

**Meeting of the
WestCOG Technical Advisory Group (TAG)
November 27th, 2018 at 11:00 am
Comstock Community Center, 180 School Road, Wilton, CT 06897**

Agenda

1. MEETING CALL TO ORDER
2. PUBLIC PARTICIPATION
3. FEATURED PRESENTATION
4. ACTION ITEMS
 - a. Approval of October 30, 2018 Minutes Attachment 4a, pp. 1-2
 - b. LOTCIP Adjustment Attachment 4b, p. 3
5. INFORMATIONAL ITEMS
 - a. Review of TIP Policy Attachment 5a, p. 4
 - b. Municipal ADA Compliance Assessment
 - c. LOTCIP Project Solicitation Submissions
6. OTHER BUSINESS
 - a. Discussion Items as Raised by the TAG
 - b. Future Presentations & Items of Interest
7. UPCOMING MEETINGS
 - 12/13/2018 – MPO and COG Meetings
 - 1/8/2019 –TAG Meeting
8. ADJOURNMENT

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Western Connecticut

COUNCIL OF GOVERNMENTS



Disclaimer: These interim minutes of the Technical Advisory Group (“TAG”) of the Western Connecticut Council of Governments (“WestCOG” or “COG”) are released and “available for public inspection” and “posted” on WestCOG’s website, in accordance with C.G.S. §1-225(a). Said interim minutes are subject to review and approval by the TAG members, after which time the final approved minutes will be available and posted in accordance with laws. Accordingly, the interim minutes may contain inaccuracies and do not reflect the final action of the TAG.

INTERIM MINUTES OF 10/30/2018

Technical Advisory Group (TAG)

Held at 11am at the Comstock Community Center
180 School Road, Wilton, Ct 06897

• Bethel	Director of Public Works Douglas Arndt
• Bridgewater	Absent
• Brookfield	Absent
• Danbury	Absent
• Darien	Absent
• Greenwich	Senior Civil Engineer Jason Kaufman
• HARTransit	Planner Alex Dasher
• New Canaan	Director of Public Works Tiger Mann
• New Fairfield	Absent
• New Milford	Town Engineer Daniel Stanton
• Newtown	Absent
• Norwalk	Assistant Principal Engineer Michael Yeosock
• Norwalk TD	Chief Executive Kim Morton
• Redding	Absent
• Ridgefield	Absent
• Sherman	Absent
• Stamford	Transportation Bureau Chief Jim Travers
• Weston	Absent
• Westport	Director of Public Works Pete Ratkiewich
• Wilton	Absent

Also in Attendance:

WestCOG staff members; Kristin Hadjstylianos, Jamie Bastian, Kevin Mahoney, Nicole Sullivan, and Victoria Ricks were in attendance.

CALL TO ORDER/ PUBLIC COMMENT

The meeting was called to order at 11:04am by Senior Planner Kristin Hadjstylianos. There were no public comments made.

INFORMATIONAL ITEMS

1 Riverside Road, Sandy Hook, CT 06482

Visit us online at westcog.org
Telephone/fax 475-323-2060

MS4 Update: Associate Planner Jamie Bastian provided an update on MS4 permit requirements.

Air Quality Monitoring Program: Associate Planner Jamie Bastian provided an update on a new regional service for air quality monitoring. WestCOG staff will be working with UConn to set up air quality monitoring stations in the region.

ACTION ITEMS

Approval of 09/12/2018 Minutes: After review and on a motion made by Assistant Principal Engineer Mike Yeosock and seconded by Stamford Transportation Bureau Chief Jim Travers the minutes of the September 12th meeting were unanimously approved, except with abstentions made by New Milford Town Engineer Daniel Stanton and Westport Public Works Director Pete Ratkiewich.

2019 TAG Meeting Schedule: After review and on a motion made by Stamford Transportation Bureau Chief Jim Travers and seconded by Westport Public Works Director Pete Ratkiewich the 2019 TAG Meeting Schedule was unanimously approved.

LOTICIP Adjustments: Senior Project Manager Kevin Mahoney presented a request by Westport for the TAG's consideration of a LOTICIP adjustment for the Riverside Avenue Roadway and Sidewalk Improvement Project. Following discussion and on a motion made by New Milford New Milford Town Engineer Daniel Stanton and seconded by New Canaan Director of Public Works Tiger Mann the TAG unanimously recommended to approve the requested \$925,200 adjustment.

Transportation Improvement Program: Associate Planner Nicole Sullivan lead a review and requested support for a TIP amendment to add a project for bicycle and pedestrian improvements along Route 7 and Aspertuck Avenue in New Milford. On a motion made by Westport Public Works Director Pete Ratkiewich and seconded by Bethel Director of Public Works Douglas Arndt the proposed TIP Amendment was unanimously recommended.

Performance Measures: Kristin Hadjstylianos give an update on a memo relating to CTDOT targets for performance measurement and how they relate to our region for pavement conditions, bridge conditions, system reliability, freight movement and air quality. On a motion made by Norwalk Assistant Principal Engineer Mike Yeosock and seconded by Westport Director of Public Works Pete Ratkiewich the TAG unanimously recommended to endorse CTDOT's performance targets and bring forth to the next MPO/COG meeting.

OTHER BUSINESS

Discussion Items as Raised by the TAG: There was a brief discussion led by Senior Planner Kristin Hadjstylianos.

Future Presentations & Items of Interest: There was none stated.

UPCOMING MEETINGS/ ADJOURNMENT

The next MPO and COG meetings will be tentatively held on November 15th. The next TAG meeting will be held on November 27th. On a motion duly made and seconded the meeting was unanimously adjourned at 12:02pm.

WestCOG LOTCIP Program - 11/27/2018 Proposed Adjustments

State Fiscal Year	Municipality	Project	Amount	Balance
Available funding (FY14-16), net of admin. costs*				\$27,505,920
FY14	Brookfield	"Four Corners" Intersection & Bike/Ped Improvements	(\$798,351)	
FY14	New Fairfield	Candlewood Corners Drainage Project	(\$553,981)	
FY14	New Milford	Still River Drive Roundabout	(\$1,219,175)	
FY14	Norwalk	SoNo Streetscape	(\$2,069,045)	
FY14	Stamford	Fiber Optic Trunk Cable	(\$5,411,892)	
FY15	Greenwich	Frontage Rd & Delavan Ave Streetscape	(\$1,080,000)	
FY15	Newtown	Toddy Hill Road Bridge Replacement	(\$2,247,047)	
FY15	Norwalk	Hamilton Ave Staircase	(\$600,000)	
FY15	Stamford	West Ave & West Main St Intersection	(\$2,000,000)	
FY16	Darien	Noroton Ave & West Ave Intersection	(\$1,200,000)	
FY16	New Milford	Wellsville Avenue Bridge Reconstruction	(\$1,148,534)	
FY16	Norwalk	Traffic Signal System Upgrade - Phase 3 (Pedestrian Items Only)	(\$500,000)	
FY16	Ridgefield	Farmingville Road Multi-Use Trail	(\$1,530,000)	
FY16	Stamford	Greenwich Ave & Pulaski St Roundabout	(\$2,750,000)	
FY16	Westport	Main St & Compo Rd North Sidewalks	(\$850,000)	
			Remaining Balance	\$3,547,895
Funding (FY17-19) authorized by Legislature but not yet allocated by CT State Bond Commission, net of admin. costs				\$33,669,000
FY17	Bethel	Downtown TOD Pedestrian and Streetscape Improvements	(\$1,500,000)	
FY17	Danbury	White Street Intersection Improvements	(\$2,650,000)	
FY17	Greenwich	Sound Beach Ave Bridge & Roundabout	(\$4,900,900)	
FY17	Greenwich	Davis Ave Bridge	(\$2,500,000)	
FY17	Sherman	Wakeman Hill Road Pavement Rehabilitation	(\$750,000)	
FY17	Stamford	Strawberry Hill Rd & Rock Spring Rd Intersection	(\$1,750,000)	
FY17	Westport	Riverside Ave Roadway and Sidewalks	(\$925,200)	
FY18	Greenwich	Glenville Rd & Brookside Dr Intersection	(\$1,750,000)	
FY18	New Canaan	Locust Ave Parking	(\$2,000,000)	
FY18	Westport	Compo Rd South Sidewalks	(\$1,002,000) ①	
			Remaining Balance	\$17,488,795

TAG: Considered 11/27/2018

COG:

① Adjustment: increase amount from \$300,000 to \$1,002,000 to agree with estimate amount in application

Western Connecticut

COUNCIL OF GOVERNMENTS



TO: TAG Members
DATE: November 21, 2018
RE: Administrative Policy on the Processing of TIP Actions and Amendments

Background

The FFY2018-2021 Housatonic Valley Transportation Improvement Program (TIP) and South Western Region TIP were endorsed by the MPOs on August 17, 2017. The TIPs were incorporated into the larger Statewide TIP, which was approved by USDOT and EPA on October 19, 2017.

WestCOG Policy

Standing policy on the processing of Transportation Improvement Program (TIP) Actions and Amendments is as follows:

Actions – After receiving an action from CTDOT, WestCOG staff review the request for changes in scope, funding, and/or project scheduling. The action is also compared with the current TIP. The proposed changes are then reviewed with CTDOT project managers to discuss the possible effects on the project. Information received will be shared with the TAG member(s) of the respective municipality(ies). The TAG member may request more information or comment on the action within five business days of receiving notice of the proposed changes. WestCOG generally will process the action with CTDOT if no adverse comments are received. The action is then added to the current TIP.

Amendments – After receiving an amendment from CTDOT, WestCOG staff review the request for changes in scope, funding, and/or project scheduling. The amendment is also compared with the current TIP. The proposed changes are then reviewed with CTDOT project managers to discuss the possible effects on the project. Information received will be shared with the TAG members at the monthly TAG meeting. Members may review and recommend endorsement to the MPO. If the MPO votes to endorse the amendment the changes are then added to the current TIP after processing with CTDOT.