

**APPROVED MINUTES OF 12/5/2017**  
**Technical Advisory Group (TAG)**

Held at 11am at the Comstock Community Center  
180 School Road, Wilton, CT 06897

• Bethel	Director of Public Works Douglas Arndt
• Bridgewater	Absent
• Brookfield	Director of Public Works Ralph Tedesco
• Danbury	City Traffic Engineer Abdul Barry Mohamed
• Darien	Absent
• Greenwich	Deputy Commissioner of Public Works James Michel
• HARtransit	Development Director Richard Schreiner
• New Canaan	Director of Public Works Tiger Mann
• New Fairfield	Absent
• New Milford	Director of Public Works Mike Zarba
• Newtown	Director of Public Works Fred Hurley
• Norwalk	Assistant Principal Engineer Michael Yeosock
• Norwalk TD	Absent
• Redding	Absent
• Ridgefield	Absent
• Sherman	Absent
• Stamford	Absent
• Weston	Land Use Director Tracy Kulikowski
• Westport	Town Engineer Peter Ratkiewich
• Wilton	Absent

**Also in Attendance:**

WestCOG staff members, Robert Sachnin, Kristin Floberg, Bob Brinton, Jamie Bastian, Kristin Hadjstylianos, and Nicole Sullivan. Josh Rickman of CTtransit, Harrison Wenchell of HARtransit, Ali Mohseni of MHSTCC, Kerry Ross of CTDOT, and City of Danbury Engineer Tom Altermatt were also in attendance.

**CALL TO ORDER / PUBLIC COMMENT**

The meeting was called to order at 11:07am by Principal Planner Robert Sachnin, who welcomed Josh Rickman of CTtransit and Tiger Mann of New Canaan Public Works. The TAG was updated on Senior Project Manager and former HVCEO Executive Director Jonathan Chew's retirement. Principal Planner Sachnin acknowledged and sincerely thanked Mr. Chew for over 40 years of dedicated service to the region. There was no public comment.

**INFORMATIONAL ITEMS**

**Snow Plow Update:** Associate Planner Kristin Floberg updated the TAG Members on the Snow Plow study, explaining that the draft baseline report is completed and that comments are welcomed before the report is officially brought to the TAG for final review. Associate Planner Floberg stated that the town routes have been completed and look to each town to set up a meeting to review. Additionally, methodology for the inter town scenario was presented, no comments or changes were suggested by the group.

**LOTICIP Update:** Principal Planner Sachnin stated that the Fiscal Years 2018-2021 LOTICIP project solicitation is open. Project Manager Bob Brinton provided an update for existing projects, noting the importance of timely submission of project documents to ensure projects remain on schedule. Potential cost adjustments to certain project funding was discussed.

**FHWA Safety Performance Measures:** The final rule for safety performance measures were described by Principal Planner Sachnin. Principal Planner Sachnin and Kerry Ross of CTDOT acknowledged each other's thorough efforts. Options regarding targets was discussed.

#### **ACTION ITEMS**

**Approval of 11/7/2017 Minutes:** On a motion made by Director of Public Works Fred Hurley and seconded by Director of Public Works Mike Zarba the minutes of the TAG Meeting of 11/7/2017 were unanimously approved.

**2018 TAG Meeting Schedule:** On a motion made by Land Use Director Tracy Kulikowski and seconded by Director of Public Works Mike Zarba the 2018 TAG Meeting Schedule was unanimously approved.

**HVMPO TIP Endorsement Request:** A CTDOT amendment request for the 2018-2021 Transportation Improvement Program was reviewed by Associate Planner Jamie Bastian for project #96-202: Newtown Pedestrian Improvements, with funding provided by the TAP program. A motion to recommend HVMPO TIP amendment endorsement was made by Director of Public Works Mike Zarba and seconded by Town Engineer Peter Ratkiewich, followed by unanimous recommendation.

**LOTICIP Adjustments (if needed):** Following the informational LOTICIP update, it was decided that a cost adjustment based on CTDOT comments for the New Milford Still River Drive Roundabout should be recommended. A motion to recommend adjustment of the allocation for this project to \$1,219,175 to the COG was made by Director of Public Works Fred Hurley and seconded by Director of Public Works Ralph Tedesco, with unanimous approval.

#### **OTHER BUSINESS**

**Discussion Items as Raised by the TAG:** There was none stated.

**Future Presentations & Items of Interest:** There was none stated.

#### **UPCOMING MEETINGS/ADJOURNMENT**

The next MPO and COG meetings will be held on December 14<sup>th</sup>. The next TAG meeting will be held on January 9<sup>th</sup>. The meeting was then unanimously adjourned at 11:49am.