

## APPROVED MINUTES OF 10/08/2019

### Technical Advisory Group (TAG)

Held at 11am at the Comstock Community Center, 180 School Road, Wilton

|                                |  |
|--------------------------------|--|
| • Bethel                       | Absent   |
| • Bridgewater                  | Absent   |
| • Brookfield                   | Project Manager Greg Dembowski                               |
| • Danbury                      | Absent   |
| • Darien                       | Director of Public Works Ed Gentile                          |
| • Greenwich                    | Deputy Commissioner of Public Works James Michel             |
| • Transit Representative – HV  | HARTransit Interim CEO Richard Schreiner                     |
| • New Canaan                   | Town Engineer Maria Coplit                                   |
| • New Fairfield                | Absent   |
| • New Milford                  | Absent   |
| • Newtown                      | Absent   |
| • Norwalk                      | Assistant Principal Engineer Michael Yeosock                 |
| • Transit Representative - SWR | NTD <b>Manager of Planning and Marketing</b> Dennis O'Connor |
| • Redding                      | Absent   |
| • Ridgefield                   | Absent   |
| • Sherman                      | Absent   |
| • Stamford                     | Transportation Bureau Chief Jim Travers                      |
| • Weston                       | Town Administrator Jonathon Luiz                             |
| • Westport                     | Town Engineer Keith Wilberg                                  |
| • Wilton                       | Director of Planning and Land Use Robert Nerney              |

#### Also in Attendance:

HARTransit Planner Alex Dashev, Norwalk Transportation Planner Greg Pacelli, Wilton Town Engineer Frank Smeriglio, Kathryn Faraci from CT DOT, Weston Land Use Director Tracy Kulikowski and VN Engineers Community Coordinator Bridget Boucaud. WestCOG staff members: Kristin Hadjstylianos, Kevin Mahoney, Kristin Floberg, Nicole Sullivan and Victoria Ricks were in attendance.

#### CALL TO ORDER/ PUBLIC COMMENT

The meeting was called to order at 11:05am by Senior Planner Kristin Hadjstylianos. There were no public comments made.

#### FEATURED PRESENTATION

**Regional Transportation Safety Plan:** WestCOG Senior Planner Kristin Hadjstylianos welcomed Bridget Boucaud Community Coordinator from VN Engineers to the meeting. She discussed the Regional Transportation Safety Plan in development for the region. The next steps will be to coordinate meetings with all member municipalities to get local input and will coordinate 36 crash site visits within the region.

## INFORMATIONAL ITEMS

**2020 Safety Performance Measure Targets:** WestCOG Senior Planner Kristin Hadjstylianos gave an update on annual safety performance targets. CTDOT established statewide safety targets in August, each MPO has 180 days to review these targets and decide if they want to support CTDOT's targets or develop their own targets.

**Regional Data Collection Services:** WestCOG Planner Kristin Floberg gave an update on additional data collection equipment available to assist the municipalities. The types of services available include Intersection Turning Movement Counters, Infrared Trail Counters and Sound Level Data Loggers. Any data collection requests can be directed to WestCOG Planner Kristin Floberg.

## ACTION ITEMS

**Approval of 09/10/2019 Minutes:** After review and on a motion made by Brookfield Project Manager Greg Dembowski and seconded by Stamford Transportation Bureau Chief Jim Travers the minutes of the September 10<sup>th</sup> meeting were unanimously approved, with an abstention made by Wilton Director of Planning and Land Use Robert Nerney

**Transportation Improvement Program:** After a review by WestCOG Assistant Planner Nicole Sullivan a motion was made by Stamford Transportation Bureau Chief Jim Travers and seconded by Norwalk Assistant Principal Engineer Michael Yeosock, both the HVMPO and SWRMPO TIP Amendments were unanimously approved.

**LOTICIP Adjustment:** Senior Project Manager Kevin Mahoney presented three adjustments to the COG's LOTICIP project commitments. The adjustments will result in a remaining negative balance (overcommitment) of \$286,045. On a motion made by Brookfield Project Manager Greg Dembowski and seconded by Stamford Transportation Bureau Chief Jim Travers, the TAG unanimously recommended approving the increase of the Greenwich Frontage Road and Delavan Avenue project from \$1,080,000 to \$1,300,000 and approved the increase of the Brookfield US 202 Streetscape Phase 3 project from \$1,060,000 to \$1,260,000 and approved the increase in the Weston Pedestrian Safety Improvements project from \$1,510,000 to \$1,820,000, and to advise the COG that At-Risk Financial Management of LOTICIP will be discussed at the next TAG meeting.

## OTHER BUSINESS

**Discussion Items as Raised by the TAG:** There were none stated.

**Future Presentations & Items of Interest:** Greenwich Deputy Commissioner of Public Works James Michel inquired about a future discussion regarding the Transfer Station fee structure in other municipalities.

## UPCOMING MEETINGS/ ADJOURNMENT

The next MPO and COG meetings will be held on October 17<sup>th</sup>. The next TAG meeting will be held on November 12<sup>th</sup>. On a motion duly made and seconded the meeting was unanimously adjourned at 12:42pm.