Western Connecticut
COUNCIL OF GOVERNMENTS

WESTCOG

Disclaimer: These interim minutes of the Technical Advisory Group ("TAG") of the Western Connecticut Council of Governments ("WestCOG" or "COG") are released and "available for public inspection" and "posted" on WestCOG's website, in accordance with C.G.S. §1-225(a). Said interim minutes are subject to review and approval by the TAG members, after which time the final approved minutes will be available and posted in accordance with laws. Accordingly, the interim minutes may contain inaccuracies and do not reflect the final action of the TAG.

INTERIM MINUTES OF 11/12/2019

Technical Advisory Group (TAG)

Held at 11am at the Comstock Community Center, 180 School Road, Wilton

• Bethel	Absent
• Bridgewater	Absent
• Brookfield	Director of Public Works Ralph Tedesco
• Danbury	City Traffic Engineer Abdul Barry Mohamed
• Darien	Director of Public Works Ed Gentile
• Greenwich	Deputy Commissioner of Public Works James Michel
• Transit Representative – HV	HARTransit Planner Alex Dashev
• New Canaan	Town Engineer Maria Coplit
• New Fairfield	Absent
• New Milford	Absent
• Newtown	Absent
• Norwalk	Assistant Principal Engineer Michael Yeosock
• Transit Representative - SWR	Transportation Planner Matthew Abbott
• Redding	Director of Public Works Jeff Hanson
• Ridgefield	Absent
• Sherman	Absent
• Stamford	Traffic Engineer Garrett Bolella
• Weston	Land Use Director Tracy Kulikowski
• Westport	Absent
• Wilton	Director of Planning and Land Use Robert Nerney

Also in Attendance:
Brookfield Project Manager Greg Dembowski Danbury Project Engineer Tom Altermatt, Norwalk Transportation Planner Greg Pacelli, and Wilton Town Engineer Frank Smeriglio. WestCOG staff members; Kristin Hadjstylianos, Mike Towle, Kevin Mahoney, Matthew Rosenbloom-Jones, Nick Trabka, Nicole Sullivan and Victoria Ricks were in attendance.

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CALL TO ORDER/ PUBLIC COMMENT
The meeting was called to order at 11:03am by Senior Planner Kristin Hadjstylianos. There were no public comments made.

INFORMATIONAL ITEMS

WestCOG Data Workshop: WestCOG Deputy Director Michael Towle presented a Data Workshop assessment targeted for Public Works Department Data Needs. He asked each TAG member to complete the questions regarding data needs in each municipality. The data was collected and will be summarized and shared at a future TAG meeting.

Municipal Fee Service: WestCOG Deputy Director Michael Towle gave an update on the Fee Study conducted by WestCOG.

Regional Plan of Conservation and Development: WestCOG Senior Planner Kristin Hadjstylianos gave an update on two Public Information Meetings scheduled to review the WestCOG Plan of Conservation and Development. The meetings will be held Dec. 4th at the Greenwich Audubon and Dec. 5th at Highstead in Redding.

2020 Safety Targets: WestCOG Planner Nicole Sullivan gave an update on the annual safety performance targets, which were presented at the October TAG meeting. WestCOG has collected additional data to assist in understanding the safety targets. The MPO's have until February 27, 2020 to accept the state targets or develop MPO specific targets.

2020 TAG Meeting Schedule: WestCOG Senior Planner Kristin Hadjstylianos shared the proposed 2020 TAG Meeting schedule. It will be approved at the December TAG Meeting.

On-Call Consultants for LOTCIP: WestCOG Senior Project Manager Kevin Mahoney asked attendees if a WestCOG-solicited list of On-Call (i.e., Task-based) design and construction administration consultants would be helpful in advancing LOTCIP projects. Several municipalities expressed an interest this solicitation/list and offered suggestions.

ACTION ITEMS

Approval of 10/8/2019 Minutes: After review and on a motion made by Brookfield Project Manager Greg Dembowski and seconded by Greenwich Deputy Commissioner James Michael, the minutes of the October 8th meeting were unanimously approved.

Over-Programming LOTCIP Funds: Senior Project Manager Kevin Mahoney presented information on the status and progress of COG committed LOTCIP projects. After a review, a motion was made by Brookfield Project Manager Greg Dembowski and seconded by Brookfield Director of Public Works Ralph Tedesco to schedule time at the December TAG meeting to review all projects that have not yet received a CTDOT Commitment to Fund letter and consider recommending that the COG suspend or rescind its LOTCIP funding commitment for projects that are not making reasonable progress. The motion was approved by TAG members, with one opposed (Norwalk Assistant Principal Engineer Michael Yeosock).

LOTCIP Adjustment: Senior Project Manager Kevin Mahoney presented a requested adjustment to the COG's LOTCIP project commitments. The adjustment will result in a negative balance (overcommitment) of $386,045. On a motion made by Greenwich Deputy Commissioner James Michael and seconded by Norwalk Assistant Principal Engineer Michael Yeosock, the TAG unanimously recommended approving the increase of the Brookfield US 202 Streetscape Phase 3 project from $1,260,000 to $1,360,000.

OTHER BUSINESS

Discussion Items as Raised by the TAG: There were none stated.

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Future Presentations & Items of Interest: At the December TAG meeting, Hugh Hayward, Transportation Principal Engineer from CTDOT will be coming to speak about LOTCIP Projects.

UPCOMING MEETINGS/ ADJOURNMENT

The next MPO and COG meetings will be held on November 21st. The next TAG meeting will be held on December 10th. On a motion duly made and seconded the meeting was unanimously adjourned at 12:46pm.

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