOTICIP HV	30,501.75	
Deferred Rev-FY16-17 OPM SGIA	115,170.96	
Deferred Rev-Health Depts	27,898.81	
Deferred Rev-Reg Elec Mon	8,361.00	
Deferred Rev-Stamford Bike/Ped	7,092.84	
Deferred Rev-Noroton Hgts TOD	9,309.24	
Deferred Rev-Deer Mgmt	3,711.95	
Accrued Vacation	30,019.38	
Accrued Pension	27,623.00	
Total Current Liabilities		587,551.61

Total Liabilities		587,551.61
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Capital

Retained Earnings	1,326,828.90	
Net Income	185,112.29	
Total Capital		1,511,941.19
Total Liabilities & Capital	\$	2,099,492.80

WestCOG Housatonic Valley Region LOTCIP Program Status- 08/09/17

Municipality	Project	Amount	LOTICIP Application Submission	Commitment to Fund Letter	Preliminary Design (30%)	Semi-Final Design (75%)	Final Design Review (90%)	Final Design Submission (100%)	Project Authorization Letter	Authorization to Advertise for Bids	Authorization to Award Contract	Construction Start	Construction Completion
Authorized Funding (FY14-FY17), less 3% admin. costs		\$14,023,290											
Brookfield	"Four Corners" Intersect. & Streetscape	(\$837,000)											
New Fairfield	Candlewood Corners Drainage	(\$693,000)											
New Milford	Still River Drive Roundabout	(\$1,119,175)											
Newtown	Toddy Hill Road Bridge	(\$3,200,000)											
New Milford	Wellsville Avenue Bridge	(\$1,381,000)											
Ridgefield	Farmingville Road Multi-Use Trail	(\$1,100,000)											
Danbury	White St & Locust Ave Intersection	(\$2,650,000)											
Bethel	Downtown Sidewalks & Streetscape	(\$1,500,000)											
	Balance	\$1,543,115											
CTDOT Requested Appropriation (FY18-19), less 3% admin		\$7,455,420											
	25% Contingency	(\$2,249,634)											
	Balance	\$6,748,901											

Bethel project added in January, 2017. Danbury project scope progressing and part of ongoing discussions with CTDOT.

WestCOG South Western Region LOTCIP Program Status - 08/09/17

Municipality	Project	Amount	LOTCIP Application Submission	Commitment to Fund Letter	Preliminary Design (30%)	Semi-Final Design (75%)	Final Design Review (90%)	Final Design Submission (100%)	Project Authorization Letter	Authorization to Advertise for Bids	Authorization to Award Contract	Construction Start	Construction Completion
Authorized Funding (FY14-17), less 3% admin. costs		\$26,228,430											
Stamford	Fiber Optic Trunk Cable	(\$5,459,061)											
Norwalk	Hamilton Ave Staircase	(\$600,000)											
Norwalk	SoNo Streetscape	(\$2,069,045)											
Greenwich	Frontage Rd Improvements	(\$1,080,000)											
Stamford	West Ave & West Main St Intersection	(\$2,000,000)											
Darien	Noroton Ave & West Ave Intersection	(\$1,200,000)											
Westport	Main St Sidewalks	(\$575,175)											
Norwalk	Traffic Signal System (Ped. Improv.)	(\$500,000)											
Stamford	Greenwich Ave & Pulaski St Roundabout	(\$2,100,000)											
Greenwich	Sound Beach Ave Bridge & Roundabout	(\$4,900,900)											
Westport	Riverside Ave Sidewalks	(\$607,115)											
Greenwich	Davis Ave Bridge	(\$2,500,000)											
Stamford	Strawberry Hill & Rock Spring Rd Inter.	(\$1,750,000)											
	Balance	\$887,134											
CTDOT Requested Appropriation (FY18-19), less 3% admin		\$13,810,860											
Greenwich	Glenville Rd & Brookside Dr Inter.	(\$1,750,000)											
Westport	Compo Rd South Sidewalks	(\$300,000)											
New Canaan	Locust Ave Parking Deck	(\$2,000,000)											
	25% Contingency	(\$3,674,499)											
	Balance	\$6,973,496											

2014 Solicitation: Greenwich - Frontage Rd, Sound Beach; Norwalk - SoNo Streetscape; Stamford - Fiber Optic Trunk Cable

2016 Solicitation: all remaining projects listed

August 10, 2017

FACT SHEET: CAMA Study Update

- ❖ The CAMA study utilized funding from 2011 RPIP funding. Funding for this project is available because of the efficient procurement of GIS data and IT infrastructure.
- ❖ The first task (assessment of the viability of a Regional CAMA system and areas of potential cost efficiencies) was finished and results were presented by Patrick Santoso from Axiomatic, LLC at a recent COG meeting. The results of this Regional CAMA assessment were utilized in the next phase in an adaptive management approach. If viable, the contract would go one way. If not, it would proceed towards workflow that could be automated.
- ❖ **PHASE 2:** Utilize identified workflows which have the highest potential for cost savings and regional efficiencies, and create the specifications for the technological framework and automation of these processes. In addition, a list of vendors and pricing will be provided with these workflow automation tasks. These components will allow WestCOG to assess their viability and cost and quickly proceed with RFIs or RFPs, if appropriate.
- ❖ The workflow improvement areas investigated in Phase 2 of the CAMA Study include:
 - ✓ Automated Deed Integration
 - ✓ E-File Exemptions automation
 - ✓ Implementation of Personal Property E-file forms
 - ✓ Regional GIS Tax Assessment Mapping Viewer (nearly finished)
 - ✓ Additional tasks (Phase 2) should be finished by Sept. 15th

August 17, 2017

FACT SHEET: A Snow Removal Operations, Management, and Routing Study for 18 Municipalities in Western Connecticut

- ❖ Originally conceived as a RPIP grant for Snow Routing Optimization. It was submitted late in 2015 and finally funded in March of 2017. Total funding for the Notice of Grant award is \$254,782. To fund the WestCOG administration costs and because of fiscal uncertainties related to the state budget, procurement costs were aggressively managed and the contract costs were lowered to \$214,999. Axiomatic, LLC was selected as the Vendor because of their technical expertise, flexibility for data gathering, and willingness to interact extensively with municipal staff.

- ❖ Through extensive stakeholder outreach and discussion with Public Works Directors, the Scope of Work evolved towards a project that emphasizes planning and Best Management Practices (BMP), Salt and Chloride management, operations, and routing efficiencies to support the Public Works and Snow Removal professionals. Two routing scenarios are included in the contract: 1) within town and 2) town with adjacent towns.

- ❖ Participation
 - It is critical that all 18 municipalities participate so that there are no gaps in the routing assessments scenarios. Axiomatic will be contacting all towns in the next two weeks to acquire any pertinent routing information, local management techniques, and understand geographic variability to make the best possible and most efficient routing assessment. Local knowledge is critical to the success of the project and for making the operationally useful and efficient routings.
 - Axiomatic will come to your town and take the needed data in ANY FORMAT (e.g. GIS, paper maps, verbal, etc.) that is available. This should minimize the burden on your staff and was a strength of the Axiomatic proposal.

❖ Critical dates (Tight time schedule!)

- All data needs to be given to Axiomatic by **Sept. 10th**. Adequate time is required to complete the analysis before this winter so that the routings can be tested in the field.
- There will be a “table top review” in mid-October for all towns to view and evaluate the initial proposed routing.
- All routes will be available to the towns by Nov. 15th to assess during the coming winter.

❖ Deliverables:

- Task 1A: Baseline report and evaluation of current municipal assets, operational management, practices and methods of each municipality
- Task 1B: GIS summary of current routing assessment for each municipality
- Task 2: Data schema for routing optimization and technical specifications and snow storm response optimization
- Task 3: Chloride, salts and other deicing treatment methods and materials report
- Task 4: Regional operations guide (BMP's)
- Task 5: Snow and ice policy guide documents for each participating municipality

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