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## INTERIM MINUTES OF 06/11/2024 Technical Advisory Group Meeting (TAG)

1 Riverside Rd, Sandy Hook, CT 06482 475-323-2070 and via Zoom:

<https://us02web.zoom.us/j/89531093509>

• Bethel	Absent
• Bridgewater	Absent
• Brookfield	Absent
• Danbury	Traffic Engineer Veera Karukonda
• Darien	Director of Planning and Zoning Jeremy Ginsberg
• Greenwich	Deputy Commissioner of Public Works James Michel
• New Canaan	Absent
• New Fairfield	Absent
• New Milford	Director of Public Works Jack Healy
• Newtown	Absent
• Norwalk	Asst. Dir. of Transportation, Mobility & Parking Garrett Bolella
• Redding	Absent
• Ridgefield	Absent
• Sherman	Absent
• Stamford	Transportation Bureau Chief Frank Petise
• Weston	Absent
• Westport	Absent
• Wilton	Director of Public Works/Town Engineer Frank Smeriglio
• Transit Representative SWR	Absent
• Transit Representative HV	Absent

**Others Attending:** Danbury Project Engineer Tom Altermatt, CTDOT Transportation Planner Kevin Tedesco, CTDOT Intergovernmental affairs Jane Dunbar, FHWA Transportation Planner Jennifer Brady, WestCOG Staff Members: Kristin Hadjstylianos, Kevin Mahoney, Kristin Floberg, Mike Wilson, Todd Fontanella, Nicole Sullivan, and Cricket Carpenter. Summer staff members Adem Aricanli, Ella

Burns-DeMelo and Dylan Steer, Also in attendance was Meg Haffner from the Kennedy Collective.

**MEETING CALL TO ORDER:** WestCOG Transportation Director Kristin Hadjstylianos called the meeting to order at 11:01 a.m.

**PUBLIC PARTICIPATION:** No member of the public spoke when asked to do so.

### INFORMATIONAL ITEMS

**Congestion Reduction Concept Project Scopes:** WestCOG Senior Project Manager Kevin Mahoney provide the overview.

**Summer Staff:** This item was moved to “Other Business”.

**Task Based Consultant Solicitation:** Kevin Mahoney provide the overview.

**MAP Forum Spring Meeting:** Kristin Hadjstylianos provided the overview.

**Active Transportation Microgrants:** WestCOG Senior Planner Kristin Floberg provided the update. The deadline for this program is: **June 19<sup>th</sup>, 2024**.

**USDOT Charging and Fueling Infrastructure Discretionary Grant Program:** WestCOG Principal Planner Todd Fontanella provided the update. The key dates are as follows: NOFO Release Date- **May 30, 2024**, Due Date for non-awarded Round 1 Applicants to Request Reconsideration for Award under Reserved Funding- **July 1<sup>st</sup> 2024**, Due Date for Applicant Questions to [CFIGrants@dot.gov](mailto:CFIGrants@dot.gov) – **July 29<sup>th</sup> 2024**, Due Date for Applicant Questions to [CFIGrants@dot.gov](mailto:CFIGrants@dot.gov) - **August 28<sup>th</sup> 2024**.

### ACTION ITEMS

**Approval of the May 8<sup>th</sup> 2024 meeting minutes:** After review and on a motion made by Greenwich Deputy Commissioner of Public Works James Michel and seconded by Norwalk Assistant Director of Transportation, Mobility & Parking Garrett Bolella the minutes of the May 8<sup>th</sup> 2024 meeting were unanimously approved.

**2021-2024 Transportation Improvement Program Amendments:** WestCOG Transportation Planner Nicole Sullivan provided the overview. After review and on a motion made by Norwalk Assistant Director of Transportation, Mobility and Parking Garrett Bolella and seconded by Darien Director of Planning and Zoning Jeremy Ginsberg the 2021-2024 SWR TIP amendments were unanimously approved.

**East-West Trail TA Set-Aside Program Application:** WestCOG Senior Planner Kristin Floberg provided the overview. After review and on a motion made by Danbury Traffic Engineer Veera

Karukonda and seconded by Darien Director of Planning and Zoning Jeremy Ginsberg the East-West Trail TA Set-Aside Program Application was unanimously approved.

**TA Set-Aside Program Priorities – Danbury Urbanized Area:** Kristin Floberg provided the overview. After review and on a motion made by Darien Director of Planning and Zoning Jeremy Ginsberg and seconded by Stamford Bureau Chief Frank Petise the TA Set-Aside Program Priorities – Danbury Urbanized Area was unanimously approved.

**New LOTCIP Project Options:** Senior Project Manager Kevin Mahoney provided the overview. After review and on a motion made by Wilton Director of Public Works/Town Engineer Frank Smeriglio and seconded by Norwalk Assistant Director of Transportation, Mobility and Parking Garrett Bolella the option to issue an open solicitation for LOTCIP proposals was unanimously approved.

#### **OTHER BUSINESS:**

**Summer Staff:** Kristin Hadjstylianos introduced WestCOG's new Summer Staff members Ella Burns-DeMelo, Dylan Steer, and Adem Aricanli.

**Stormwater Low Impact Development (LID):** Kristin Hadjstylianos provided the overview. WestCOG is looking to explore a pilot for LID survey for municipalities. For more information on this initiative, please contact WestCOG Deputy Director Mike Towle at [mtowle@westcog.org](mailto:mtowle@westcog.org).

**Traffic Calming Complete Street Toolbox:** WestCOG Senior Project Manager Mike Wilson provided the update. Nowalk Assistant Director of Transportation, Mobility & Parking Garrett Bolella and Danbury Traffic Engineer Veera Karukonda volunteered to be on the Project Advisory Committee. For more information, please contact Mike Wilson at [mwilson@westcog.org](mailto:mwilson@westcog.org) or 475-323-2074

#### **UPCOMING MEETINGS**

MPO/COG/ June 20<sup>th</sup>, 2024

TAG Meeting Tuesday July 9<sup>th</sup> 2024

**ADJOURNMENT:** On a motion duly made, the meeting was unanimously adjourned at 11:55AM.