CALL TO ORDER/ PUBLIC COMMENT
The meeting was called to order at 11:02am by Senior Planner Kristin Hadjstylianos. There were no public comments made.

INFORMATIONAL ITEMS
MS4 Update:  WestCOG Deputy Director Mike Towle gave an update on the MS4 infrastructure mapping deadline of July 2020. Most municipalities will not be able to reach this deadline with their existing resources. To address this, WestCOG is providing an excel spreadsheet with the mapping priorities for each municipality on the WestCOG website. If you have any additional questions, please contact WestCOG staff members.

5G Task Force Update:  WestCOG Planner Kristin Floberg gave an update on the 5G task force that was assembled to manage the 5g rollout in the region. Their goals are to create a unified approach at the municipal level, making
recommendations for such things as revisions to permitting procedures, zoning regulations and licensing agreements with providers. WestCOG staff will be updating TAG members on the status of the task force as it moves forward.

**T2 Center – CT Traffic Signal Academy Workshop:** Senior Planner Kristin Hadjstylianos presented information on two upcoming workshops at the T2 Center that may interest TAG members. On March 26th there will be a workshop in Storrs on Traffic Signal Troubleshooting Basics and on April 7th in Newington on Modern Roundabout design and safety.

**USDOT BUILD Grant Program:** WestCOG Senior Planner Kristin Hadjstylianos gave an update on the BUILD Grant Program, which is a federal grant program for surface transportation infrastructure improvements. The grant funding can be used to support projects for roads, bridges, transit, rail or intermodal transportation. The solicitation is open and proposals must be submitted by May 18th though Grants.gov. WestCOG staff will share more details regarding this year’s grant proposal at the next meeting.

**CTDOT Roadway Information Systems – ENG 29 Process:** WestCOG Senior Planner Kristin Hadjstylianos gave an update on the ENG-29 form that each municipality is required to fill out and submit to CTDOT. This information is important for the apportionment of Federal-Aid Highway funding. This just a reminder that this form was due Feb. 21st and CTDOT is awaiting forms from 11 of WestCOG municipalities. If any municipality needs help completing their form, please feel free to reach out to WestCOG staff.

**Pavement – CAP Lab Core Samples:** WestCOG Senior Project Manager Kevin Mahoney presented a summary of the CAP Lab core samples procedure that was conducted last Fall. WestCOG offered to organize another forum to review the results of field observation and core analysis. TAG members requested these results be shared with the entire TAG prior to the forum.

**Task-based Transportation Engineer Services RFQ:** WestCOG Senior Project Manager Kevin Mahoney reviewed the deadline for the RFQ solicitation and requested volunteers for a panel to review and select the consultant. Stamford Traffic Engineer Frank Petise, Wilton Assistant Director of Public Works Frank Smeriglio, Newtown Director of Public Works Fred Hurley, and Brookfield Project Manager Greg Dembowski offered to join the panel.

**LOTCIP Project Solicitation:** WestCOG Senior Project Manager Kevin Mahoney presented a reminder of the LOTCIP project proposal deadline of April 16th.

**ACTION ITEMS**

**Approval of 2/5/2020 Minutes:** After review and on a motion made by Brookfield Project Manager Greg Demboski and seconded by Newtown Director of Public Works Fred Hurley, the minutes of the February 5th meeting were unanimously approved with abstentions made by Norwalk Transit Chief Executive Officer Kim Morton and Darien Director of Planning and Zoning Jeremy Ginsburg.

**2018-2021 Transportation Improvement Program:** After a review by WestCOG Assistant Planner Nicole Sullivan a motion was made by Norwalk Assistant Principal Engineer Michael Yeosock and seconded by Weston Director of Land Use Tracey Kulikowski, the HVMPO and SWRMPO TIP amendments were unanimously approved as presented in the memo.

**OTHER BUSINESS**

**Discussion Items as Raised by the TAG:** Brookfield Traffic Engineer Greg Dembowski commented that the call-in option was a very productive use of time and requested a teleconference option be available at all future TAG meetings.
Future Presentations & Items of Interest: There were none stated.

UPCOMING MEETINGS/ ADJOURNMENT
The next MPO and COG meetings will be held on March 19th. The next TAG meeting will be held on April 8th. On a motion duly made the meeting was unanimously adjourned at 11:44am.