

Disclaimer: These interim minutes of the Technical Advisory Group (“TAG”) of the Western Connecticut Council of Governments (“WestCOG” or “COG”) are released and “available for public inspection” and “posted” on WestCOG’s website, in accordance with C.G.S. §1-225(a). Said interim minutes are subject to review and approval by the TAG members, after which time the final approved minutes will be available and posted in accordance with laws. Accordingly, the interim minutes may contain inaccuracies and do not reflect the final action of the TAG.

INTERIM MINUTES OF 04/30/2019

Technical Advisory Group (TAG)

Held at 11am at the Comstock Community Center
180 School Road, Wilton, Ct 06897

• Bethel	Director of Public Works Douglas Arndt
• Bridgewater	Absent
• Brookfield	Director of Public Works Ralph Tedesco
• Danbury	Project Engineer Tom Altermatt
• Darien	Director of Public Works Ed Gentile
• Greenwich	Commissioner of Public Works Amy Siebert
• HARTransit	Planner Alex Dashev
• New Canaan	Director of Public Works Tiger Mann
• New Fairfield	Absent
• New Milford	Compliance Specialist Tammy Reardon
• Newtown	Director of Public Works Fred Hurley
• Norwalk	Assistant Principal Engineer Michael Yeosock
• Norwalk TD	Manager of Planning and Marketing Dennis O’Connor
• Redding	Absent
• Ridgefield	Absent
• Sherman	Absent
• Stamford	Traffic Engineer Garrett Bolella
• Weston	Absent
• Westport	Town Engineer Keith Wilberg
• Wilton	Town Engineer Frank Smeriglio

Also in Attendance:

Wilton Assistant Town Planner Daphne White and Erica Muniz from GPI. WestCOG staff members; Kristin Hadjstylianos, Kevin Mahoney, Nicole Sullivan, Will Kenny and Victoria Ricks were in attendance.

CALL TO ORDER/ PUBLIC COMMENT

The meeting was called to order at 11:05am by Senior Planner Kristin Hadjstylianos. WestCOG Senior Planner Kristin Hadjstylianos made a motion to amend the agenda to include the 2018-2021 Transportation Improvement Programs Amendments as an Action Item. On a motion made by New Milford Compliance Specialist Tammy Reardon and seconded by Brookfield Director of Public Works Ralph Tedesco, the TAG unanimously recommended to amend the agenda.

INFORMATIONAL ITEMS

State Matching Grant Program (MGP) for Elderly and Demand Response Transportation: WestCOG Senior Planner Kristin Hadjstylianos gave an update on the 2020-2022 application process for the MGP, which provides matching funds for transportation services for seniors and persons with disabilities to each municipality. Applications are due to WestCOG by May 3rd.

Training Opportunities: WestCOG Senior Planner Kristin Hadjstylianos gave an update on training opportunities that are available to TAG members. WestCOG staff offered to organize and provide any training that is requested and will benefit TAG members. Please send any requests to Kristin Hadjstylianos.

Unified Planning Work Program Update: WestCOG Senior Planner Kristin Hadjstylianos gave an update on the draft UPWP, which was transmitted to the municipalities for review on April 4th. The comments on the draft have been received from CT DOT and FHWA and are being reviewed for inclusion. The updated version will be sent out to TAG and MPO members and will be presented at the MPO meeting on May 16th for endorsement

Pavement Technology: WestCOG Senior Planner Kristin Hadjstylianos gave an update on coordinating a meeting between the TAG members to discuss the use of recycled materials in asphalt products. WestCOG will invite representatives from CTDOT and the Connecticut Advanced Pavement Lab to participate in this discussion. WestCOG staff will coordinate a meeting between these groups within the next 2 months.

ACTION ITEMS

Approval of 04/09/2019 Minutes: After review and on a motion made by Norwalk Assistant Principal Engineer Michael Yeosock and seconded by Newtown Director of Public Works Fred Hurley, the minutes of the April 9th meeting were unanimously approved with one adjustment to change Greenwich Davis *Island* project name to Greenwich Davis *Bridge* project name under the LOTCIP action item.

2018-2021 Transportation Improvement Program: Associate Planner Nicole Sullivan reviewed the amendment to project #0170-3532: *Highway Sign Inventory* and project #0135-0334: *Rehabilitation of Bridge No. 00032 in the City of Stamford*. On a motion made by Stamford Traffic Engineer Garrett Bolella and seconded by Norwalk Assistant Principal Engineer Michael Yeosock the TIP Amendments were unanimously approved.

Section 5310 Grant Program: WestCOG Associate Planner Will Kenny presented an update on the 9 applications that were submitted for consideration for the Section 5310 Grant Program. After review and on a motion made by Bethel Director of Public Works Doug Arndt and seconded by Greenwich Commissioner of Public Works Amy Siebert, the priority list was unanimously recommended to be presented to the MPOs for endorsement, with an abstention made by Newtown Director of Public Works Fred Hurley.

LOTCIP: Senior Project Manager Kevin Mahoney presented an increase on a LOTCIP project commitment for Westport Compo Road South from \$ 1,002,000 to \$1,239,200. On a motion made by Bethel Director of Public Works Doug Arndt and seconded by Norwalk Assistant Principal Engineer Michael Yeosock, the TAG unanimously recommended the funding increase be presented to the COG for endorsement.

Transportation Alternative Proposal Ranking: WestCOG Senior Project Manager Kevin Mahoney gave an update on the Transportation Alternative Set-Aside solicitation. Five proposals were received and ranked by WestCOG staff. He noted that the staff rating of several proposals was very close and that the TAG had the latitude to rank the proposals differently. Upon request, the staff rankings for individual evaluation factors was presented. On a motion made by Brookfield Director of Public Works Ralph Tedesco and seconded by Bethel Director of Public Works Doug Arndt the TAG members recommended the Housatonic Valley project ranking be presented

to the MPO for endorsement at the May 16th meeting, with opposition noted from Danbury Project Engineer Tom Altermatt and Newtown Director of Public Works Fred Hurley. On a motion made by Newtown Director of Public Works Fred Hurley and seconded by Brookfield Director of Public Works Ralph Tedesco the TAG members recommended the South West region project ranking be presented to the MPO for endorsement at the May 16th meeting, with opposition noted from Stamford Traffic Engineer Garrett Bolella.

OTHER BUSINESS

Discussion Items as Raised by the TAG: Newtown Director of Public Works Fred Hurley shared with the TAG members a type of light weight asphalt with recycled glass and discussed municipal uses for this new product. Newtown Director of Public Works Fred Hurley shared with the TAG members a bill that would eliminate the cap on Virtual Net Metering for Municipalities who generated alternate energy sources, such as solar power.

Future Presentations & Items of Interest: There were none stated.

UPCOMING MEETINGS/ ADJOURNMENT

The next MPO and COG meetings will be held on May 16th. The next TAG meeting will be held on June 11th. On a motion duly made and seconded the meeting was unanimously adjourned at 12:27pm.

INTERIM MINUTES SUBJECT TO FINAL APPROVAL BY THE TAG MEMBERS