

Executive Committee Notes

for the 5/3/2023 Meeting



MEMBERS ATTENDING

Darien	First Selectman Monica McNally
New Canaan	First Selectman Kevin Moynihan
Redding	First Selectman Julia Pemberton
Ridgefield	First Selectman Rudy Marconi
Wilton	First Selectman Lynne Vanderslice

OTHERS ATTENDING: WestCOG Staff: Executive Director Francis Pickering, Deputy Director Mike Towle, and Transportation Director Kristin Hadjstylianos.

The meeting began at: 2:12

WestCOG Transportation Director Kristin Hadjstylianos provided updates on the following items:

- **Unified Planning Work Program** – Draft document will be shared with MPO and TAG members and will be an action item at the upcoming meetings. Executive Director Francis Pickering provided an overview on new requirements for Complete Streets activities and invoicing. After review and on a motion New Canaan First Selectman Kevin Moynihan and seconded by Wilton First Selectwoman Lynne Vanderslice the MPOs will submit a request to opt out of the Complete Streets 2.5% requirement.
- **TIP Software** – Discussion on purchasing software to manage the TIP projects. The software will streamline the TIP amendment process, archive project actions and amendments, collect public comments, and map projects. After review and on a motion made by Wilton First Selectwoman Lynne Vanderslice and seconded by Redding First Selectwoman Julia Pemberton the MPOs will submit a request to purchase the software.
- **Transportation Studies** –
 - **BUILD** – The contract was signed last week and staff are coordinating with the consultants on a kick off.
 - **Quiet Zone** – Continuing coordination for upcoming public engagement.
 - **Upcoming Studies** – Updates on Norwalk Route 1, Regional Transit Study, and the Traffic Calming and Complete Streets Best Practices Toolbox study.
- **Grant Opportunities/Updates:**
 - **USDOT Safe Streets and Roads for All** – WestCOG will coordinate with municipalities on regional application.
 - **USDOT Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program** – Update on new discretionary grant, applications are due in August.

WestCOG Deputy Director Mike Towle provided updates on the following items:

- **Regional Firearms Training Facility Update** – Prepare a presentation for a special meeting to discuss the project and get feedback from municipalities.

- **Broadband Project Update** – Project is on schedule, draft documents for Ridgefield and New Fairfield are under development and Brookfield is finishing their survey data collection.
- **Stormwater Mapping Program** – WestCOG will be hiring interns to assist with collecting field data.
- **Climate Pollution Reduction Grant** – Coordinating with COGs and other state agencies on development of grant and upcoming activities.
- **Staff Survey** – Update on responses from recent survey.

WestCOG Executive Director Francis Pickering provided updates on the following items:

- **Regional Services Grant Spending Plan** – Discussion on project ideas that can be undertaken with regional funds.
- **Cemeteries** – Discussion on regional role regarding municipal cemetery oversight.
- **Agriculture Viability** – WestCOG will be submitting a grant application for this project.
- **Policy and Legislation** – Updates on bills.
- **Budget** – Overview of revenues and expenditures.
- **Personnel Policies** – Discussion on adjusting the leave policy.

Upcoming meetings

- TAG Meeting: May 9, 2023
- MPO/COG Meeting: May 18, 2023

The meeting concluded at: 3:42