Western Connecticut
COUNCIL OF GOVERNMENTS

WESTCOG

Meeting of the
WestCOG Technical Advisory Group (TAG)
November 12, 2019 at 11:00 am
Comstock Community Center, 180 School Road, Wilton, CT 06897

Agenda

1. **MEETING CALL TO ORDER**

2. **PUBLIC PARTICIPATION**

3. **INFORMATIONAL ITEMS**

a.	WestCOG Data Workshop	Attachment 3a, p. 1
b.	Municipal Fee Schedule	
c.	Regional Plan of Conservation and Development	Attachment 3c, p. 2
d.	2020 Safety Targets	Attachment 3d, pp. 3-5
e.	2020 TAG Meeting Schedule	Attachment 3e, p. 6
f.	On-Call Consultants for LOTCIP	

4. **ACTION ITEMS**

a.	Approval of October 8, 2019 Minutes	Attachment 4a, pp. 7-8
b.	Over-Programming LOTCIP Funds	Attachment 4b, p. 9
c.	LOTCIP Adjustment	Attachment 4c, p. 10

5. **OTHER BUSINESS**

   a. Discussion Items as Raised by the TAG
   b. Future Presentations & Items of Interest

6. **UPCOMING MEETINGS**

   a. 11/21/2019 – MPO and COG Meetings
   b. 12/10/2019 - TAG Meeting

7. **ADJOURNMENT**

ENGLISH: For language assistance or other accommodations, contact Western Connecticut Council of Governments at least five business days prior to the meeting at help@westcog.org. ESPAÑOL: Para asistencia con el idioma y otras adaptaciones, por favor póngase en contacto con WestCOG por lo menos cinco días hábiles antes de la reunión al help@westcog.org. PORTUGUÊS: Para obter assistência língua ou outras acomodações, entre em contato com WestCOG pelo menos cinco dias úteis antes da reunião em help@westcog.org. FRANÇAIS: Pour obtenir de l'aide linguistique ou d'autres mesures d'adaptation, contactez WestCOG au moins cinq jours ouvrables avant la réunion à help@westcog.org. POLSKI: W przypadku pomocy językowej lub innej pomocy, skontaktuj się z WestCOG co najmniej pięć dni roboczych przed wydarzeniem w help@westcog.org

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Data Workshop

Targeted for Public Works Data Needs

These questions will be helpful to ponder before the data needs exercise. The questions and format of the exercise may change a bit on the day of. As a warm up, WestCOG has thought about zoning, landuse, parcel, pavement area, building footprint, stormwater datasets as needs.

1. What data do I <u>not</u> have would be most useful for my department?

2. What data is most difficult to maintain?

3. Are there datasets that would be well suited for regional acquisition and maintenance?

4. Any other pain points felt in the data collection/maintenance

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Everyone is Invited to our

PUBLIC INFORMATION MEETINGS

For the

Western Connecticut Regional Plan of Conservation and Development

To be held on

Wednesday, December 4, 2019 from 7pm-8pm

at

Greenwich Audubon Center
613 Riversville Road,
Greenwich, CT 06831

and

Thursday, December 5, 2019 from 7pm-8pm

at

Highstead
127 Lonetown Road
West Redding, CT 06896

Follow the signs to "The Barn", approximately a ½ mile long driveway

Residents, business owners and other interested individuals are encouraged to take advantage of this opportunity to learn about the plan, ask questions and provide feedback. The presentation will be the same at either location.

Written questions or comments should be directed to
Western CT Council of Governments
Attn: Plan of Conservation and Development
1 Riverside Road
Sandy Hook, CT 06482
Or by e-mail to plan@westcog.org

Please join us on either
Wednesday, December 4th or Thursday, December 5th

The plan is available for public comment from November 1st to January 5th at https://plan.westcog.org/

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TO: TAG Members
FROM: Kristin Hadjstylianos; Nicole Sullivan
DATE: November 6, 2019

RE: 2020 Safety Targets

Background: Following the FHWA Safety Performance Measures memo provided to the TAG at the October meeting, WestCOG has collected additional data to assist the MPO in understanding safety targets. There are five safety performance management measures for the purpose of carrying out the Highway Safety Improvement Program:

- Number of Fatalities
- Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT)
- Number of Serious Injuries
- Rate of Serious Injuries per 100 million VMT
- Number of Non-Motorized Fatalities and Serious Injuries

Both CTDOT and the Connecticut MPOs are required to establish and report safety targets, but at different times. CTDOT set their targets for the five categories referenced above in August 2019. Following the establishment and approval of State targets, MPO's have 180 days to either support CTDOT targets or establish other targets. Targets may be adjusted annually. WestCOG was able to calculate 3 of the 5 safety performance management measures above for the HVMPO and SWRMPO as a comparison to CTDOT's 2020 Numeric Target. WestCOG is unable to calculate Rate of Fatalities per 100 million VMT and Rate of Serious Injuries per 100 million VMT due to the lack of VMT data available for the region. The Number of Fatalities, Number of Serious Injuries, and Number of Non-Motorized Fatalities and Serious Injuries in the HVMPO and SWRMPO over a 5-year average can be seen below:

HVMPO:

	CTDOT Numeric Target		HVMPO (Reference Data)	
Measure	2019 (5-year moving average)	2020 (5 -year moving average)	2019 (5-year moving average)	2020 (5-year moving average)
Fatalities	274 per year	277 per year	13 per year	14 per year
Serious Injuries	1,574 per year	1,547 per year	71 per year	72 per year
Non-Motorist Fatalities & Serious Injuries	290 per year	307 per year	12 per year	12 per year

SWRMPO:

	CTDOT Numeric Target		SWRMPO (Reference Data)	
Measure	2019 (5-year moving average)	2020 (5 – year moving average)	2019 (5- year moving average)	2020 (5-year moving average)
Fatalities	274 per year	277 per year	17 per year	18 per year
Serious Injuries	1,574 per year	1,547 per year	120 per year	112 per year
Non-Motorist Fatalities & Serious Injuries	290 per year	307 per year	36 per year	35 per year

CTDOT Statement on Target Setting:
"

1. The mission of the Safety Program is to implement programs that reduce the number of injuries and fatalities on our Connecticut roadways. The purpose of setting and tracking these targets is to see the effectiveness of the State's initiatives and whether our programs are having an impact.
2. Federal requirements dictate that states must set realistic targets and achieve a certain number of them or penalties can be applied to specific highway safety funding.
3. Therefore, the Department **cannot** set targets that are not consistent with our most current data and trends.
4. As part of the data analysis, the Department reviews the following:
    - The five year moving average – where we were
    - Where we are now
    - Use current data to forecast what can reasonably be expected to happen based on trend analysis

The National Highway Traffic Safety Administration (NHTSA) has a list of countermeasures that work:

https://www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/812478_countermeasures-that-work-a-highway-safety-countermeasures-guide-.pdf

This guide assists the Highway Safety Office in selecting effective, evidence-based countermeasures for traffic safety problem areas. These areas include:

- Impaired driving (alcohol and/or drugs)
- Occupant protection (seatbelts and child restraints)
- Speeding and aggressive driving
- Distracted Driving
- Drowsy Driving
- Motorcycle Safety training and awareness

- Young Drivers
- Bicycles and Pedestrians

The bottom line is that the Department conducts a trend analyses, establishes targets, administers effective federal countermeasures, and continuously evaluate the effectiveness of each initiative. The COGs' Regional Safety Plans will help identify, on a municipal level, high crash locations and assist in identifying problem identification and will help determine if infrastructure, behavioral education, and/or enforcement improvements are needed. All of these safety plans are living documents and the continuous reviews of these plans will allow stakeholders to identify what is working and what areas need improvement. **"**

Next Steps: the 180-day window for setting MPO targets closes on February 27, 2020 and requires action. The TAG can consider recommending the MPO Policy Boards endorse resolutions supporting the 2020 State Targets.

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WestCOG Technical Advisory Group (TAG)
2020 Revised Annual Meeting Schedule

Meeting Location - Comstock Community Center, 180 School Road, Wilton, CT, 06897

***Held on the Tuesday's unless noted below

Date	TAG Meeting
***Wednesday, Jan. 8	11:00 am – 12:00 pm
***Wednesday, Feb. 5	11:00 am – 12:00 pm
Tuesday, March 10	11:00 am – 12:00 pm
***Wednesday, Apr. 8	11:00 am – 12:00 pm
Tuesday, May 12	11:00 am – 12:00 pm
Tuesday, June 9	11:00 am – 12:00 pm
Tuesday, July 14	11:00 am – 12:00 pm
Tuesday, August 11	11:00 am – 12:00 pm
Tuesday, Sept. 8	11:00 am – 12:00 pm
Tuesday, Sept. 29	11:00 am – 12:00 pm
Tuesday, Nov. 10	11:00 am – 12:00 pm
Tuesday, Dec. 8	11:00 am – 12:00 pm

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Disclaimer: These interim minutes of the Technical Advisory Group ("TAG") of the Western Connecticut Council of Governments ("WestCOG" or "COG") are released and "available for public inspection" and "posted" on WestCOG's website, in accordance with C.G.S. §1-225(a). Said interim minutes are subject to review and approval by the TAG members, after which time the final approved minutes will be available and posted in accordance with laws. Accordingly, the interim minutes may contain inaccuracies and do not reflect the final action of the TAG.

INTERIM MINUTES OF 10/08/2019

Technical Advisory Group (TAG)

Held at 11am at the Comstock Community Center, 180 School Road, Wilton

• Bethel	Absent
• Bridgewater	Absent
• Brookfield	Project Manager Greg Dembowski
• Danbury	Absent
• Darien	Director of Public Works Ed Gentile
• Greenwich	Deputy Commissioner of Public Works James Michel
• Transit Representative – HV	HARTransit Interim CEO Richard Schreiner
• New Canaan	Town Engineer Maria Coplit
• New Fairfield	Absent
• New Milford	Absent
• Newtown	Absent
• Norwalk	Assistant Principal Engineer Michael Yeosock
• Transit Representative - SWR	NTD Manager of Planning and Marketing Dennis O'Connor
• Redding	Absent
• Ridgefield	Absent
• Sherman	Absent
• Stamford	Transportation Bureau Chief Jim Travers
• Weston	Town Administrator Jonathon Luiz
• Westport	Town Engineer Keith Wilberg
• Wilton	Director of Planning and Land Use Robert Nerney

Also in Attendance:

HARTransit Planner Alex Dashev, Norwalk Transportation Planner Greg Pacelli, Wilton Town Engineer Frank Smeriglio, Kathryn Faraci from CT DOT, Weston Land Use Director Tracy Kulikowski and VN Engineers Community Coordinator Bridget Boucaud. WestCOG staff members; Kristin Hadjstylianos, Kevin Mahoney, Kristin Floberg, Nicole Sullivan and Victoria Ricks were in attendance.

CALL TO ORDER/ PUBLIC COMMENT

The meeting was called to order at 11:05am by Senior Planner Kristin Hadjstylianos. There were no public comments made.

INTERIM MINUTES SUBJECT TO FINAL APPROVAL BY THE TAG MEMBE

FEATURED PRESENTATION

Regional Transportation Safety Plan: WestCOG Senior Planner Kristin Hadjstylianos welcomed Bridget Boucaud Community Coordinator from VN Engineers to the meeting. She discussed the Regional Transportation Safety Plan in development for the region. The next steps will be to coordinate meetings with all member municipalities to get local input and will coordinate 36 crash site visits within the region.

INFORMATIONAL ITEMS

2020 Safety Performance Measure Targets: WestCOG Senior Planner Kristin Hadjstylianos gave an update on annual safety performance targets. CTDOT established statewide safety targets in August, each MPO has 180 days to review these targets and decide if they want to support CTDOT's targets or develop their own targets.

Regional Data Collection Services: WestCOG Planner Kristin Floberg gave an update on additional data collection equipment available to assist the municipalities. The types of services available include Intersection Turning Movement Counters, Infrared Trail Counters and Sound Level Data Loggers. Any data collection requests can be directed to WestCOG Planner Kristin Floberg.

ACTION ITEMS

Approval of 09/10/2019 Minutes: After review and on a motion made by Brookfield Project Manager Greg Dembowski and seconded by Stamford Transportation Bureau Chief Jim Travers the minutes of the September 10th meeting were unanimously approved, with an abstention made by Wilton Director of Planning and Land Use Robert Nerney

Transportation Improvement Program: After a review by WestCOG Assistant Planner Nicole Sullivan a motion was made by Stamford Transportation Bureau Chief Jim Travers and seconded by Norwalk Assistant Principal Engineer Michael Yeosock, both the HVMPO and SWRMPO TIP Amendments were unanimously approved.

LOTCIP Adjustment: Senior Project Manager Kevin Mahoney presented three adjustments to the COG's LOTCIP project commitments. The adjustments will result in a remaining balance (overcommitment) of $286,045. On a motion made by Brookfield Project Manager Greg Dembowski and seconded by Stamford Transportation Bureau Chief Jim Travers, the TAG unanimously recommended approving the increase of the Greenwich Frontage Road and Delavan Avenue project from $1,080,000 to $1,300,000 and approved the increase of the Brookfield US 202 Streetscape Phase 3 project from $1,060,000 to $1,260,000 and approved the increase in the Weston Pedestrian Safety Improvements project from $1,510,000 to $1,820,000, and to advise the COG that At-Risk Financial Management of LOTCIP will be discussed at the next TAG meeting.

OTHER BUSINESS

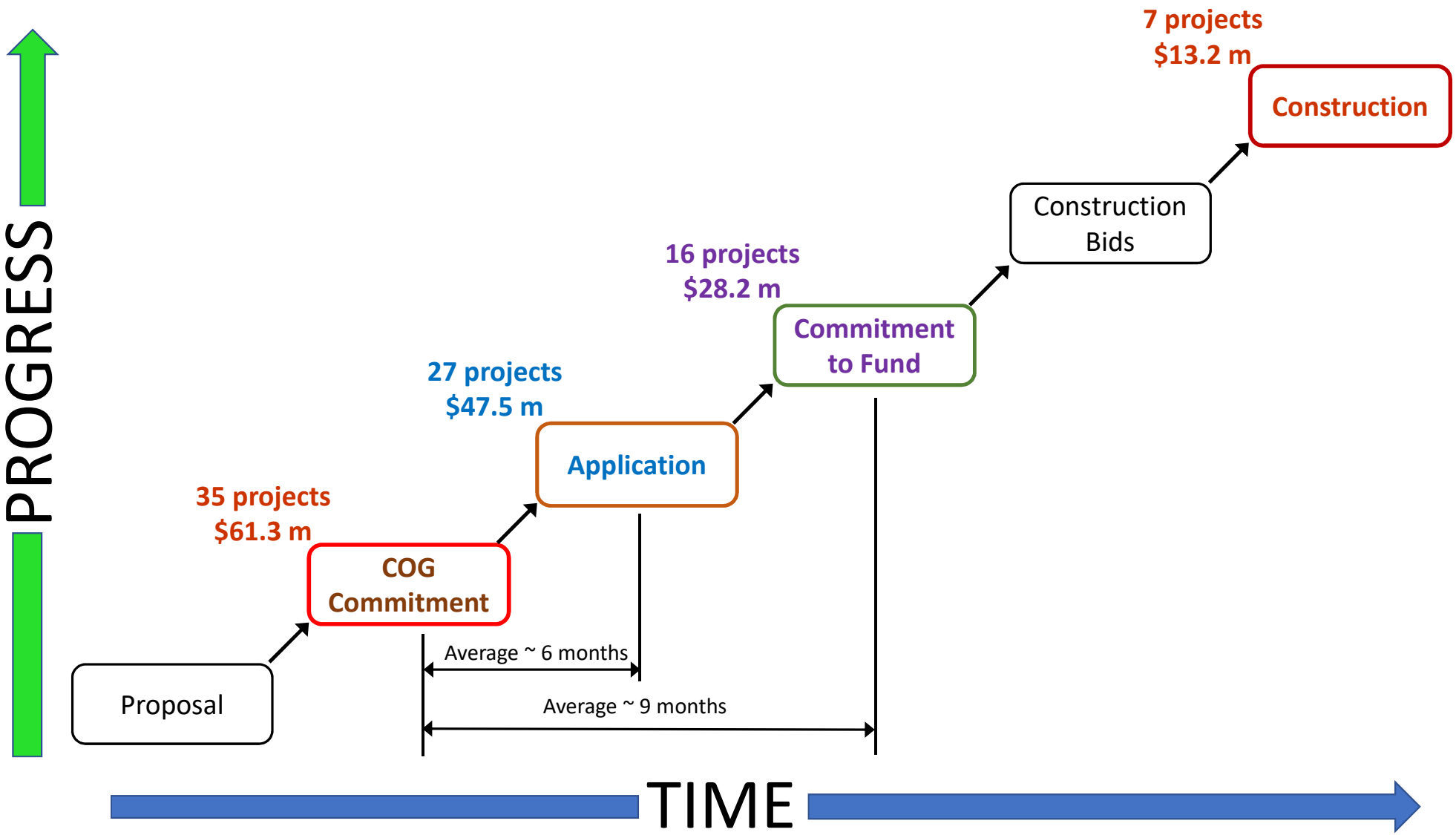
Discussion Items as Raised by the TAG: There were none stated.

Future Presentations & Items of Interest: Greenwich Deputy Commission of Public Works James Michel inquired about a future discussion regarding the Transfer Station fee structure in other municipalities.

UPCOMING MEETINGS/ ADJOURNMENT

The next MPO and COG meetings will be held on October 17th. The next TAG meeting will be held on November 12th. On a motion duly made and seconded the meeting was unanimously adjourned at 12:42pm.

INTERIM MINUTES SUBJECT TO FINAL APPROVAL BY THE TAG MEMBERS


PROGRESS
Proposal
35 projects
$61.3 m
COG Commitment
27 projects
$47.5 m
Application
16 projects
$28.2 m
Commitment to Fund
Construction Bids
7 projects
$13.2 m
Construction
Average ~ 6 months
Average ~ 9 months
TIME

WestCOG LOTCIP Program
Proposed 11/12/2019 Adjustment

Municipality	Project	Amount	Balance
Available funding (FY14-16), net of admin. costs*			$27,505,920
Brookfield	US 202 Streetscape, Phase 1 (Four Corners)	(798,351)	
Darien	Noroton Avenue & West Avenue	(1,200,000)	
Greenwich	Frontage Road & Delavan Avenue	(1,300,000)	
New Canaan	Richmond Hill Road and Park Street Sidewalks	(1,610,000)	
New Fairfield	Route 39 & Saw Mill Road (Candlewood Corners Drainage)	(553,981)	
New Milford	East Street-Elm Street Intersection	(356,000)	
New Milford	Still River Drive & Pickett District Road Roundabout	(1,219,175)	
New Milford	Wellsville Avenue over East Aspetuck River	(1,148,534)	
Newtown	Toddy Hill Road over Curtis Pond Brook	(2,247,047)	
Norwalk	Hamilton Avenue & Dr Martin Luther King Jr Drive	(600,000)	
Norwalk	South Norwalk Pedestrian and Streetscape Improvements	(2,069,045)	
Ridgefield	Farmingville Road & Ligi's Way	(1,530,000)	
Stamford	Fiber Optic Trunk Cable	(5,411,892)	
Stamford	Greenwich Avenue & Pulaski Street	(2,750,000)	
Stamford	West Main Street (Route 1) & West Avenue	(2,000,000)	
Westport	Main Street (Route 57) & Compo Road North (Route 136)	(850,000)	
		Remaining Balance	$1,861,895
Funding (FY17-19), net of admin. costs			$33,582,000
Bethel	TOD Pedestrian & Streetscape, Phase 1	(1,500,000)	
Brookfield	US 202 Streetscape Phase 3	(1,360,000)	
Danbury	White Street & Locust Avenue	(2,650,000)	
Darien	Noroton Ave-Ledge Road Intersection	(1,650,000)	
Greenwich	Davis Avenue over Indian Harbor	(3,500,000)	
Greenwich	Glenville Road & Brookside Drive	(1,750,000)	
Greenwich	Sound Beach Avenue & Laddins Rock Road	(3,900,900)	
New Canaan	Talmadge Hill Railroad Station	(860,000)	
New Milford	Pumpkin Hill Road-Still River Drive Intersection	(634,800)	
Norwalk	East Wall St-Landmark Square Safety	(1,521,600)	
Sherman	Wakeman Hill Road & Tandem Lane	(750,000)	
Stamford	360 Degree Video Detection	(2,500,000)	
Stamford	Atlantic Street-Main Street Intersection	(2,460,400)	
Stamford	Richmond Hill Ave-West Main St-Fairfield Ave	(3,578,000)	
Stamford	Strawberry Hill Avenue & Rock Spring Road	(1,820,000)	
Weston	Pedestrian Safety Improvements	(1,820,000)	
Westport	Compo Road South (Route 136)	(1,239,200)	
Westport	Riverside Avenue Roadway and Sidewalks	(925,200)	
Wilton	Wilton Station Walkway	(1,409,840)	
		Remaining Balance	($386,045)

TAG: Considered 11/12/2019
COG:

① Adjustment: Increased $100,000 from $1,260,000