

Western Connecticut Council of Governments

February 28, 2019 at 1:00 pm

**Location: Capitol Building Room #310
210 Capitol Avenue, Hartford, CT**

Call-in Information: 515-739-1034, Access Code: 500386#

Agenda

1. Meeting call to order: Hon. Jayme Stevenson, Chairman
2. Public participation:
3. Action Items:
 - a. Approval of January 17, 2019 Minutes Attachment 3a, pp. 1-3
 - b. Banking Resolution Attachment 3b, p. 4
 - c. Resolution Attachment 3c, pp. 5-6
 - i. Issuance of Licenses and Permits
 - ii. Technical Evaluation of Stamford East Bus Service
 - iii. Western Connecticut Rail Station Parking Demand Economic Analysis
 - iv. Danbury and New Fairfield Route 37 Corridor Study
 - d. LOTCIP Attachment 3d, pp. 7-8
4. Information/Discussion Items:
 - a. US Army Corps of Engineers Long Island Sound Study Update
5. Next meeting: Thursday, March 21, 2019
6. Adjournment

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Western Connecticut COUNCIL OF GOVERNMENTS



Disclaimer: These interim minutes of the Western Connecticut Council of Governments (“WestCOG” or “COG”) are released and “available for public inspection” and “posted” on WestCOG’s website, in accordance with C.G.S. §1-225(a). Said interim minutes are subject to review and approval by the COG members, after which time the final approved minutes will be available and posted in accordance with laws. Accordingly, the interim minutes may contain inaccuracies and do not reflect the final action of the COG.

INTERIM Council Minutes

for the 1/17/2019 Regular Meeting

Held at the Ridgefield Visiting Nurse Association
27 Governor Street, Ridgefield, Connecticut 06877

*Chairman Jayme Stevenson - Vice Chairman Rudolph Marconi
Treasurer Lynne Vanderslice - Secretary Julia Pemberton*

MEMBERS ATTENDING

- Bethel First Selectman Matt Knickerbocker
- Bridgewater..... Absent
- Brookfield First Selectman Steve Dunn
- Danbury Mayor Mark Boughton
- Darien..... First Selectman Jayme Stevenson
- Greenwich..... First Selectman Peter Tesei

- New Canaan..... First Selectman Kevin Moynihan
- New Fairfield..... First Selectman Pat Del Monaco
- New Milford..... Mayor Pete Bass
- Newtown First Selectman Dan Rosenthal
- Norwalk..... Mayor Harry Rilling
- Redding..... First Selectman Julia Pemberton

- Ridgefield..... First Selectman Rudy Marconi
- Sherman..... First Selectman Don Lowe
- Stamford..... Chief of Staff Michael Pollard
- Weston..... First Selectman Chris Spaulding
- Westport..... First Selectman Jim Marpe
- Wilton..... First Selectman Lynne Vanderslice

OTHERS ATTENDING

WestCOG staff members in attendance were Kristin Hadjstylianos, Victoria Ricks, Jamie Bastian, Kevin Mahoney, Patty Payne and Executive Director Francis Pickering. Alex Dashev of HARTransit, Kathryn

Faraci from CT DOT, David Brandt from Aspetuck Land Trust, Donna Merrill from Wilton Land Conservation Trust, Sam Sojka and Tracy Alston were also in attendance.

CALL TO ORDER

The meeting was called to order at 12:35pm by Chairman Jayme Stevenson.

PUBLIC PARTICIPATION

David Brandt from Aspetuck Land Trust gave a brief presentation and asked WestCOG to support their application for a grant to acquire 83.79 acres of undeveloped land from the Town of Weston. Donna Merrill from Wilton Land Conservation Trust gave a brief presentation and asked WestCOG to support their application for a grant to acquire some land in the center of Wilton.

ACTION ITEMS

Approval of December 13, 2018 Minutes: After review and on a motion made by Greenwich First Selectman Peter Tesei and seconded by Bethel First Selectman Matt Knickerbocker the minutes of the 12/13/2018 meeting were unanimously approved.

Quarterly Financial Report ending 12/31/18: After a review by Wilton First Selectman and Treasurer, Lynne Vanderslice, a motion was made by Norwalk Mayor Harry Rilling and seconded by Sherman First Selectman Don Lowe, the quarterly financial report was unanimously approved.

FY 18-19 Budget Amendment: After a review of the Budget Amendment by Executive Director Francis Pickering, which included an increase of \$173,716 to salaries and payroll taxes to support four temporary employees to execute additional transportation initiatives. In addition, an increase of \$30K to the consultant line item to support two additional transportation studies under the SWRMPO Transportation contract (previously included under the SWRMPO contract UPWP with CTDOT). A motion was made by Weston First Selectman Chris Spaulding and seconded by Bethel First Selectman Matt Knickerbocker to approve the January 2019 Budget Amendment and was unanimously approved.

Letter of Support: Executive Director Francis Pickering reviewed the Environmental Justice Small Grants Program and requested support for the WestCOG Foundation application for the grant. After review and on a motion made by Ridgefield First Selectman Rudy Marconi and seconded by Bethel First Selectman Matt Knickerbocker, the letter of support was approved, with opposition noted from Sherman First Selectman Don Lowe and New Canaan First Selectman Kevin Moynihan. After a review of the Aspetuck Land Trust Letter of Support a motion was made by Weston First Selectman Chris Spaulding and seconded by Stamford Chief of Staff Michael Pollard the letter of support was unanimously approved. After a review of the Wilton Land Conservation Trust Letter of Support a motion was made by Wilton First Selectman Lynne Vanderslice and seconded by Ridgefield First Selectman Rudy Marconi. WestCOG approved the letter of support that noted the acreage of the property, with no votes against and one abstention by Vanderslice, conditional on the Wilton Board of Selectman's approval.

LOTICIP Development: WestCOG Senior Project Manager Kevin Mahoney presented background and historic LOTICIP performance information. He requested WestCOG's support in adding six project

commitments to the program. On a motion was made by Sherman First Selectman Don Lowe and seconded by Norwalk Mayor Harry Rilling that the LOTCIP projects proposed by the WestCOG staff were unanimously approved.

WCEDD Membership Approval: Executive Director Francis Pickering reviewed the proposed membership for the Western CT Economic Development District and on a motion made by Bethel First Selectman Matt Knickerbocker and seconded by Ridgefield First Selectman Rudy Marconi, the membership was unanimously approved.

Report from Nominating Committee and Election of Officers/Executive Committee: Greenwich First Selectman Peter Tesei reviewed the nominating committee's recommendation for COG administration continue in their current roles, and on a motion made by Bethel First Selectman Matt Knickerbocker and seconded by Brookfield First Selectman Steve Dunn, the Officers/Executive Committee were unanimously approved.

INFORMATION ITEMS

Regional Plan of Conservation and Development Update: Executive Director Francis Pickering gave an update.

Regional Services RFP's Update: Executive Director Francis Pickering gave an update on the status of our RFP's.

ADJOURNMENT

The next COG meeting will be held on February 28, 2019. On a motion made by First Selectman Rudy Marconi and seconded by First Selectman Matt Knickerbocker the meeting was unanimously adjourned at 2:08pm.

CERTIFIED RESOLUTION FOR BANKING AUTHORITY

I, Julia Pemberton, duly elected Secretary of the WESTERN CONNECTICUT COUNCIL OF GOVERNMENTS (WestCOG), a subdivision of the State of Connecticut, do hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Council's Board, duly held and convened on February 28, 2019 at which a duly constituted quorum of the Council was present and acting throughout and that such resolution has not been modified, rescinded or revoked and is present in full force and effect:

RESOLVED, that Jayme Stevenson, Chairman; Rudolph Marconi, Vice Chairman; Lynne Vanderslice, Treasurer; and Francis Pickering, Executive Director, are hereby authorized to sign checks, transfer funds, and/or execute opening a new account for the WestCOG with the following banking institution: *Short-Term Investment Fund, State of Connecticut*, in accordance with the provisions set forth in *Article XI of the By-Laws for the Western Connecticut Council of Governments*. Such authorization shall remain in force for as long as each of the aforementioned persons remain in their respective positions.

IN WITNESS THEREOF, the undersigned has affixed his signature and the Corporate Seal of the Council This Twenty-Eighth Day of February 2019, in the City of Hartford, Connecticut.

Julia Pemberton, Secretary
Western Connecticut Council of Governments

[Affix seal here]

**RESOLUTION OF THE
WESTERN CONNECTICUT COUNCIL OF GOVERNMENTS
AUTHORIZING THE EXECUTION OF AGREEMENTS TO PERFORM THE
FOLLOWING FOUR STUDIES:**

- 1) A feasibility study and implementation plan for modernization in the issuance of permits, licenses, passes, approvals issued by municipal departments. The study will be managed by WestCOG staff in cooperation with the municipalities in the region. The project will be fully funded out of WestCOG's Regional Services Grant, with an estimated cost of between \$ X and \$ X.
- 2) A technical evaluation of local bus service in the Route 341 corridor, including CT Transit Stamford Routes 341, 344, and 345 to identify and quantify short-/medium-term improvements that can be made at low to moderate cost. The study will be managed by WestCOG staff in cooperation with the City of Stamford and CTDOT. The study will be 80% funded out of WestCOG's transportation planning grant for the South Western Region (7.6% out of state match and 12.4% out of dues), with an estimated cost of between \$ X and \$ X.
- 3) An economic analysis of: a) the need for parking at rail stations, both permit (annual/monthly) and daily parking and b) evaluation of locations where parking demand is approaching or exceeds supply. Specifically: the prices that various types of parking could command; the additional revenue that could be generated through changes to pricing structures and parking supply could create; other factors that may affect supply, demand, prices, and revenue; and, as resources permit, estimates of social, environmental, and economic impacts of changes to parking supply and pricing could yield, such as decreases in vehicles, vehicles mile traveled, and waiting list length and duration, as well as increases in transit ridership. The study will be managed by WestCOG staff in cooperation with the Town of Darien, the Town of Greenwich, the Town of New Canaan, the City of Norwalk, the City of Stamford, the Town of Westport, the Town of Wilton, and CTDOT. The study will be 80% funded out of WestCOG's transportation planning grant for the South Western Region (7.6% out of state match and 12.4% out of dues), with an estimated cost of between \$ X and \$ X.
- 4) The Danbury and New Fairfield Route 37 Corridor Study, the purpose of which is to study the physical and operational characteristics of State Route 37 from Danbury to New Fairfield to facilitate development of appropriate improvement plans. The project is intended to solicit detailed evaluation of physical and operational characteristic of State Route 37 for future improvement purposes. The major objectives of the Study are to alleviate traffic congestion levels during peak travel hours, improve pedestrian mobility and to promote use of healthy and environmentally friendly modes of transportation. The study will be managed by WestCOG staff in cooperation with the Town of Danbury, the Town of New Fairfield, and CTDOT. No negative fiscal impact upon WestCOG is expected. The project will be 80% funded through the Surface Transportation Program (STP-A), with 10% funded with state funds by CTDOT and 10% from the City of Danbury. The estimated cost is \$ X.

Projects 1-3 will be initiated subsequent to this action and will be completed by June 30, 2019.

This resolution will authorize the WestCOG Chairman, Vice Chairman, or Executive Director to act on behalf of WestCOG in negotiating and executing all appropriate and necessary contractual agreements with Connecticut Department of Transportation and any consultant to perform the aforementioned projects.

Text of the Resolution:

I, Julia Pemberton, Secretary of the Western Connecticut Council of Governments (hereinafter "WestCOG") certify that the following is a true copy of the vote of WestCOG at its meeting on February 28, 2019 in Hartford, Connecticut, a quorum being present:

RESOLVED, that Chairman Jayme Stevenson, Vice Chairman Rudolph Marconi, or Executive Director Francis Pickering with approval and consent of the Chairman or Vice Chairman, are hereby authorized to negotiate and execute all appropriate and necessary agreements to perform the four projects described above for amounts not to exceed the federal, state, and municipal funds available to perform respective tasks.

This resolution is in full force and effect as of February 28, 2019.

Dated at Hartford, Connecticut on this Twenty-eighth Day of February, 2019.

**WestCOG LOTCIP Program - 2/12/2019 Proposed Adjustments
(Original Format)**

State Fiscal Year	Municipality	Project	Amount	Balance
Available funding (FY14-16), net of admin. Costs				\$27,505,920
FY 14	Brookfield	US 202 Streetscape, Phase 1 (Four Corners)	(\$798,351)	
FY 14	New Fairfield	Route 39 & Saw Mill Road (Candlewood Corners Drainage)	(\$553,981)	
FY 14	New Milford	Still River Drive & Pickett District Road Roundabout	(\$1,219,175)	
FY 14	Norwalk	South Norwalk Pedestrian and Streetscape Improvements	(\$2,069,045)	
FY 14	Stamford	Fiber Optic Trunk Cable	(\$5,411,892)	
FY 15	Greenwich	Frontage Road & Delavan Avenue	(\$1,080,000)	
FY 15	New Canaan	Richmond Hill Road and Park Street Sidewalks	(\$1,610,000) ①	
FY 15	Newtown	Toddy Hill Road over Curtis Pond Brook	(\$2,247,047)	
FY 15	Norwalk	Hamilton Avenue & Dr Martin Luther King Jr Drive	(\$600,000)	
FY 15	Stamford	West Main Street (Route 1) & West Avenue	(\$2,000,000)	
FY 16	Darien	Noroton Avenue & West Avenue	(\$1,200,000)	
FY 16	New Milford	Wellsville Avenue over East Aspetuck River	(\$1,148,534)	
FY 16	Norwalk	Ped Signal System Upgrade	(\$500,000)	
FY 16	Ridgefield	Farmingville Road & Ligi's Way	(\$1,530,000)	
FY 16	Stamford	Greenwich Avenue & Pulaski Street	(\$2,750,000)	
FY 16	Westport	Main Street (Route 57) & Compo Road North (Route 136)	(\$850,000)	
			Remaining Balance	\$1,937,895
Available Funding (FY17-19), net of admin. costs				\$33,669,000
FY 17	Bethel	TOD Pedestrian & Streetscape, Phase 1	(\$1,500,000)	
FY 17	Danbury	White Street & Locust Avenue	(\$2,650,000)	
FY 17	Greenwich	Sound Beach Avenue & Laddins Rock Road	(\$4,900,900)	
FY 17	Greenwich	Davis Avenue over Indian Harbor	(\$2,500,000)	
FY 17	Sherman	Wakeman Hill Road & Tandem Lane	(\$750,000)	
FY 17	Stamford	Strawberry Hill Avenue & Rock Spring Road	(\$1,750,000)	
FY 17	Stamford	Richmond Hill Ave-West Main St-Fairfield Ave	(\$3,578,000) ①	
FY 17	Westport	Riverside Avenue Roadway and Sidewalks	(\$925,200)	
FY 18	Brookfield	US 202 Streetscape Phase 3	(\$1,060,000)	
FY 18	Greenwich	Glenville Road & Brookside Drive	(\$1,750,000)	
FY 18	New Canaan	Locust Ave Parking	(\$2,000,000)	
FY 18	New Canaan	Talmadge Hill Railroad Station	(\$860,000)	
FY 18	Norwalk	East Wall St-Landmark Square Safety	(\$1,521,600)	
FY 18	Stamford	360 Degree Video Detection	(\$2,500,000)	
FY 18	Weston	Pedestrian Safety Improvements	(\$1,510,000)	
FY 18	Westport	Compo Road South (Route 136)	(\$1,002,000)	
FY 18	Wilton	Multi-use facility	(\$1,409,840)	
			Remaining Balance	\$3,439,355

TAG: Recommended Approval 2/12/2019

COG: Considered 2/28/2019

① Adjustment: Adding new project commitments

WestCOG LOTCIP Program - 2/12/2019 Proposed Adjustments (Updated Format)

Available funding (FY14-16), net of admin. costs*			\$27,505,920
Brookfield	US 202 Streetscape, Phase 1 (Four Corners)	(\$798,351)	
Darien	Noroton Avenue & West Avenue	(\$1,200,000)	
Greenwich	Frontage Road & Delavan Avenue	(\$1,080,000)	
New Fairfield	Route 39 & Saw Mill Road (Candlewood Corners Drainage)	(\$553,981)	
New Milford	Still River Drive & Pickett District Road Roundabout	(\$1,219,175)	
New Milford	Wellsville Avenue over East Aspetuck River	(\$1,148,534)	
Newtown	Toddy Hill Road over Curtis Pond Brook	(\$2,247,047)	
Norwalk	Hamilton Avenue & Dr Martin Luther King Jr Drive	(\$600,000)	
Norwalk	Ped Signal System Upgrade	(\$500,000)	
Norwalk	South Norwalk Pedestrian and Streetscape Improvements	(\$2,069,045)	
Ridgefield	Farmingville Road & Ligi's Way	(\$1,530,000)	
Stamford	Fiber Optic Trunk Cable	(\$5,411,892)	
Stamford	Greenwich Avenue & Pulaski Street	(\$2,750,000)	
Stamford	West Main Street (Route 1) & West Avenue	(\$2,000,000)	
Westport	Main Street (Route 57) & Compo Road North (Route 136)	(\$850,000)	
Funding (FY17-19), net of admin. costs			\$33,669,000
Bethel	TOD Pedestrian & Streetscape, Phase 1	(\$1,500,000)	
Brookfield	US 202 Streetscape Phase 3	(\$1,060,000)	
Danbury	White Street & Locust Avenue	(\$2,650,000)	
Greenwich	Davis Avenue over Indian Harbor	(\$2,500,000)	
Greenwich	Glenville Road & Brookside Drive	(\$1,750,000)	
Greenwich	Sound Beach Avenue & Laddins Rock Road	(\$4,900,900)	
New Canaan	Locust Ave Parking	(\$2,000,000)	
New Canaan	Talmadge Hill Railroad Station	(\$860,000)	
Norwalk	East Wall St-Landmark Square Safety	(\$1,521,600)	
Sherman	Wakeman Hill Road & Tandem Lane	(\$750,000)	
Stamford	360 Degree Video Detection	(\$2,500,000)	
Stamford	Strawberry Hill Avenue & Rock Spring Road	(\$1,750,000)	
Weston	Pedestrian Safety Improvements	(\$1,510,000)	
Westport	Compo Road South (Route 136)	(\$1,002,000)	
Westport	Riverside Avenue Roadway and Sidewalks	(\$925,200)	
Wilton	Multi-use facility	(\$1,409,840)	

TAG: Recommended Approval 2/12/2019

COG: Considered 2/28/2019

① Adjustment: Adding new project commitments