

*Disclaimer: These interim minutes of the Technical Advisory Group (“TAG”) of the Western Connecticut Council of Governments (“WestCOG” or “COG”) are released and “available for public inspection” and “posted” on WestCOG’s website, in accordance with C.G.S. §1-225(a). Said interim minutes are subject to review and approval by the TAG members, after which time the final approved minutes will be available and posted in accordance with laws. Accordingly, the interim minutes may contain inaccuracies and do not reflect the final action of the TAG.*

## **INTERIM** MINUTES OF 02/12/2019 Technical Advisory Group (TAG)

Held at 11am via Teleconference

• Bethel	Absent
• Bridgewater	Absent
• Brookfield	Absent
• Danbury	City Traffic Engineer Abdul Barry Mohamed
• Darien	Director of Public Works Ed Gentile
• Greenwich	Deputy Commissioner of Public Works James Michel
• HARTransit	Development Director Richard Schreiner
• New Canaan	Director of Public Works Tiger Mann
• New Fairfield	Absent
• New Milford	Town Engineer Daniel Stanton
• Newtown	Director of Public Works Fred Hurley
• Norwalk	Assistant Principal Engineer Michael Yeosock
• Norwalk TD	Chief Executive Kim Morton
• Redding	Absent
• Ridgefield	Assistant Engineer Jake Mueller
• Sherman	Absent
• Stamford	Transportation Bureau Chief Jim Travers
• Weston	Land Use Director Tracy Kulikowski
• Westport	Director of Public Works Peter Ratkiewich
• Wilton	Assistant Town Planner Daphne White

### Also in Attendance:

FHWA Transportation Planner Ken Shooshan-Stoller, Darien Director of Planning and Zoning Jeremy Ginsberg, HARTransit Planner Alex Dashev, New Milford Grants Coordinator Tammy Reardon, Stamford Traffic Engineer Garret Bolella, Danbury Engineer Tom Altermatt, Michael Fischer from BL Companies, WestCOG staff members; Kristin Hadjstylianos, Kevin Mahoney, Nicole Sullivan, Jamie Bastian, Holly Parker, and Victoria Ricks were in attendance.

CALL TO ORDER/ PUBLIC COMMENT

The meeting was called to order at 11:00am by Senior Planner Kristin Hadjstylianos. There were no public comments made.

#### INFORMATIONAL ITEMS

**MS4 Update:** Planner Jamie Bastian presented an update on the MS4 Mapping Requirements for 2019. The draft Annual Report is due by Feb 15<sup>th</sup> and the completed Annual Report is due April 1. The map of all discharges and interconnections is due by June 30<sup>th</sup>.

**L RTP Update:** Senior Planner Kristin Hadjstylianos presented an update on Long Range transportation Plan. There will be public comment meetings on March 11 in Stamford at the Ferguson Library and on March 13 in Danbury at the Police Department.

**Section 5310 Grant Program:** Senior Planner Kristin Hadjstylianos presented an update on the Section 5310 federal grants program, which is intended to improve mobility for seniors and individuals with disabilities. These grant application process will begin sometime in early 2019.

**TAP Solicitation:** Senior Project Manager Kevin Mahoney presented the CT DOT solicitation memoranda, which was distributed prior to the meeting by email. He emphasized that the solicitation assumed future federal transportation legislation regarding Transportation Alternatives would be similar in scope and funding level to the FAST Act. He stated that WestCOG was developing a solicitation to its member municipalities and urged them to begin developing project concepts and to not wait for WestCOG's solicitation to be issued.

**Regional Bicycle Network:** Project Manager Holly Parker presented an update on the Regional Bicycle Plan, including goals, continued development and long-term plans to develop a consistent region wide network.

#### ACTION ITEMS

**Approval of 01/08/2019 Minutes:** After review and on a motion made by Westport Director of Public Works Pete Ratkiewich and seconded by Stamford Transportation Bureau Chief Jim Travers the minutes of the January 8<sup>th</sup> meeting were unanimously approved.

**2018-2021 Transportation Improvement Program:** After review and on a motion made by Stamford Transportation Bureau Chief Jim Travers and seconded by Newtown Director of Public Works Fred Hurley both the HVMPO and the SWRMPO TIP amendments was unanimously approved.

**LOT CIP Program Development:** Senior Project Manager Kevin Mahoney presented an overview of the packet materials and on a motion made by Westport Director of Public Works Pete Ratkiewich and seconded by Newtown Director of Public Works Fred Hurley the proposed LOT CIP adjustments for New Canaan and Stamford were unanimously approved. Because the meeting was held by teleconference, instead of the planned in-person setting, a review of previously-committed LOT CIP projects was deferred.

#### OTHER BUSINESS

**Discussion Items as Raised by the TAG:** Senior Planner Kristin Hadjstylianos provided an update on the status of the UPWP planning process, a draft of this document is due in Mid-March.

**Future Presentations & Items of Interest:** There were none stated.

#### UPCOMING MEETINGS/ ADJOURNMENT

The next MPO and COG meetings will be held on February 28<sup>th</sup>. The next TAG meeting will be held on March 12<sup>th</sup>. On a motion duly made and seconded the meeting was unanimously adjourned at 12:00pm.