APPROVED MINUTES OF 9/6/2017
Technical Advisory Group (TAG)
Held at 11am at the Comstock Community Center
180 School Road, Wilton, CT 06897

• Bethel Director of Public Works Douglas Arndt
• Bridgewater Absent
• Brookfield Director of Public Works Ralph Tedesco
• Danbury Director of Public Works Antonio Iadarola
• Darien Planning & Zoning Director Jeremy Ginsberg
• Greenwich Deputy Commissioner of Public Works James Michel
• HARTran Development Director Richard Schreiner
• New Canaan Absent
• New Fairfield Absent
• New Milford Absent
• Newtown Director of Public Works Fred Hurley
• Norwalk Assistant Principal Engineer Michael Yeosock
• Norwalk TD Absent
• Redding Absent
• Ridgefield Town Engineer Charles Fisher
• Sherman Supervisor Don Borkowski
• Stamford Signal Systems Engineer Veera Karukonda
• Weston Absent
• Westport Town Engineer Peter Ratkiewich
• Wilton Director of Planning and Land Use Management Robert Nerney

Also in Attendance:

CALL TO ORDER / PUBLIC COMMENT
The meeting was called to order at 11:02am by Principal Planner Robert Sachnin. There was no public comment.

FEATURED PRESENTATION
MS4: DCIA Remediation, Solutions, and Resources was presented by Planner Michael Towe. He described the requirements for MS4 permits, along with the available and needed data for the implementation of MS4.

INFORMATIONAL ITEMS
**Regional Snow Plow Update & Working Group:** Associate Planner Kristin Floberg briefly updated the TAG Members on Snow Plow project activities.

**MS4 Update:** Planner Michael Towle informed the group of the upcoming meetings and opportunities for communities.

**Freight Origin/Destination Data Update:** Principal Planner Robert Sachnin gave an overview of draft freight data in the region.

**Regional Traffic Counting Program:** Principal Planner Robert Sachnin updated the group on intersection traffic counts. Requests for traffic counts should provide a scope of work and justification, as those using federal funding require CTDOT approval. Associate Planner Kristin Floberg will be continuing this program.

**ACTION ITEMS**

**Approval of 8/1/2017 Minutes:** On a motion made by Jeremy Ginsberg and seconded by Fred Hurley the minutes of the TAG Meeting of 8/1/2017 were unanimously approved, except with abstentions made from Don Borkowski and Robert Neryn.

**LOTCP Program Adjustments:** Several program adjustments pertaining to Westport, Ridgefield, and Sherman were noted. Sufficient budget remains to accommodate these adjustments. A motion to recommend COG approval for the noted LOTCP Program Adjustments was made by Fred Hurley and seconded by Antonio Iadarola.

**Future LOTCP Solicitation Methodology:** Principal Planner Robert Sachnin addressed the draft LOTCP methodology for SFY’s 18-21, highlighting the inclusion of various TAG recommendations from the August meeting. It was noted that “MPO” should be replaced by “sub-region” on page 7 of the meeting packet. There was a motion made to table the action until the next meeting by Charles Fisher and seconded by Fred Hurley.

**TAP Adjustments (if necessary):** Principal Planner Robert Sachnin reviewed the timeline and corresponding TAP activities to date, including the financial and schedule constraints. Considering the program constraints and with agreement from Norwalk and Ridgefield, recommended adjustments include the submission of Branchville TOD Infrastructure Improvements and Norwalk Traffic Signal Upgrade – Phase 3. A motion to recommend the TAP Adjustments to both MPOs was made by Peter Ratkiewich and seconded by Fred Hurley.

**OTHER BUSINESS**

**Discussion Items as Raised by the TAG:** There was no discussion.

**Future Presentations & Items of Interest:** CHRO will present at the November TAG meeting.

**UPCOMING MEETINGS/ADJOURNMENT:** It was stated that the October TAG meeting will most likely be cancelled. The meeting was then adjourned at 12:16pm.