

WestCOG/HVMPO/SWRMPO Special Meeting Agenda

A Joint Meeting for Western Connecticut Council of Governments (WestCOG),
Housatonic Valley and South Western Region Metropolitan Planning Organizations
(HVMPO, SWRMPO)

Time. Thursday, September 24, 2026 @12:00 p.m.

Location. Ridgefield Town Hall Annex, 66 Prospect Street, Ridgefield, CT 06877

Virtual Option: <https://uso2web.zoom.us/j/88222966740> Meeting ID: 882 2296 6740

1. Call to Order

- a. COG Meeting: Hon. Rudy Marconi
- b. HVMPO Meeting: Hon. Julia Pemberton
- c. SWRMPO Meeting: Hon. Jon Zagrodzky

2. Public Participation (Limited to 3 minutes per speaker)

3. COG Action Items

- a. Approval of July Meeting Minutes.....Attachment 3a, pp. 1-4
- b. LOTCIP Adjustment.....Attachment 3b, pp. 5-6
- c. 2026-09-24-#01 Greenwich Greyfields Resolution.....Attachment 3c, pp. 7-11
- d. LOTCIP Project Solicitation.....Attachment 3d, pp. 12-19

4. MPO Action Items

- a. Approval of the July 2026 Meeting Minutes.....Attachment 3a, pp. 1-4

5. Information Items

- a. Legislative committee update
- b. Federal Funding (Transportation Reauthorization/CR)
- c. Housing Update.....Attachment 5c, p. 20
- d. AMPO 2026 Conference Recap
- e. Metropolitan Transportation Plan Update
- f. Western CT Regional Trail Project Update
- g. CT Port Authority SHIPP Grant Program.....Attachment 5g, p. 21
- h. USDOT PROTECT Grant Program.....Attachment 5h, p. 22
- i. Bridge & Culvert Mapping.....Attachment 5i, p. 23
- j. New Staff – Kathleen Maeder
- k. Forestry Peer Learning Exchange

ENGLISH: For language assistance or other accommodations, contact Western Connecticut Council of Governments at least five business days prior to the meeting at help@westcog.org. ESPAÑOL: Para asistencia con el idioma y otras adaptaciones, por favor póngase en contacto con WestCOG por lo menos cinco días hábiles antes de la reunión al help@westcog.org. PORTUGUÊS: Para obter assistência língua ou outras acomodações, entre em contato com WestCOG pelo menos cinco dias úteis antes da reunião em help@westcog.org.

6 . Other Business

7. Adjournment

8. Next meeting

a. Thursday October 22nd, 2026 @12:00 pm *****Note: this is the fourth Thursday of the month***

Please visit our website for the approved Minutes

WestCOG LOTCIP Program
09/24/2026 Adjustments

Municipality	Project	Amount	Cap (Maximum LOTCIP funds)	Status	Expiration Date *
Available funding (FY2014-2027), net of estimated administrative costs					
Bethel	Sidewalks, Phase 2	\$160,487,100			
Bethel	TOD Pedestrian and Streetscape, Phase 1	(\$2,000,000)		3. CTF, in final design	8/20/2026
Brookfield	US 202 Streetscape, Phase 1 (Four Corners)	(\$1,500,000)		3. CTF, in final design	4/1/2026
Brookfield	US 202 Streetscape, Phase 3	(\$798,351)		5. Construction complete	N/A
Brookfield	Streetscape, Phases 5 and 7	(\$1,017,303)		5. Construction complete	N/A
Brookfield	Town Hall Campus Pedestrian Improvements	(\$1,781,000)		3. CTF, in final design	8/20/2026
Brookfield	Streetscape, Phase 4	(\$1,198,000)	\$4,000,000	3. CTF, in final design	2/19/2032
Danbury	White Street and Locust Avenue	(\$2,390,000)		2. Application pending	8/20/2026
Danbury	360 Degree Video Detection	(\$3,613,000)		5. Construction complete	N/A
Danbury	Downtown Danbury Streetscape Renaissance Project	(\$3,948,000)	\$4,000,000	3. CTF, in final design	2/14/2030
Danbury	Fiber Optic Trunk Cable, Phase 1	(\$4,000,000)	\$4,000,000	3. CTF, in final design	N/A
Danbury	Tarryville Park, Norwalk River Valley Trail	(\$6,900,000)	\$7,000,000	3. CTF, in final design	1/18/2029
Darien	Noroton Avenue-West Avenue Intersection	(\$712,000)		3. CTF, in final design	11/29/2028
Darien	Noroton Avenue-Ledge Avenue Intersection	(\$973,000)		5. Construction complete	N/A
Greenwich	Davis Avenue over Indian Harbor	(\$1,650,000)		2. Application pending	3/20/2026
Greenwich	Frontage Road and Delavan Avenue	(\$2,917,207)		5. Construction complete	N/A
Greenwich	Sound Beach Avenue over Cider Mill Brook	(\$1,375,528)		5. Construction complete	N/A
Greenwich	Glenville Corridor Ped and Road Improvements	(\$2,534,677)		5. Construction complete	N/A
Greenwich	Replacement of North Street Bridge over West Brothers Brook	(\$2,143,000)		4. Under construction	N/A
Greenwich	US 1 Sidewalk Connectivity & ADA Accessibility	(\$4,276,150)		4. Under construction	N/A
Greenwich	Replacement of the Fairfield Road Culvert No. 2 over Brother Brook	(\$4,521,000)		3. CTF, in final design	4/26/2029
New Canaan	Park Street Sidewalks	(\$1,583,000)	\$4,000,000	1. Pre-Application	2/19/2032
New Canaan	Talmadge Hill Railroad Station	(\$980,000)		3. CTF, in final design	10/1/2026
New Canaan	Route 106-Farm Road Intersection Improvement	(\$860,000)		3. CTF, in final design	10/1/2027
New Fairfield	Route 39 and Saw Mill Road (Candlewood Corners Drainage)	(\$1,420,000)	\$4,000,000	2. Application pending	2/19/2032
New Fairfield	Downtown Sidewalk and Streetscape Improvements	(\$553,981)		5. Construction complete	N/A
New Milford	Still River Drive and Pickett District Road Roundabout	(\$1,956,000)		3. CTF, in final design	8/20/2026
New Milford	Wellsville Avenue over East Aspetuck River	(\$1,219,175)		5. Construction complete	N/A
New Milford	East Street-Elm Street Intersection	(\$1,148,534)		5. Construction complete	N/A
New Milford	Intersection Improvements at Grove Street and Hine Hill Road	(\$657,000)		3. CTF, in final design	9/9/2026
New Milford	Pumpkin Hill Road-Still River Drive Intersection	(\$556,800)	\$4,000,000	3. CTF, in final design	N/A
New Milford	Wellsville Avenue Road and Sidewalk Improvements	(\$1,804,000)		3. CTF, in final design	6/24/2025
Newtown	Toddy Hill Road over Curtis Pond Brook	(\$3,243,000)		3. CTF, in final design	8/20/2026
Norwalk	East Wall St-Landmark Square Streetscape Improvements	(\$2,247,047)		5. Construction complete	N/A
Norwalk	Wall Street Corridor	(\$2,439,000)		4. Under construction	N/A
Norwalk	Roundabout at Richard Avenue and West Cedar Street	(\$7,000,000)	\$7,000,000	3. CTF, in final design	5/17/2029
Ridgefield	Ligi's Way Combined Use Path	(\$4,000,000)	\$4,000,000	2. Application pending	2/14/2030
Ridgefield	Norwalk Valley River Trail, Ridgefield Ramble	(\$3,060,000)		5. Construction complete	N/A
Ridgefield	Ridgebury Road Drainage Improvements	(\$3,062,000)		3. CTF, in final design	6/17/2027
Ridgefield	Ridgebury Road Pavement Restoration, Phase I	(\$4,000,000)	\$4,000,000	1. Pre-Application	1/16/2031
Stamford	Fiber Optic Trunk Cable	(\$3,924,000)	\$4,000,000	5. Construction complete	2/19/2032
Stamford	West Main Street (Route 1) and West Avenue	(\$5,411,892)		5. Construction complete	N/A
Stamford	Greenwich Avenue-Pulaski Street	(\$1,987,496)		5. Construction complete	N/A
Stamford	360 Degree Video Detection	(\$3,928,312)		4. Under construction	N/A
Stamford		(\$2,790,000)		3. CTF, in final design	11/15/2025

WestCOG LOTCIP Program 09/24/2026 Adjustments

Municipality	Project	Amount	Cap (Maximum LOTCIP funds)	Status	Expiration Date *
Stamford	Atlantic Street-Main Street Intersection	(\$2,841,600)		3. CTF, in final design	4/30/2026
Stamford	Bridge Street Corridor Multimodal Safety and Mobility	(\$4,128,000)		3. CTF, in final design	11/18/2027
Stamford	Citywide Pedestrian Signal Infrastructure and Safety Upgrades	(\$3,114,000)		3. CTF, in final design	11/29/2028
Stamford	Citywide Signal System Upgrade	(\$3,870,000)		3. CTF, in final design	11/29/2028
Stamford	Glenbrook Rd-Church St Intersection and TOD Improvement	(\$4,321,000)		3. CTF, in final design	5/25/2028
Stamford	Lower Atlantic Street Corridor Improvements	(\$6,955,000)	\$7,000,000	3. CTF, in final design	8/20/2026
Stamford	North State Street Multimodal Gateway	(\$4,600,200)		3. CTF, in final design	8/20/2026
Stamford	Shippan-Harbor-Magee Roundabout	(\$2,830,000)		3. CTF, in final design	4/22/2027
Stamford	Strawberry Hill Avenue-Rock Spring Road Intersection Improvement	(\$1,820,000)		3. CTF, in final design	1/15/2027
Stamford	Strawberry Hill/Newfield Ave Corridor Reconstruction	(\$4,284,000)		3. CTF, in final design	11/29/2028
Stamford	Third Street Corridor and Intersection Improvements	(\$5,772,000)		2. Application pending	1/18/2029
Stamford	Bull's Head Pedestrian Safety Improvements	(\$4,000,000)	\$4,000,000	1. Pre-Application	2/19/2032
Weston	Lyons Plain Road Pavement Rehabilitation	(\$2,715,000)		5. Construction complete	N/A
Weston	Pedestrian Safety Improvements	(\$1,956,500)		4. Under construction	N/A
Weston	Valley Forge Road Pavement Rehabilitation, Phases 1 and 2	(\$5,357,000)		3. CTF, in final design	11/29/2028
Westport	Main Street (Route 57) and Compo Road North (Route 136)	(\$1,138,000)		5. Construction complete	N/A
Westport	Riverside Avenue Roadway and Sidewalk Improvements	(\$985,193)		5. Construction complete	N/A
Westport	Compo Road South (Route 136) Sidewalk Improvements	(\$2,040,000)		4. Under construction	N/A
Westport	Easton Road Pedestrian Safety Improvements	(\$4,000,000)	\$4,000,000	3. CTF, in final design	1/16/2031
Westport	Replacement of the Hillendale Road over Muddy Brook	(\$2,845,000)	\$4,000,000	3. CTF, in final design	2/14/2030
Wilton	Pedestrian Walkway, Wilton Train Station	(\$1,416,000)		5. Construction complete	N/A
Wilton	Preservation of Local Bridges (Nos. 4978, 4980)	(\$2,365,000)		3. CTF, in final design	N/A
Wilton	Wilton Loop North, Norwalk River Valley Trail	(\$3,435,000)		3. CTF, in final design	11/18/2027
Total COG-Endorsed Funds (including requested adjustments)		(\$186,867,946)			
Remaining Balance		(\$26,380,846)			
Endorsed/Allocated		116.4%			

* COG endorsement expires by this date if CT DOT has not issued Authorization to Advertise

① Increase by \$134,800 from \$1,063,200

TAG: Recommended approval 09/08/2026
COG: To be considered 09/24/2026

Net change in COG-endorsed funds Increase \$134,800

Western Connecticut

COUNCIL OF GOVERNMENTS



TO: WestCOG Council Representatives
 FROM: Francis R. Pickering, Executive Director
 DATE: September 3, 2026
 RE: **East Weaver Street & 18 Valley Drive (8 Greenwich Office Park), Greenwich - Private/Public Partnership Greyfield Application**

Purpose

WestCOG to be the applicant in Round one Connecticut Department of Economic and Community Development (DECD) Greyfield grant as a pass-through applicant within a private/public partnership with property owner/developer at the Greenwich Office park and neighboring property in Greenwich.

Background

A principal function of Councils of Governments is to connect projects in a region with funding. Depending on the subject area and the funding opportunities, COGs may do this through planning; concept and project development; grant assistance, preparation, and management; and/or receipt and pass-through of funding.

All contractual relationships will be reviewed by WestCOG's council. All sub-recipients will be responsible for any/all legal fees occurred by WestCOG regarding the Greyfield grants.

The sub recipient was referred to WestCOG by the Town of Greenwich.

Program: The Connecticut Greyfield Municipal Grant Program. The program is a competitive grant program for municipalities and municipal entities, designed to assist with planning and assessment of Greyfield projects. State law defines a Greyfield as "previously developed commercial, retail, office, or knowledge-work space or property that is no longer economically viable and has significantly declined in use or occupancy. These sites are typically structurally sound but outdated, underutilized, or mismatched with current market needs and pose significant challenges to economic development, land use, and community revitalization. Unlike brownfields, Greyfield's do not require major soil and groundwater cleanup; instead, their challenges stem from long-term vacancy, obsolete design, changing economic patterns, or physical deterioration that makes redevelopment difficult." This is competitive grant funding. WestCOG is an eligible recipient of grant funds from this program.

Funding Requested: \$250,000, per application, East Weaver Street and 11 Valley Drive (8 Greenwich Office Park).

Legal Arrangements: The direct recipient of the grant funding will be WestCOG (the "Primary Recipient" or "Applicant"), which will then pass the award funding through to Fareri Associates, an affiliate, or related entity (the "Sub-Recipient") pursuant to a Sub-Recipient Agreement by and between the Applicant and the Sub-Recipient in form and substance satisfactory to DECD. The Sub-Recipient is the owner of the Project and will be responsible for the implementation of the Project.

Project Description:

18 Valley Drive: Based on the preliminary engineering review of the building and systems, it was determined that the building is structurally sound, but the systems and office space are outdated and need replacement. The reduced demand for office space from COVID coupled with the significant investment required to make the

improvements, the leasing costs and the carry costs as an office building is no longer financially viable. The property owner is currently in the planning and design stage to analyze the feasibility of converting the building from office use to residential use to match the needs of the community and to improve the financial viability of the building. This is in alignment with the Town of Greenwich's POCD to encourage adaptive re-use of existing structures for multi-family development and our 5-year regional Economic Plan by converting poor performing real estate into stronger community assets and the need for housing.

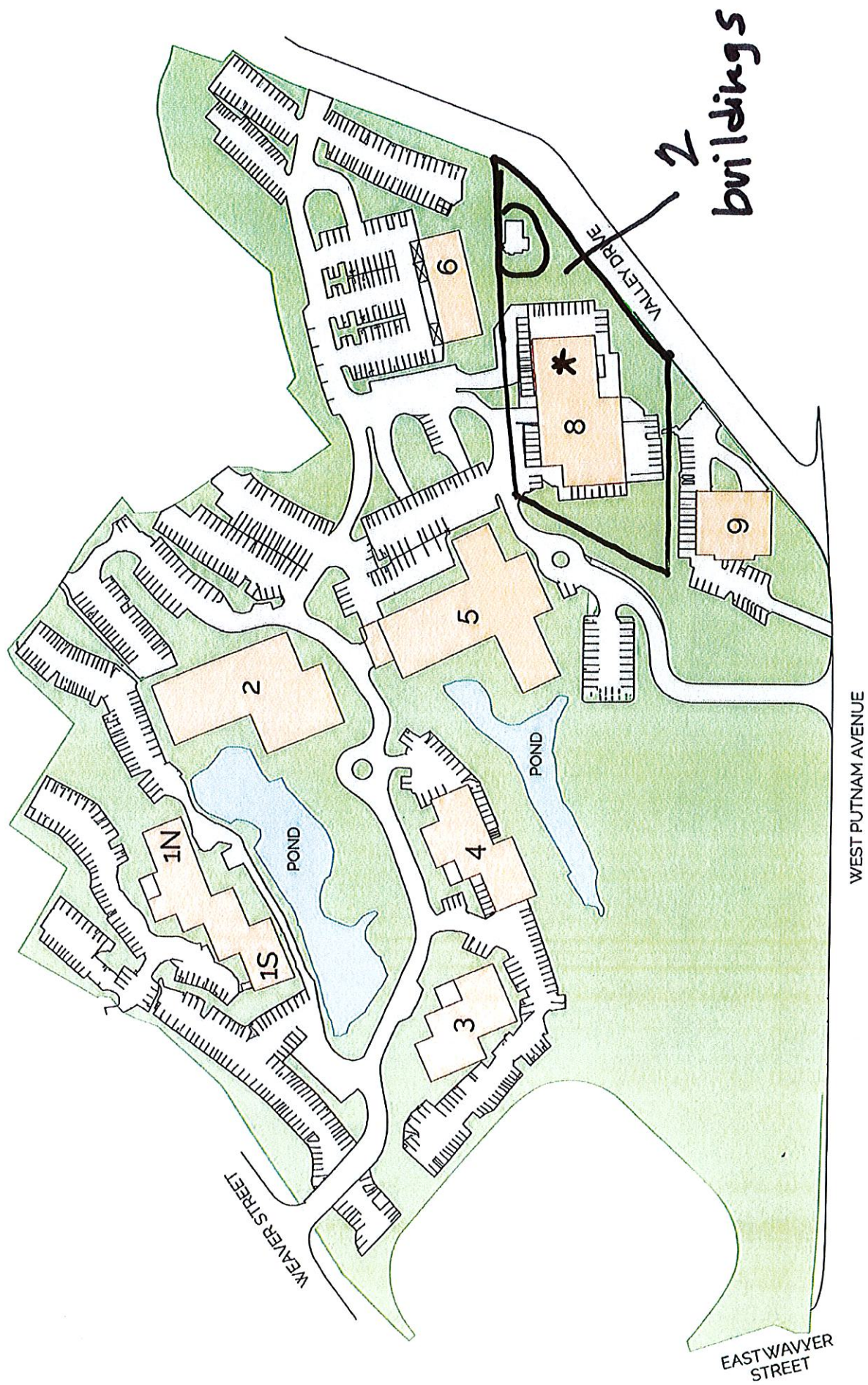
East Weaver Street: The building was built in 1987. The building was purchased in 2004 by Omnicom Capital, one of their existing office tenants. The building continued to have multi tenants until COVID. The building occupancy has been significantly reduced since Covid and is currently 100% vacant. The market for office space has deteriorated since COVID, which resulted in increases in overall office vacancy in the immediate area. Based on the preliminary engineering review of the building and systems, it was determined that the building is structurally sound, but the systems and office space are outdated and need replacement. The reduced demand for office space from COVID coupled with the significant investment required to make improvements, the leasing costs and the carry costs as office building are no longer financially viable. We are currently in the planning and design stage to analyze the feasibility of converting the building from office use to residential use to match the needs of the community and to improve the financial viability of the building.

Discussion

Acceptance and pass-through of the grant will support a project that is in conversations with the host community P&Z and is consistent with the Regional Plan of Conservation and Development.

Next steps

The COG considers and, if desired, approves the grant application for submission.



2026/09/24 #01
CERTIFIED RESOLUTION OF THE
WESTERN CONNECTICUT COUNCIL OF GOVERNMENTS
Greenwich Greyfield Application(s) Resolution

Ridgefield, Connecticut

I, Julia Pemberton, Secretary of the Western Connecticut Council of Governments (hereinafter "WestCOG") certify that the following is a true copy of the resolution adopted by WestCOG at its meeting on September 24, 2026 in Ridgefield, Connecticut, a quorum being present:

RESOLVED, that WestCOG executed and delivered to the Department of Economic and Community Development, Office of Brownfields ("DECD") and grant(s) agreement (the "Agreement") in the amount of \$500,000 under the Greyfield Municipal Grant Program, round one with Fareri Associates for two properties located at East Weaver Street and 18 Valley Drive (8 Greenwich Office Park), \$250,000 Greyfield funding for each building.

This resolution is in full force and effect as of August 4, 2026.

Julia Pemberton, Secretary
Western Connecticut Council of Governments
September 24, 2026

[Affix seal here]

Western Connecticut COUNCIL OF GOVERNMENTS



Local Transportation Capital Improvement Program Project Solicitation September 25, 2026

1. **Objective:** To invite proposals from Western Connecticut Council of Governments (WestCOG) municipalities for funding through the Region's Local Transportation Capital Improvement Program (LOTICIP). This document also identifies the framework to be used for selecting and administering regional LOTICIP projects. It is WestCOG's goal to program and administer funds in a manner that is orderly, equitable, and beneficial to the Region. **Interested municipalities must submit Project Proposals and supporting attachments (cost estimate, CEO letter committing to fund design, other as appropriate) for each proposed project by 4:00 PM, November 13, 2026.** Digital-only submissions are requested. A Project Proposal Outline and Cost Estimate template are provided with this Solicitation.
2. **Background:** LOTICIP provides State funding for a variety of municipal transportation capital improvements, including bridge rehabilitation and replacement, road/street reconstruction, intersection improvements, traffic signalization, streetscapes, sidewalks, multi-use trails and pedestrian facilities (including pedestrian bridges). As established by the Connecticut Department of Transportation (CTDOT) and outlined in the latest version (currently November 2021) of the [LOTICIP Guidelines](#), COGs are assigned certain administration responsibilities including soliciting, prioritizing and endorsing projects. Consequently, WestCOG will review proposals for eligibility, scope, and reasonable cost estimation. WestCOG will prioritize and selectively endorse eligible projects.
3. **Eligibility:** LOTICIP provides up to 100% funding for eligible construction and Right of Way (R/W) acquisition costs. The [LOTICIP Guidelines](#) provide detailed eligibility criteria, which are summarized below:
 - Improvements to roads/street and bridges (regardless of length) functionally classified as a rural major collector, urban collector or arterial (see next two bullets related to broader eligibility for bridge and Transportation Alternative projects).
 - Improvements to bridges (rehabilitation or replacement) on public roads with lengths 20 feet and greater, regardless of functional classification.
 - Transportation Alternative projects (typically, bicycle and pedestrian improvements) are eligible, regardless of location (i.e., do not need to be associated with a collector or arterial).
 - Minimum project construction cost is \$300,000.

Projects shall be in compliance with the Connecticut General Statutes § 13a-153(f), which requires that "accommodations for all users shall be a routine part of the planning, design, construction, and operating activities of all highways."

In addition to the CTDOT criteria, projects selected through this solicitation will be limited to \$4,000,000 of LOTCIP funds. Costs above this amount, regardless of eligibility, will be the responsibility of the municipality unless a waiver is approved by the COG.

Project proposals submitted under previous solicitations that have not been endorsed by the COG by the issuance date of this solicitation will not be given further funding consideration unless an updated proposal is submitted pursuant to this solicitation. Municipalities are encouraged to submit updated proposals.

A sponsoring municipality will be required to have a current, executed CTDOT Master Municipal Agreement (MMA) prior to COG endorsement.

Eligible applicants are the eighteen municipalities comprising WestCOG.

The cost of project design, which may be performed by either municipal staff or consultants, is the responsibility of the sponsoring municipality. This cost is considered the municipal “match” or share of the project’s total cost. A letter signed by the municipal Chief Elected Official committing to fund project design is a required element of a Project Proposal.

4. **Funding and Programming:** WestCOG “over programs” LOTCIP funds which means that it will, as appropriate, endorse an aggregate funding amount greater than has been allocated by legislation. Over programming allows more effective use of allocated funds by considering the time required to advance from project initiation to construction and the possibility of attrition.

The established “end-of-year target” (i.e., total WestCOG-endorsed LOTCIP funds as of June 30, 2027) is \$202 million. It is anticipated that approximately \$12 million of LOTCIP funds will be committed to new projects selected through this solicitation and \$3 million of funding increases will be committed to previously approved projects in the design phase. As previously noted, the maximum LOTCIP funds per project endorsed through this solicitation is \$4,000,000.

5. **Project Evaluation Criteria:** The following factors will be used to evaluate and prioritize proposals:

- Conformance to CTDOT requirements and [LOTICP Guidelines](#)
- Status of design.
- Shared program benefit (i.e., past program funding).
- Municipality’s historical performance advancing projects.
- Regional significance.

The status of design will be assessed based on the extent that the scope, limits, right-of-way requirements, public concerns and likely impacts have been defined, considered and/or resolved, as applicable, and reflected in the cost estimate. Historically, too many projects have been abandoned, significantly altered or meet public opposition after being endorsed by the COG. Project concepts that have not been carefully evaluated for feasibility and/or potential negative impacts (e.g., property,

existing infrastructure, environmental resources) should not be submitted but rather considered for a subsequent solicitation, after completing critical reviews and refinement.

6. Project Review and Endorsement Process:

- **Municipalities submit proposals:** Interested municipalities submit a Project Proposal, Cost Estimate, letter signed by the Chief Elected Official committing to fund design and other supporting information (Project Proposal Outline and Cost Estimate templates provided).
- **Staff review and evaluation of proposals:** WestCOG staff will review proposals for eligibility, conformance with program requirements, and in relation to the evaluation criteria resulting in a recommendation for each proposal.
- **TAG review:** Staff will present a summary of its evaluation and recommendations to the TAG, after which the TAG will make recommendations to the COG.
- **COG endorsement:** The COG will present the staff and TAG recommendations, after which the COG will determine which projects and associated funding level it will endorse.

Project Proposals that are considered eligible for LOTCIP funding but lack an adequate level of scope definition and/or cost estimation will be referred back to the sponsoring municipality for refinement and subsequent reconsideration for COG endorsement under the current or subsequent solicitation.

7. Post-Endorsement Project Development and Administration: Sponsoring municipalities have primary responsibility for advancing development of LOTCIP projects, including design, R/W acquisition, construction contract solicitation (i.e., bidding), construction inspection and contract administration. These functions can be performed by municipal staff or consultants. Following the COG's initial endorsement, the focus turns to securing CTDOT funding (Commitment to Fund letter) and project delivery. To facilitate continued progress, COG-endorsed projects will be monitored and managed as described below.

Progress and Schedules

The COG endorses projects based on information provided in Project Proposals. However, to secure a Commitment to Fund from the CTDOT, the municipality must complete a LOTCIP Application ([LOTCIP Guidelines](#), Appendix B). The municipality is required to submit a DRAFT LOTCIP Application (complete but not signed) to WestCOG within 60 days of COG endorsement. WestCOG's review typically results in comments and revision prior to signing and resubmission.

Once a COG-endorsed Application is submitted to CTDOT, the Local Roads Unit staff will review it and coordinate with the municipality, typically making comments and asking questions. The municipality is responsible for providing responses. Timely resolution of comments is critical to overall project delivery. The municipality should coordinate any issues related to scope or cost increase with WestCOG staff prior to responding to the CTDOT. In some cases, a supplemental COG endorsement will be required. Following satisfactory resolution of comments, CTDOT will issue a Commitment to Fund letter.

Within 60 days of the Commitment to Fund letter, the sponsoring municipality is required to prepare and submit a project delivery schedule to WestCOG. The schedule should include the expected dates of reaching significant pre-construction and construction milestones. Example milestones include design

initiation (consultant notice to proceed), phase design submissions (preliminary, semi-final, final), completion of property maps and appraisals, completion of R/W acquisition, recipient of permits, authorization to advertise, advertisement for bids, contract award, construction notice to proceed and completion of construction. Although schedules are subject to change, maintaining progress is important and schedule discipline should be exercised.

The COG's commitment (endorsement) of LOTCIP funding for projects expires six (6) years from the initial endorsement, unless the Authorization to Advertise milestone has been reached within that time. A municipality may apply for an extension of the expiration date or, in the case of an expired endorsement, reapply for LOTCIP funding. These requests will be considered in the context of other pending requests.

Quarterly Reports

The CTDOT requires that sponsoring municipalities provide updated schedule and cost information for all projects that have received a Commitment to Fund letter. See [LOTCHIP Guidelines](#), Appendix M. The information is used by CTDOT for staff workload scheduling and financial planning (i.e., funds are available for projects when needed). WestCOG staff collect the information from municipalities and prepare/deliver the report to CTDOT.

Changes

Projects are scoped, reviewed, and initially endorsed based on preliminary information. Subsequent project development (i.e., detailed evaluation and design, public involvement, impact mitigation) may reveal additional information, requirements, and cost. The following guidance is provided in relation to scope and cost increases.

Projects with CTDOT funding commitments that experience an increase estimated cost of 20% or more require coordination with WestCOG and CTDOT as outlined in the [LOTCHIP Guidelines](#).

LOTCHIP funding is designated (by WestCOG and CTDOT) for a particular project scope and location. These funds are not "block grants" that may be used for any eligible purpose. In the event a project, as endorsed by the COG, is no longer viable, municipal staff shall inform WestCOG. Depending on circumstances, rescoping or cancellation with or without a replacement project may be appropriate. Significant consideration is given to the preference of the municipal sponsor.

If at any time during project development (i.e., after COG endorsement and prior to Authorization to Award), the estimated project cost exceeds the COG-endorsed amount, regardless of the reason, the municipality will be required to fund the increase with municipal sources or secure the COG's endorsement for additional LOTCHIP funding. Although an increment LOTCHIP funds will be reserved for adjustments to previously endorsed projects, municipalities should not assume that LOTCHIP funds will be available for all cost increases. Municipalities should be prepared to 'offset' cost increases (e.g., reducing LOTCHIP funds for other projects, municipal funds).

Attachments

- Project Proposal Outline
- Cost Estimate Template

Local Transportation Capital Improvement Program (LOTICIP)
Project Proposal Outline
Project Solicitation

1. **Project Title:**
 2. **Project Sponsor Information:**

Municipality:
Contact Name:
Title:
Contact's email address:
 3. **Project Location:** *Please attach location map.*
 4. **Project Eligibility:**

☐ Road, bridge or intersection on a major rural collector, urban collector or arterial
☐ Improvement to a bridge with span of 20 feet or greater
☐ Pavement preservation or pavement rehabilitation
☐ Sidewalk-only construction
☐ Transportation Alternative project, e.g., multi-use trail, pedestrian bridge, etc.
- Note: Project construction cost must be at least \$300,000 to be eligible under this program. The maximum LOTICIP funds per project is \$4,000,000. [See solicitation.]
5. **Project Purpose and Need:** *Describe the project objectives and problems or deficiencies that will be addressed by the project.*
 6. **Project Description:** *Describe the specific infrastructure (i.e., types, materials, locations, limits) being proposed.*
 7. **Cost Estimate:** *Provide a detailed cost estimate spreadsheet, including 10% contingencies and 10% incidentals (construction inspection and materials testing), as well as right-of-way acquisition and utility relocation costs. Indicate funding (LOTICIP, municipal share) for each phase. The Cost Estimate template (Sample Cost Estimate Form) is available at the CT DOT [LOTICIP web page](#) and a copy is also provided with WestCOG's solicitation.*

Summary of Estimated Costs:

Complete the table below to indicate the funding of each LOTCIP-eligible phase. LOTCIP funds are not eligible for design. Most (but not all) right-of-way (R/W) and Construction phase work is eligible for 100% State (LOTICIP) funds. Utility relocations are eligible as indicated by the [CT DOT Cost Estimate Guidelines](#), Table 2.

Phase	LOTICIP Funds (\$)	Municipal Funds (\$)	Total (\$)
Right-of-Way (R/W)			
Construction (CON)			
Utility Relocations (UTL)			
Total (R/W, CON, UTL)			

8. **Status of Design:** Design and contract documents prepared by (indicate which):

Municipal staff _____

or

Consultant _____

Design (include current plans as part of supporting information)

_____ % complete

9. **Supporting Information** (as applicable):

- Planning or engineering studies
- Plans
- Traffic volumes (ADT and/or turning movements)
- Speed data
- Crash data
- Safety issues
- Right-of-Way acquisition needed
- Other funding sources (if applicable)
- Other applicable information

10. **Priority of Project for Sponsor:**

If a municipality is submitting more than one application, please provide the numerical rank for this project (i.e., 1st priority, 2nd priority, etc.)

11. **Local Commitment to Fund Design:** *Attach a letter signed by the Chief Elected Official, indicating the municipality's commitment to fund engineering design, as well as any proposed municipal share of right-of-way or construction costs, if applicable.*

12. Please submit the completed proposal in digital format to Kevin Mahoney KMahoney@westcog.org at WestCOG by the due date.

Rev. 3/22/23

Major and Minor Contract Items

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Western Connecticut COUNCIL OF GOVERNMENTS



TO: WestCOG Council Representatives
FROM: Farnaz Kamyab, WestCOG Housing Planner
DATE: September 15, 2026

Regional Housing Growth Plan – Progress Report

WestCOG is developing the Regional Housing Growth Plan (RHGP) in coordination with member municipalities. Work is currently focused on the Developable Land Inventory (DLI), municipal review, and supporting infrastructure data. These efforts will inform the housing needs assessment and affordable housing goals, followed by preparation and adoption of the regional plan.

Initial Municipal Housing Plan Survey. WestCOG is asking each municipality to designate a representative for the regional housing planning process and complete an initial survey. The survey will collect foundational information on local housing conditions, plans, infrastructure, and development constraints. One coordinated response is requested from each municipality.

🔗 <https://arcg.is/ofnPGi4>

The Developable Land Inventory. The DLI is proceeding in two phases. The first identifies land excluded from the inventory under the statute. The second evaluates factors affecting development and redevelopment potential. WestCOG is conducting a series of three municipal workshops to review and refine the inventory and better understand local development conditions. The first session was held on September 22, 2026, and initial feedback is informing follow-up communications and the next phase of analysis.

Regional Housing Growth Plan Website. WestCOG is developing a project website to serve as the central source for RHGP information, materials, updates, and opportunities for municipal participation. The site's content structure has been established, and content is being reviewed and developed as the planning process advances.

Water and Wastewater Capacity Study. This study is evaluating capacity limits for drinking water and treating wastewater, which are critical limitations for housing planning. The initial data collection is expected to be completed in December 2026 and will inform the DLI and subsequent housing-growth analysis.

For additional information, please contact Farnaz Kamyab, Housing Planner, at fkamyab@westcog.org or (475) 323-2058.

Western Connecticut COUNCIL OF GOVERNMENTS



TO: WestCOG Council Representatives
FROM: Todd Fontanella
DATE: July 31, 2026
RE: CT Port Authority Small Harbors Infrastructure Project Program (SHIPP)

Hi everyone: am writing to let you know about the latest round of the Small Harbors Infrastructure Project Program (SHIPP) which is administered by the CT Port Authority.

Background: SHIPP was established in 2017 to assist Connecticut's harbor interests with funding important maritime projects. Connecticut's small ports, harbors, and marinas are keys to the economic health of our shoreline communities, as well as the state at large. This is why the Connecticut Port Authority is committed to strengthening their business and recreational use.

SHIPP Grants have enabled a range of infrastructure enhancements, from vital dredging projects to improvements such as wheelchair accessible ramps and docks. Norwalk, Stamford and Westport have each received grants under this program to help fund the following projects:

- Norwalk: Veterans' Memorial Park Public Marina Dock
- Stamford: \$3.3 million, September 2022 and prior \$1.2 million grant, West Beach boat ramp and new concept design; dredging work near Cove Island Park and Stamford Harbor, and Master Plan implementation for Cummings Park, Cummings Marina and West Beach
- Westport: marina docks and pilings work

The online application portal for Round 6 of SHIPP will open September 1, 2026, and close September 30, 2026. More background information on the Program is available and can be accessed on the CT Port Authority website at <https://ctportauthority.com/wp-content/uploads/2026/01/SHIPP-Round-5-Grant-Policies-and-Procedures.pdf>

Discussion

This is being transmitted to all of you electronically now, as the Program will be active in advance of the next WestCOG meeting. This Memorandum will also be included in your next meeting packets.

Next steps

For additional information or questions, contact Fayola Haynes, Finance Director at: shipp@ctportauthority.com.

Western Connecticut COUNCIL OF GOVERNMENTS



TO: WestCOG TAG Members
 FROM: Transportation Staff
 DATE: September 1, 2026
 RE: Promoting Resilient Operations for Transformative, Efficient and Cost-saving Transportation (PROTECT) Competitive Grant Program

A Notice of Funding Opportunity (NOFO) has been released by the Federal Highway Administration (FHWA) for Federal Fiscal Years (FY) 2024-2026 for the Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation (PROTECT) Competitive Grant Program. The PROTECT program provides funding to plan for and make surface transportation – highways, public transportation, ports and intercity passenger rail – more resilient to current and future weather events, natural disasters, and changing conditions, such as severe storms, flooding, drought, levee and dam failures, wildfire, rockslides, mudslides, sea level rise, extreme weather, including extreme temperatures, and earthquakes. Eligible applicants include local governments, MPO/COGs and public transportation agencies. There are two types of grants:

Planning Grants, for development phase activities, including planning, feasibility analysis, revenue forecasting, environmental review, preliminary engineering and design work and other preconstruction activities, and

Resilience Grants, for Development phase activities, including planning, feasibility analysis, revenue forecasting, environmental review, preliminary engineering and design work, and other preconstruction activities. Also eligible are construction, reconstruction, rehabilitation, and acquisition of real property (including land related to the project and improvements to land), environmental mitigation, construction contingencies, acquisition of equipment directly related to improving system performance, and operational improvements.

There are no minimum or maximum award sizes. Based on previous awards, it is anticipated that Planning Grants will be between \$100,000 and \$10,000,000 and Resilience Grants will be between \$500,000 and \$60,000,000. Planning grants are 100 percent Federally funded and Resilience grants require a 20 percent non-Federal match. Applications are due **October 9, 2026**. Requests for Letters of Support (LOS) from CTDOT must be submitted by **October 1, 2026**.

More information about the program can be found at [Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation Program \(PROTECT\) | US Department of Transportation](#)

If you have any questions, please contact WestCOG.

Western Connecticut COUNCIL OF GOVERNMENTS



TO: WestCOG Council Representatives
FROM: Nicholas Trabka
DATE: September 15, 2026
RE: Culvert and Bridge Mapping- Fall 2026

Purpose

WestCOG will continue its regional culvert and small bridge mapping program this fall to support member municipalities in meeting the inventory and assessment requirements established under Connecticut Public Act 25-33.

Background

Connecticut Public Act 25-33 establishes new requirements for municipalities to inventory and assess culverts and small bridges to improve understanding of local drainage infrastructure and strengthen resilience to flooding and extreme weather events.

To continue supporting member communities in meeting these requirements, WestCOG will conduct a second round of regional stormwater infrastructure mapping this fall. This program focuses on collecting standardized data on culverts and small bridges throughout the Western Connecticut Planning Region.

The program includes field verification, photography, condition assessments, and GIS-based data management. The resulting regional dataset will provide municipalities with an inventory to support compliance specifically with Public Act 25-33.

Discussion

To support efficient field operations, Staff have been coordinating with local public works departments prior to beginning work in each community. Staff will continue reaching out to these departments to provide advance notice of field activities and to request any existing culvert, bridge, or drainage infrastructure inventories that can be incorporated into the regional dataset. Staff appreciate the cooperation of member municipalities in sharing existing pre-mapped infrastructure information.

Next steps

The fall program will focus on continuing to build a consistent, regional inventory of culverts and small bridges. Field staff will collect location information, photographs, and condition data that will be incorporated into WestCOG's regional GIS dataset. Field mapping will continue across all 18 member municipalities. Staff will process and deliver the completed dataset to municipalities in advance of the 2028 Public Act 25-33 deadline.

Please reach out to Nick Trabka with any questions, ntrabka@westcog.org, 475-323-2061.

