Western Connecticut
COUNCIL OF GOVERNMENTS

Disclaimer: These interim minutes of the Technical Advisory Group ("TAG") of the Western Connecticut Council of Governments ("WestCOG" or "COG") are released and "available for public inspection" and "posted" on WestCOG's website, in accordance with C.G.S. §1-225(a). Said interim minutes are subject to review and approval by the TAG members, after which time the final approved minutes will be available and posted in accordance with laws. Accordingly, the interim minutes may contain inaccuracies and do not reflect the final action of the TAG.

INTERIM MINUTES OF 01/08/2019
Technical Advisory Group (TAG)

Held at 11am at the Comstock Community Center

180 School Road, Wilton, Ct 06897

INTERIM MINUTES SUBJECT TO FINAL APPROVAL BY THE TAG MEMBE

• Bethel	Director of Public Works Douglas Arndt
• Bridgewater	Absent
• Brookfield	Director of Public Works Ralph Tedesco
• Danbury	Director of Public works Antonio Iadarola
• Darien	Director of Public Works Ed Gentile
• Greenwich	Deputy Commissioner of Public Works James Michel
• HARTransit	Development Director Richard Schreiner
• New Canaan	Director of Public Works Tiger Mann
• New Fairfield	Absent
• New Milford	Absent
• Newtown	Director of Public Works Fred Hurley
• Norwalk	Absent
• Norwalk TD	Manager of Planning and Marketing Dennis O'Connor
• Redding	Absent
• Ridgefield	Absent
• Sherman	Absent
• Stamford	Absent
• Weston	Director of Public Works Lou Martirano
• Westport	Director of Public Works Peter Ratkiewich
• Wilton	Director of Planning and Land Use Bob Nerney

Also in Attendance:
Darien First Selectman Jayme Stevenson, Darien Director of Planning and Zoning Jeremy Ginsberg, Brookfield Project Manager Greg Dembowski, Danbury City Traffic Engineer Abdul Barry Mohamed, Danbury Engineer Tom Altermatt, HARTransit Planner Alex Dasher, Weston Land Use Director Tracy Kulikowski, WestCOG staff members; Kristin Hadjstylianos, Kevin Mahoney, Nicole Sullivan, Michael Towle and Victoria Ricks were in attendance.

CALL TO ORDER/ PUBLIC COMMENT

The meeting was called to order at 11:05am by Senior Planner Kristin Hadjstylianos. There were no public comments made.

INFORMATIONAL ITEMS

MS4 Update: GIS Manager Mike Towle presented an update on the MS4 Mapping Requirements for 2019. WestCOG has joined an MS4 mapping standards committee to develop a field app and a methodology to help municipalities complete the inventory of all stormwater infrastructure outfalls. The deadline for the complete stormwater system mapping date has been corrected to Tuesday, June 30, 2020.

ACTION ITEMS

Approval of 11/27/2018 Minutes: After review and on a motion made by Bethel Director of Public Works Doug Arndt and seconded by Newtown Director of Public Works Fred Hurley the minutes of the November 27th meeting were unanimously approved with an abstention made by Brookfield Director of Public Works Ralph Tedesco.

2019 Safety Performance Measure Targets: Senior Planner Kristin Hadjstylianos presented an update on the Federal Highway Administrations ruling for each MPO to adopt or establish highway safety targets. After a discussion and on a motion made by Newtown Director of Public Works Fred Hurley and seconded by Westport Director or Public Works Peter Ratkiewich the TAG unanimously recommended to support these safety targets and to send them forward to the MPO's for approval.

Revised 2019 TAG Meeting Schedule: After review and on a motion made by Darien Director of Planning and Zoning Jeremy Ginsberg and seconded by Greenwich Deputy Commissioner of Public Works James Michel the 2019 revised TAG Meeting Schedule was unanimously approved.

LOTCIP Program Development: Senior Project Manager Kevin Mahoney presented background and historic LOTCIP program performance information. He also provided recommendations on which project proposals from the recent solicitation should be recommended to the COG for commitment of LOTCIP funds at its next meeting (Exhibit A), and those proposals that should be further refined before receiving COG commitment (Exhibit B). After a lengthy discussion and review, a motion was made by Brookfield Project Manager Greg Dembowski and seconded by Westport Public Works Director Pete Ratkiewich and unanimously approved to support the projects proposed by WestCOG staff (Exhibit A) and send them forward to the COG for approval. A second motion was made by Westport Public Works Director Pete Ratkiewich and seconded by Newtown Director of Public Works Fred Hurley and unanimously approved to keep the LOTCIP Program on the TAG agenda each month to continue pushing more projects (listed on Exhibit B) forward for COG commitment. A third motion was made by Danbury Public Works Director Antonio Iadarola and seconded by Brookfield Project Manager Greg Dembowski and unanimously approved to request that WestCOG staff reach out to each municipality with a project listed on Exhibit B and provide feedback on what is needed to get WestCOG support for their project. A fourth motion was made by Brookfield Project Manager Greg Dembowski and seconded by Westport Public Works Director Pete Ratkiewich and unanimously approved to have WestCOG staff request design, construction start, and completion dates for all currently-committed LOTCIP projects and for the TAG to evaluate progress and recommend rescinding projects that we will not start in this Legislative cycle. A fifth motion was made by Brookfield Project Manager Greg Dembowski and seconded by Westport Public Works Director Pete Ratkiewich and unanimously approved to change the title of the attachment that lists the projects currently not being sent forward to the COG to "WestCOG LOTCIP Future Project Commitment, Subject to Availability of State Funds."

OTHER BUSINESS

INTERIM MINUTES SUBJECT TO FINAL APPROVAL BY THE TAG MEMBERS

Discussion Items as Raised by the TAG: A question was asked if WestCOG had heard if the new CT DOT Commissioner was changing any of the state's priorities. Senior Planner Kristin Hadjstylianos responded that she had not but will keep the TAG members informed if anything changes.

Future Presentations & Items of Interest: There were none stated.

UPCOMING MEETINGS/ ADJOURNMENT

The next MPO and COG meetings will be tentatively held on January 17th. The next TAG meeting will be held on February 12th. On a motion duly made and seconded the meeting was unanimously adjourned at 12:49pm.

INTERIM MINUTES SUBJECT TO FINAL APPROVAL BY THE TAG MEMBERS

Exhibit A
WestCOG Staff Review and Recommendations
Proposals Suitable for Immediate Commitment

Municipality	Short Description/Title	Other descriptive information	LOTCIP funds requested
Brookfield	US 202 Streetscape Phase 3	Shared used path, crosswalks, streetscaping	$1,060,000
New Canaan	Talmadge Hill Railroad Station	Parking lot and sidewalk	$860,000
Norwalk	East Wall St-Landmark Square Safety	Repurpose roadway, improve pedestrian accommodation, drainage	$1,521,600
Stamford	360 Degree Video Detection	Video detection at intersections along several corridors	$2,500,000
Weston	Pedestrian Safety Improvements	Intersection (turn lane, signal) improvements and sidewalks	$1,510,000
Wilton	Multi-use facility	Pedestrian and bicycle connection bridge	$1,409,840
	TOTAL		**$8,861,440**

Exhibit B

WestCOG LOTCIP Future Project Commitments, Subject to Availability of State Funds

Municipality	Project	Amount
Bethel	TOD Corridor Improvement	$1,392,000
Bethel	Beach Street Bridge Replacement	$2,146,800
Darien	Noroton Ave-Ledge Road Intersection	$1,650,000
New Canaan	Richmond Hill Road and Park Street Sidewalks	$1,610,000
New Milford	East Street-Elm Street Intersection	$722,000
New Milford	Pumpkin Hill Road-Still River Drive Intersection	$614,400
Newtown	Main Street Safety	$1,070,745
Norwalk	Main Ave and Connecticut Ave Mobility Improvements	$1,000,000
Norwalk	Routes 1 and 136 ADA and Ped Improvements	$1,698,000
Norwalk	East Ave-Myrtle Street Intersection Traffic Signal and ADA	$618,000
Norwalk	West Rocks Road Complete Streets	$2,100,000
Stamford	Atlantic Street-Main Street Intersection	$2,460,400
Stamford	Richmond Hill Ave-West Main St-Fairfield Ave	$3,578,000
Westport	Preservation of five bridges	$1,872,800
	TOTAL	$22,533,145