

## Executive Committee Notes

Thursday July 11th at 2:00 p.m.

The Ridgefield Town Hall Annex

66 Prospect Street, Ridgefield, CT 06877

### MEMBERS ATTENDING

Bethel	First Selectman Dan Carter
Brookfield	First Selectman Steve Dunn
Darien	First Selectman Jon Zagrodzky
Newtown	First Selectman Jeff Capeci
Redding	First Selectman Julia Pemberton
Ridgefield	First Selectman Rudy Marconi

**OTHERS ATTENDING:** WestCOG Staff: Executive Director Francis Pickering, Deputy Director Michael Towle, and Transportation Director Kristin Hadjstylianos.

The meeting began at: 2:05

### Transportation

**TAP Solicitation** – Staff are coordinating with municipalities on finalizing their applications and preparing the application for the East-West Trail Feasibility Study.

**RAISE (Western CT Trail Bicycle and Pedestrian Project)** – WestCOG is continuing work on the grant agreement documents and coordination with FHWA.

**SS4A (Regional Safety Improvements)** – WestCOG is continuing to develop documents for the grant agreement.

**Regional Transit Authority** – There was discussion on receiving grant through FTA.

**Traffic Calming and Complete Streets Best Practices Toolbox** – WestCOG held a negotiation meeting with the consultant last week and will be coordinating with CTDOT on the final approval prior to executing a contract.

**Norwalk Route 1** – Coordinating an outreach event for early August to engage with businesses along the corridor. A walk audit of the project area is being coordinated for early fall.

**Congestion Reduction Project Scopes** – Working with consultant to refine list of congestion locations and will be holding a workshop with municipal staff to review the data analysis and locations.

**Quiet Zone** – Coordinating with the consultant and municipalities on public engagement activities which are planned for early fall.

**BUILD** – Consultant is working on an economic analysis and the next Project Advisory Committee meeting will be held on July 17<sup>th</sup>.

**CTDOT Microgrants Program** – Submitted applications to CTDOT for approval. The next quarterly deadline is September 23<sup>rd</sup>.

**PL Studies** – There was discussion on upcoming transportation planning studies.

**Route 7 Corridor Discussion**– There was discussion regarding planning studies and CTDOT projects.

## Regional Planning/Services Project Updates

**ADA Transition Plans RFQ** – WestCOG is evaluating submissions and checking references. This project will be reviewed by the COG.

**Firearms Training Facility** – Kick-off meeting yesterday and the governance model should be done by end of year. Consultant is working on cost estimates.

**Affordable Housing Financing Study** – The consultant has presented the final plan to the WCEDD and will be presenting at the July COG meeting. Press release will be sent out to increase coverage about this study.

**WCEDD** – Meeting was held on July 11<sup>th</sup> and the Affordable Housing Financing Study was presented. Planning Partnership grant was delayed by EDA.

**Farm Viability Project** – Consultant is meeting with farmers in the region and drafting the report.

**FMA (Flood Assistance Program)** – WestCOG staff are meeting with municipalities to discuss projects. WestCOG plans to send out additional mailers in the region.

**Residential Solar Adoption Exploratory Analysis (PICS)** – The PICS intern has been collecting data on who has residential solar, doing research to understand why or why not solar has been adopted in the region.

**Sustainable CT Program** – Fellows have been coordinating with the municipalities and have been working on a report of composting practices.

**Municipal Benchmarking Study** – No update.

**Digital Land Records** – Planning to work with three municipalities on this pilot study. There was discussion regarding records retention.

**Regional Waste Authority** – WestCOG is coordinating with CTDEEP on a contract and there was discussion on developing a working group.

**Branchville/Georgetown Sewer Study** – RFQ has been posted.

**Comprehensive Climate Action Plan** – Consultant is working on data collection.

**Brownfields Pass-through Grants** – Discussion on grants, requirements, and legal reviews.

## Financial/Personnel

**Recruitment** – There was discussion on hiring for vacant positions.

## Pending Grant Applications

There was a discussion regarding pending grant applications – DEMHS-SLC Grant Program Application (cyber security and IT activities) and resubmitting WestCOG’s application to the Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) program this year.

## Upcoming meetings

TAG – Wednesday August 7<sup>th</sup>

MPO/COG Meeting - Thursday July 18<sup>th</sup>

The meeting concluded at: 3:25