

## APPROVED MINUTES OF 11/27/2018 Technical Advisory Group (TAG)

Held at 11am at the Comstock Community Center  
180 School Road, Wilton, Ct 06897

• Bethel	Director of Public Works Douglas Arndt
• Bridgewater	Absent
• Brookfield	Project Manager Greg Dembowski
• Danbury	City Traffic Engineer Abdul Barry Mohamed
• Darien	Director of Public Works Ed Gentile
• Greenwich	Senior Civil Engineer Jason Kaufman
• HARTransit	Development Director Richard Schreiner
• New Canaan	Director of Public Works Tiger Mann
• New Fairfield	Absent
• New Milford	Town Engineer Daniel Stanton
• Newtown	Director of Public Works Fred Hurley
• Norwalk	Assistant Principal Engineer Michael Yeosock
• Norwalk TD	Chief Executive Kim Morton
• Redding	Absent
• Ridgefield	Absent
• Sherman	Absent
• Stamford	Traffic Engineer Frank Petise
• Weston	Director of Public Works Lou Martirano
• Westport	Town Engineer Keith Wilberg
• Wilton	Town Planner Robert Nerney

### Also in Attendance:

HARTransit Planner Alex Dasher, Darien Director of Planning and Zoning Jeremy Ginsberg, Weston Land Use Director Tracy Kulikowski, Erica Muniz, WestCOG staff members; Kristin Hadjstylianos, Jamie Bastian, Kevin Mahoney, Nicole Sullivan, Kristin Floberg, and Victoria Ricks were in attendance.

### CALL TO ORDER/ PUBLIC COMMENT

The meeting was called to order at 11:00am by Senior Planner Kristin Hadjstylianos. There were no public comments made.

### ACTION ITEMS

**Approval of 10/30/2018 Minutes:** After review and on a motion made by Assistant Principal Engineer Mike Yeosock and seconded by Director of Public Works Tiger Mann the minutes of the October 30<sup>th</sup> meeting were unanimously approved.

**LOTICIP Adjustments:** Senior Project Manager Kevin Mahoney presented a request by Westport for the TAG's consideration of a LOTICIP adjustment for the Compo Road South Sidewalk Improvement Project. Following discussion and on a motion made by Brookfield Project Manager Greg Dembowski and seconded by Darien

Director of Planning and Zoning Jeremy Ginsberg the TAG unanimously recommended to approve the requested increase from \$300,000 to \$1,002,000 adjustment.

#### **INFORMATIONAL ITEMS**

**Review of TIP Policy:** Associate Planner Nicole Sullivan provided an update on the Administrative Policy on the Processing of TIP Actions and Amendments.

**Municipal ADA Compliance Assessment:** Senior Planner Kristin Hadjstylianos provided an update on a self-evaluation questionnaire that must be completed by each municipality to assess ADA Compliance.

**LOT/CIP Project Solicitation Submissions:** Senior Project Manager Kevin Mahoney presented an overview of the LOT/CIP project submissions. There was a discussion related to reviewing and prioritizing the proposals. The TAG requested WestCOG staff review and rank the projects and distribute before the next scheduled TAG meeting on January 8<sup>th</sup>, 2019. The TAG member also requested that an alternate day be proposed and scheduled in case the January 8<sup>th</sup> meeting must be cancelled due to weather.

#### **OTHER BUSINESS**

**Discussion Items as Raised by the TAG:** There were no discussion items stated.

**Future Presentations & Items of Interest:** There were none stated.

#### **UPCOMING MEETINGS/ ADJOURNMENT**

The next MPO and COG meetings will be tentatively held on December 13<sup>th</sup>. The next TAG meeting will be held on January 8<sup>th</sup>. On a motion duly made and seconded the meeting was unanimously adjourned at 12:50pm.