

Housatonic Valley  
Metropolitan Planning Organization  
**APPROVED HVMPO MINUTES**  
**For the 11/16/2017 Meeting**  
Held at the Ridgefield Visiting Nurse Association  
27 Governor Street, Ridgefield, CT 06877

*Chairman Rudy Marconi - Vice Chairman Susan Chapman  
- Secretary Julia Pemberton*

#### **MEMBERS IN ATTENDANCE**

Bethel	First Selectman Matt Knickerbocker
Bridgewater	First Selectman Curtis Read
Brookfield	First Selectman Steve Dunn
Danbury	Traffic Engineer Abdul Mohamed
New Fairfield	Absent
New Milford	Mayor David Gronbach
Newtown	First Selectman Patricia Llodra
Redding	Absent
Ridgefield	First Selectman Rudy Marconi, Chairman
Sherman	First Selectman Clay Cope
HARTransit	Development Director Richard Schreiner
CTDOT	Transportation Supervising Planner Kerry Ross (non-voting)
MPO Staff	Executive Director Francis Pickering (non-voting)

#### **OTHERS IN ATTENDANCE**

WestCOG staff members Robert Sachnin, Nicole Sullivan, Patty Payne, Josephine Harvey, Bob Brinton, and Kristin Hadjstylianos were in attendance. First Selectman Elect Dan Rosenthal of Newtown, Elizabeth Stocker of Norwalk, Tom Alterrmatt of Danbury, Harrison Wenchell of HARTransit, Sara Harris of Westport, Garrett Bolella of Stamford, and Dan Giungi of CCM were also in attendance. As well as Darien First Selectman Jayme Stevenson, Greenwich First Selectman Peter Tesei, Stamford Chief of Staff Michael Pollard, Weston First Selectman Chris Spaulding, Westport First Selectman James Marpe, Wilton First Selectman Lynne Vanderslice, and Norwalk Transit CEO Kimberlee Morton.

#### **CALL TO ORDER**

HVMPO Chairman Rudy Marconi called the meeting to order at 11:39am.

#### **PUBLIC PARTICIPATION**

There was no public participation.

#### **INFORMATIONAL ITEMS**

**Election of Officers:** Principal Planner Robert Sachnin spoke to this topic, noting that nominations for the electing of officers are made by the MPO voting members. Positions as Chairman and Vice Chairman for both the HVMPO and SWRMPO will serve a two-year term. Nominations may be for either existing leadership to continue service or a new candidate to serve.

## **ACTION ITEMS**

**HVMPO Approval of 10/05/2017 Meeting Minutes:** After review and on a motion made by First Selectman Matt Knickerbocker and seconded by First Selectman Steve Dunn, the minutes of the meeting of 10/05/2017 were unanimously approved.

**2018 MPO Meeting Schedule:** After review and on a motion made by First Selectman Steve Dunn and second by First Selectman Matt Knickerbocker, the 2018 MPO Meeting Schedule was unanimously approved by the HVMPO.

**Transportation Improvement Program:** Principal Planner Robert Sachnin reviewed a CTDOT request for a TIP amendment by HVMPO, which included projects #18-136 in Brookfield and #34-351 in Danbury, as referenced in the packet. There was discussion. On a motion made by First Selectman Clay Cope and seconded by First Selectman Matt Knickerbocker, the HVMPO unanimously endorsed the TIP amendment.

**HVMPO Annual Federal Certifications:** Principal Planner Robert Sachnin described the compliance measures associated with the attached Annual Federal Certifications and rationale behind this federal request. On a motion made by First Selectman Matt Knickerbocker and seconded by First Selectman Clay Cope, it was unanimously endorsed by the HVMPO.

**CTDOT Corridor Study Prioritization:** Associate Planner Kristin Hadjstylianos was acknowledged for her work on the CTDOT Corridor Study Solicitation. Principal Planner Robert Sachnin noted that CTDOT guidelines for this discretionary program allow for two submissions per planning region, not MPO. Candidates were discussed, including Technical Advisory Group (TAG) recommendations.

In the HVMPO region and on a motion made by First Selectman Steve Dunn and seconded by First Selectman Matt Knickerbocker, the Danbury/New Fairfield joint application for the State Route 37/841 was unanimously endorsed for advancement and CTDOT funding consideration.

**MPO Operating Procedures-proposed amendments:** The MPO discussed adjustments to their operating procedures. Recommendation to amend the MPO operating procedures was motioned by First Selectman Matt Knickerbocker and seconded by First Selectman Curtis Read with unanimous approval.

## **OTHER BUSINESS**

Federal safety performance measures were introduced and briefly discussed.

## **ADJOURNMENT**

The next MPO meeting is scheduled for 12/14/2017 at the Ridgefield Visiting Nurse Association. Then on a motion duly made and seconded it was voted unanimously to adjourn the meeting at 12:09pm.